



BRANDON SCHOOL DIVISION

Office of the Secretary-Treasurer

Mr. Denis Labossiere, Secretary-Treasurer

Ms. Eunice Jamora, Assistant Secretary-Treasurer

Board Briefs – July 7, 2014

- The Board heard from a delegation representing the Parent Council from King George School requesting the Board of Trustees reinstate full-day every-day kindergarten at King George School.
- The Board approved rescinding and replacing several Policies and Procedures including the following:
 - Policy 5039 – “Permanent Support Staff Leaves and Absences”;
 - Appendix B to Policy 4049 – Protocol for Management of Human Bites;
 - Policies, procedures, notices and forms 1007 regarding Social Media;
 - Policies and procedures 1008 regarding communications.
- The low Tender from Horizon Builders in the amount of \$4,002,024.00 (PST included, GST excluded) for the 20K3 Multiple Projects (Waverly Park, Meadows and George Fitton School) was approved.
- The Board approved a trip involving five (5) grades 11 and 12 Student Leadership students, from Vincent Massey High School to make a trip to Kelowna, BC from September 23, 2014 – September 28, 2014, as well as a trip involving six to twelve (6-12) Hairstyling students, from Crocus Plains Regional Secondary School to make a trip to New York, NY from March 8, 2015 – March 12, 2015.
- The Board accepted the proposal for the design, supply, installation and configuration of a Cisco Unified Communications System (VOIP) from MTS as follows:

Equipment	Cost
Cisco Unified Communication System as described above (including SX20 license) Including design, supply, equipment costs, licensing, installation/deployment/cutover, configuration and training. Excluding Smartnet costs.	\$ 325,213.84
Recommended Cisco VOIP Conference Telephone, Model: Cisco 8831 (wired or wireless MIC kits not included). Cisco VOIP conference Telephone (per unit)	\$ 887.25
Twenty (20) Cisco 2960X model WS-C2960X-24PD-L switches	\$ 58,450.24
Four (4) Cisco 2960X model WS-C2960X-48FPD-L switches	\$ 20,339.92
Sixteen (16) Cisco 2960X model WS-C2960X-24TS-L switches	\$ 24,372.29
Four (4) Cisco 2960X model WS-C2960X-48TS-L switches	\$ 10,672.42
	<u>\$ 439,935.96</u>

*Above costs do not include PST & GST

And approval also granted that the Division enter into a 60 month lease financing agreement with Cisco Systems Capital Canada.

- The Board accepted the proposal for supply and installation of Photocopier Equipment from Konica Minolta as follows:

Photocopier	Unit Cost (Yearly)	Qty	Total Lease Cost (Yearly)	Service @.0047	Total Yearly Cost	5 Year cost for Lease/Service
Konica Minolta Bizhub 284e	\$ 968.64	6	\$ 5,811.84	\$ 1,530.94	\$ 7,342.78	\$ 36,713.90
Konica Minolta Bizhub 554e	\$ 1,739.00	11	\$ 19,129.00	\$ 14,179.51	\$ 33,308.51	\$ 166,542.55
Konica Minolta Bizhub 754e	\$ 2,411.96	17	\$ 41,003.32	\$ 46,787.18	\$ 87,790.50	\$ 438,952.50
		34	\$ 65,944.16	\$ 62,497.63	\$ 128,441.79	\$ 642,208.95

*Above costs do not include
PST & GST

And approval also granted that the Division enter into a 60 month lease.

- The Board approved 2014-2015 school year rates as follows:

Residual Fees	\$ 5,208
Non-Resident Fees	\$11,000
Foreign Student Fees	\$11,000

- The low Tender from Flynn Roofing in the amount of \$915,000 (GST and RST excluded) for the Roof Replacement of Vincent Massey High School was accepted.
- A motion to give the Superintendent authorization to use her discretionary funds if there is room in it in her opinion to fund full-day every-day kindergarten at King George for one year was defeated.
- The Board gave 2nd and 3rd reading to By-law 2/2014 being a by-law for the purpose of borrowing the sum of \$6,183,600.00 to meet the partial costs for construction for a number of projects currently taking place in the Division.
- A giving of notice was provided to introduce Board Governance By-laws 3/2014 and 4/2014, at the August Board meeting.
- The Board allocated \$100,000 for hiring term positions for the finance department and \$320,000 for restoring teaching positions eliminated in this year's budget. And directed these funds be allocated from 2013/14 budgetary surplus.
- The October 27th, 2014 Board Meeting will be cancelled due to Board of Trustee Election to be held October 22, 2014.
- The next regular Board meeting is Monday, August 25, 2014 at 7:00 p.m. in the J.L. Milne Boardroom.

The foregoing notes are prepared and distributed by the Office of the Secretary-Treasurer following Regular Board Meetings.

"Accepting the Challenge"