



## Administrative Procedure 4035

# *Evaluation of Instructional Programs and Services*

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**Board Governance Policy Cross Reference:** [1](#), [2](#), [12](#)

**Administrative Procedures Cross Reference:**

**Form Cross Reference:**

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**Legal/Regulatory Reference:**

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**Date Adopted:** August 2007

**Amended:** December 2017

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The Brandon School Division recognizes its responsibility to provide for the evaluation of instruction and learning of programs and services. The Division believes that structured reviews of instructional programs and services are essential to improve instruction, student achievement and fiscal responsibility.

The primary purposes of program and services reviews are to:

- improve student achievement;
  - review curriculum implementation;
  - ensure appropriate utilization of resources; and
  - recommend increase, decrease or maintenance of instructional programs and services.
1. The Superintendent/CEO or designate will identify annually programs or services that will be reviewed.
  2. Program reviews must follow standard practices which include but are not limited to:
    - a) Purpose and timelines:
      - i. Statement of the purpose/intent of the review, identification of main recipients of the evaluation, decisions to be made and required information and resources.
      - ii. Timelines as appropriate to the complexity and magnitude of the program or service under review.
    - b) Methodology:

To be determined by the nature of the review

