



Administrative Procedure 7065

School Review

Board Governance Policy Cross Reference: [1](#), [4](#), [12](#), [13](#), [14](#), [15](#)

Administrative Procedures Cross Reference:

Form Cross Reference:

Legal/Regulatory Reference:

[The Public Schools Act](#)

[The Strengthening Local Schools Act](#)

Date Adopted: February 2008

Amended: May 2019

The Brandon School Division believes that school review is an important consideration in ensuring the responsible use of the resources placed in its trust; making efficient use of the Division's school space; and safeguarding the health and safety of students, staff and the public.

The Division believes that in order to sustain an appropriate educational program, a base student population is necessary.

The Division believes the local school community should play an important role in the school review and school closure decision.

Review

- a. If any division school population falls below 150 students, or 50 percent of the school capacity, as at September 30th each year, for 2 consecutive years, a review of the school's continuation will be commenced by the Senior Administration.
- b. Alexander and Spring Valley Schools are excepted from a. but will have a review undertaken as directed by the Superintendent/CEO.
- c. If a school facility is in need of significant upgrading that is not approved by the Public Schools' Finance Board, then the school facility's continuation will be reviewed.

Criteria for Recommending School Closure

Before recommending the closure of a school to the Board of Trustees, the Senior Administration will develop viability benchmarks and school profiles considering the following criteria:

- The educational impact on students in the school;
- The enrolment of the school and programs within the school;
- The population and demographic data;
- The amount and cost of excess space in the school;
- The cost to staff and operate the educational program at the school;
- The cost to maintain the facility in operable condition or to restore the facility to operable condition;
- The location and accessibility of the school and the proximity of other schools;
- The necessity to safeguard the health and safety of students, staff and public;
- The need to consolidate or relocate existing programs;
- The impact of closing the school on the community taking into account existing or proposed development plans.

Process for School Closure

- The process for closure will be in accordance with The Public Schools Act and The Strengthening Local Schools Act.