



Administrative Procedure 8105

Unauthorized Passengers

Board Governance Policy Cross Reference: [1](#), [13](#), [15](#)

Administrative Procedures Cross Reference:

Form Cross Reference:

[Guardian's Guarantee of Indemnity](#)

Legal/Regulatory Reference:

Date Adopted: May 2008

Date Amended: December 2017

Students of the Brandon School Division who do not normally ride a school bus, and who either are not listed on an attendance register or are not registered on a school bus route, shall be classed as “unauthorized passengers”.

Unauthorized passengers will not normally be transported in school buses and will be permitted to ride school buses only upon occasion and under the following conditions:

1. adequate accommodation is available on the bus;
2. there is compliance to all rules and regulations of the Division;
3. authority to ride the bus has been received from the Supervisor of Transportation in response to a parent/guardian request; or
4. the driver, at his/her discretion, accepts a written request for transportation of an unauthorized student, this note to be signed by the parent/guardian and approval to be given on a daily basis only.