



Administrative Procedure 6080

Use of Cell Phones and Electronic Communication Devices by Students

Board Governance Policy Cross Reference: [1](#), [12](#), [13](#)

Administrative Procedures Cross Reference:

[Code of Conduct](#)

[Information and Communication Technologies \(ICT\) Use by Students](#)

Form Cross Reference:

Legal/Regulatory Reference:

[The Freedom of Information and Protection of Privacy Act \(FIPPA\)](#)

Date Adopted: July 2009

Amended: May 2019

Electronic communications devices are those that allow two-way communication with capabilities that may include, but are not limited to, telephoning; texting; e-mailing; recording digital video, sound, still photos; and internet broadcasting. The use of such devices is defined below:

Cell Phones and Electronic Communication Devices

Electronic communication devices possessed by students may not be used in school buildings during instructional hours including all breaks **except when used with the prior permission of the teacher/school**. Devices must be “off” or “silenced”. Devices may be used during lunch period.

Digital Recording Devices

The Brandon School Division recognizes that technology may contribute positively in a number of ways to the school climate, examples being school publications such as newsletters and yearbooks.

Use of an electronic communication device (i.e. cell phone) equipped with a digital camera or a digital camera to record video, still shots or sound may only be done with the expressed permission of a supervising staff member and with full advance knowledge and permission of any individual or group being recorded. Sharing, distribution, broadcasting or posting to the Internet must comply with the

Administrative Procedure *Information and Communication Technologies (ICT) Use by Students*, as well as *The Freedom of Information and Protection of Privacy Act (FIPPA)*, and with the expressed permission of the School Leader. Recordings made secretly and/or used maliciously will result in disciplinary action and may include police involvement.

Inappropriate Use of Electronic Communication Devices

The inappropriate use of any electronic communication devices in the school building will result in the administration of appropriate disciplinary action, as outlined in Administrative Procedure *Code of Conduct*.

Use of electronic communication devices or digital cameras during a test or evaluation will result in removal of the student from the evaluation and the evaluation will be considered invalid. Further disciplinary action may be taken in accordance with in Administrative Procedure *Code of Conduct*.

Use of other Electronic Devices

Schools are authorized to set general limitations on possession and use of other non-communication electronic devices.