



Administrative Procedure 2045

Information and Communication Technologies

Board Governance Policy Cross Reference: [1](#), [11](#), [12](#), [13](#), [14](#)

Administrative Procedures Cross Reference:

[Information and Communication Technologies \(ICT\) Use by Staff](#)

[Information and Communication Technologies \(ICT\) Use by Students](#)

[Social Media and Third-Party Educational Applications](#)

Form Cross Reference:

Legal/Regulatory Reference:

Manitoba Education - [Literacy with ICT Across the Curriculum](#)

Date Adopted: July 2014

Amended: July 2019

The Brandon School Division supports the responsible use of information and communication technologies in support of learning, teaching and administration.

New technologies have significantly impacted every facet of modern society including public education. The impact of Information and Communication Technologies (ICT) in education is transforming the learning environments in schools. New technologies provide students with unique and powerful ways to enhance their learning.

It is the expectation of the Division that information and communication technologies are to be used in a responsible, efficient, ethical and legal manner in accordance with the Mission, Vision, Values and Continuous Improvement Plan of the Division.

The Division supports the development of Literacy with Information and Communication Technology (LwICT) in students. This means thinking critically and creatively about information and about communication as citizens of the global community, while using ICT safely, responsibly and ethically. See [Literacy with ICT Across the Curriculum](#) for further details regarding the K-12 continuum and resources.

It is the responsibility of all staff and students to ensure that technology and communication tools are used to support curricular outcomes in a safe and appropriate manner. To that end, all users will learn to:

- identify material that is both age and developmentally appropriate;
- discriminate between acceptable and unacceptable information; and
- evaluate the accuracy of information available online.

The Division has developed a number of Administrative Procedures to support the effective and safe use of ICT. These include *Information and Communication Technologies (ICT) Use by Staff*, *Information and Communication Technologies (ICT) Use by Students*, *Social Media* and *Third-Party Educational Applications*.