



## Administrative Form 6005

# ***International Students – Application for Admission***

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**Administrative Procedures Cross Reference:**

[Admission of International Students](#)

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**Date Amended:** April 2019

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### **CONDITIONS OF ACCEPTANCE:**

1. An international student will be admitted to The Brandon School Division only if:
    - a. All of the requirements of the immigration authorities have been met;
    - b. The student's current academic standing has been found acceptable;
    - c. This form is duly completed; and
    - d. The required fees have been paid in full.
  2. The Brandon School Division assumes no responsibility for special instruction in the English Language.
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### **STUDENT INFORMATION (PLEASE TYPE)**

Name (as on passport) \_\_\_\_\_

Date of Birth (Month/Day/Year) \_\_\_\_\_ Age \_\_\_\_\_ Male Female

Permanent Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Citizenship \_\_\_\_\_ Country of Birth \_\_\_\_\_

First Language \_\_\_\_\_ Second Language \_\_\_\_\_

### **FAMILY INFORMATION**

Father's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Mother's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

**LIVING ARRANGEMENTS** (Provide the name and address of the person you will be living with while in Brandon.)

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Date of Birth \_\_\_\_\_ Citizenship \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Email \_\_\_\_\_

Business Phone \_\_\_\_\_ Cell phone \_\_\_\_\_

**ACADEMIC INFORMATION** (If you are currently registered in school, please complete the following.)

Name of School \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Number of years in current school \_\_\_\_\_

Month school begins \_\_\_\_\_ Ends \_\_\_\_\_

Last completed grade \_\_\_\_\_ When completed \_\_\_\_\_

Requested School (if known)  
\_\_\_\_\_

**STUDENT RESPONSIBILITIES**

I understand that a successful experience in the International Student Program of the Brandon School Division depends upon regular class attendance, completion of all homework and assignments and participation in all activities offered by the program. I acknowledge that the International Student Program of the Brandon School Division reserves the right to dismiss students and return them home, at their expense, without tuition refund for violating any of the rules set out by the program.

I have read and understand Administrative Procedure 2005 – Code of Conduct.

I undertake to abide by the program regulations and to cooperate with administrators, teachers and students in the Brandon School Division.

I herewith agree to the terms and conditions of entry into the Brandon School Division and continuance therein, as described in Administrative Procedure 6005- Admission of International Students, and do hereby swear to the authenticity of the transcripts herein enclosed.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

## **PARENTAL RESPONSIBILITIES AND AGREEMENT**

The signature below acknowledges agreement with the following:

- The Brandon School Division can, at its discretion, dismiss any child and return him/her home at my expense without tuition refund for (i) providing false and/or inaccurate information on this Student Application Form and/or (ii) violating any of the rules as described in Administrative Procedure 6005- Admission of International Students.
- I have read and understand Administrative Procedure 2005 – Code of Conduct.
- My child has no history of criminal behavior.
- The Brandon School Division is not legally liable should my child be injured with in Canada.
- Any litigation involving the Brandon School Division will be conducted in, and according to the laws of the Province of Manitoba
- My child has my permission to participate on any day trip within the Province of Manitoba that is arranged by the Brandon School Division

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: This application is to be completed in duplicate, one copy retained by the student and the other copy returned to:

Office of the Superintendent  
The Brandon School Division  
1031-6<sup>th</sup> Street, Brandon, MB R7A 4K5 Canada  
Fax: 204-727-2217  
info@bsd.ca

## **APPLICATION PACKAGE CHECKLIST**

A complete application package includes the following:

- Completed Student Application Form
- Application fees of \$250 Canadian - Payable to the Brandon School Division
- Original or certified copies of:
  - Academic transcripts (translated into English)
  - Passport
  - Birth Certificate