



# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING/COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:00 P.M., TUESDAY, MAY 25, 2021.

**TRUSTEES PRESENT:**

L. Ross, Chairperson (arrived at 7:17 p.m.)	
S. Bambridge, Vice-Chairperson	
C. Ekenna	K. Fallis
B. Foley	J. Gobeil
D. Kejick	L. Letain
J. Murray	

**ALSO PRESENT:**

D. Labossiere, Secretary-Treasurer
M. Gustafson, A/Superintendent / CEO
E. McFadzen, Assistant Superintendent
B. Sangster, Recording Secretary
T. Curtis, Live Streaming Video Operator

The Chairperson called the In-Camera portion of the meeting to order at 6:02 p.m.

## **AGENDA**

### **1.00 AGENDA/MINUTES:**

#### **1.01 Approval of Agenda**

Senior Administration added one (1) item for In-Camera.

Trustee Ekenna added one (1) item for In-Camera.

Trustee Bambridge added two (2) items for In-Camera.

Mr. Ekenna – Mr. Gobeil  
That the agenda be approved as amended.  
Carried.

#### **1.02 Adoption of Minutes of Previous Meetings**

a) The Minutes of the Board Meeting held May 10, 2021 were circulated.

Mr. Gobeil – Mr. Ekenna  
That the Minutes be approved as circulated.  
Carried.

Mr. Foley – Ms. Fallis

That the Board do now resolve into Committee of the Whole In-Camera. (6:03 p.m.)

Carried.

## **2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE):**

### **2.01 Student Issues**

- Reports
- Trustee Inquiries

### **2.02 Personnel Matters**

- Reports
  - a) Staffing Activity Report was presented.
- Trustee Inquiries
  - a) Trustee Ekenna asked questions regarding a Personnel Matter and received direction from the Board.

### **2.03 Property Matters/Tenders**

- Reports
- Trustee Inquiries

### **2.04 Board Operations**

- Reports
  - a) Mr. Mathew Gustafson, A/Superintendent / CEO, provided information on a Board Operations Matter.
- Trustee Inquiries
  - a) Trustee Bambridge asked questions regarding two (2) Board Operations Matters and received direction from the Board.

Ms. Kejick – Mr. Ekenna

That the Committee of the Whole In-Camera do now resolve into Board. (7:24 p.m.)

Carried.

The Chairperson called the Public portion of the meeting to order at 7:38 p.m. with a traditional heritage acknowledgement.

Trustee Ross acknowledged the passing of Mrs. Bea Jolly, who served on the Board of Trustees from 2006 to 2010.

## **3.00 PRESENTATIONS AND COMMUNICATIONS:**

### **3.01 Presentations For Information**

### **3.02 Communications For Information**

Point of Privilege:

Trustee Ekenna received emails from two (2) community members regarding a lack of teachers of colour within the Division. The first email asked if the Brandon School Division is properly representing the demographics of the students that attend school in this Division. The second message asked what the Division is doing to ensure the school staff reflect the diverse composition of students at school.

Trustee Murray suggested that response be provided at the next Board meeting to advise what the Division is doing in this regard, what the Manitoba School Boards Association has suggested, and what the Division's commitment is going forward. The Board agreed a response would be provided at the June 14<sup>th</sup> Board meeting.

### **3.03 Communications For Action**

- a) Carol Gyselman, Recording Secretary, CUPE Local 737, May 11, 2021, addressed to Mr. Denis Labossiere, Secretary-Treasurer, requesting permission for Jamie Rose, School Bus Driver/Utility Worker, Maintenance and Transportation, to be absent from his workplace three days per week from September 1, 2021 to June 30, 2022. CUPE Local 737 will reimburse the Brandon School Division for loss of wages, benefits, etc.

Referred motions.

### **4.00 REPORT OF SENIOR ADMINISTRATION**

Mr. Mathew Gustafson, A/Superintendent / CEO, provided highlights on the following items from the May 25, 2021 Report of Senior Administration:

- Administrative Information
  - Celebrations
    - 2021 Skills Manitoba Competition Medal Recipients
    - Youth In Philanthropy
    - 40<sup>th</sup> Annual Terry Fox School Run
  - Presentations
    - Land-Based Learning and Traditional Teachings Project, in Partnership with Brandon Friendship Centre Inc.
- Business Arising for Board Action
  - Information for Discussion and Response
    - Senior Administration Response to Trustee Ekenna's request for more in-depth research concerning the following:
      - Financial implication of a no fees lunch program for elementary schools
      - Available space or anticipated space required to accommodate students for lunch program
      - Staffing and supervision requirements

Trustee Ekenna thanked Mr. Gustafson and his team for the response to his Trustee Inquiry and for the information provided on the School Lunch programs.

Ms. Bambridge – Ms. Fallis

That the May 25, 2021 Report of Senior Administration be received and filed.

Carried.

### **5.00 GOVERNANCE MATTERS**

#### **5.01 Reports of Committees**

- a) Education and Community Relations  
The written report of the Education and Community Relations Committee meeting held on May 10, 2021 was circulated.

Ms. Kejick – Mr. Ekenna  
That the Report be received and filed.  
Carried.

- b) Finance and Facilities Committee Meeting  
The written report of the Finance and Facilities Committee meeting held on May 10, 2021 was circulated.

Dr. Ross – Ms. Bambridge  
That the Report be received and filed.  
Carried.

## **5.02 Delegations and Petitions**

### **5.03 Business Arising**

- From Previous Delegation
- From Board Agenda

#### **- MSBA Matters**

- a) e-bulletin – May 19, 2021

## **5.04 Public Inquiries (max. 15 minutes)**

## **5.05 Motions**

- 29/2021 Ms. Fallis – Ms. Kejick  
That the request of CUPE Local 737, that the President of the Association, Mr. Jamie Rose, be seconded from the Division in the 2021-2022 school year for three (3) days per week from September 1, 2021 to June 30, 2022 for union purposes as per Article 18.04 (a) of the Collective Agreement be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment.

Carried.

### **Late Motions:**

- 30/2021 Ms. Kejick – Mr. Foley  
That the Letter of Understanding between the Brandon Teachers' Association and the Brandon School Division with respect to the administration of the Professional Development Fund be approved, and the Chairperson and Secretary-Treasurer be authorized to sign same.

Carried.

- 31/2021 Ms. Fallis– Ms. Letain  
That the Tender from CP Distributors in the amount of \$67,568.48 (including taxes) to supply Lever Handles at Betty Gibson, Riverheights, Riverview and École secondaire Neelin be funded through the Expanded Capital Support Program from the Province, and \$4,652.26 (including taxes) through the 2021-2022 Operating Budget, be accepted.

Carried.

- 32/2021 Mr. Murray – Mr. Gobeil  
That Confidential No. 2 and the recommendations therein be approved.

Carried.

**5.06 Bylaws**

Mr. Gobeil  
**By-Law 1/2021**

**2<sup>nd</sup> Reading**

That By-law 1/2021 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2021 to June 30, 2022 be now read for a second time, having been first read on May 10, 2021.

**5.07 Giving of Notice****5.08 Trustee Inquiries****6.00 ANNOUNCEMENTS**

- a) NEXT REGULAR BOARD MEETING – 7:30 p.m. (Public), Monday, June 14, 2021, Boardroom.

**Due to COVID-19:**

- Brandon School Division Board Meetings will take place with no members of the public present, until further notice. We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/board/meetings/Pages/board-meeting-live-streaming.aspx>

**7.00 ADJOURNMENT**

Mr. Murray – Ms. Fallis

That the Board do now adjourn (8:16 p.m.)

Carried.

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Chairperson

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Secretary-Treasurer