



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING/COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:00 P.M., MONDAY, May 8, 2023.

TRUSTEES PRESENT: L. Ross, Chairperson
J. Murray, Vice-Chairperson (by phone)
C. Ekenna
K. Fallis
B. Foley
D. Ross
B. Sieklicki

ALSO PRESENT: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent
J. Zilkey, Assistant Superintendent
M. Smoke-Budach, Recording Secretary
T. Curtis, Live Streaming Video Operator

REGRETS: J. Gobeil

The Chairperson called the In-Camera portion of the meeting to order at 6:01 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added three (3) items for In-Camera.

Mr. Ekenna – Mr. Foley
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held April 24, 2023 were circulated.

Ms. Sieklicki – Mr. Ross
That the Minutes be approved as circulated.
Carried.

2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE):**2.01 Student Issues**

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
 - a) Staffing Activity Report was presented.
 - b) Mr. Mathew Gustafson, Superintendent/CEO, provided information on a Personnel Matter.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
 - a) Mr. Denis Labossiere, Secretary-Treasurer, provided information on two (2) Board Matters and received feedback from the Board.

- Trustee Inquiries

Mr. Ekenna – Mr. Ross

That the Committee of the Whole In-Camera do now resolve into Board. (7:19 p.m.)

Carried.

The Chairperson called the Public portion of the meeting to order at 7:36 p.m. with a traditional heritage acknowledgement.

3.00 PRESENTATIONS AND COMMUNICATIONS:**3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action**

- a) Correspondence was received from Trustee Caroline Cramer advising the Board of Trustees that she will be resigning from her position effective May 1, 2023.
Refer Motions.
- b) Correspondence was received from Sue Mcnamee, Executive Assistant, Brandon Teachers' Association, April 28, 2023, addressed to Mr. Mathew Gustafson, Superintendent/CEO, advising that Ms. Tammy Tutkaluk has been acclaimed as the President of the Brandon Teachers' Association (BTA) for the term beginning July 1, 2023, to June 30, 2024. The BTA formally requests that Ms. Tutkaluk be seconded full-time, with salary and benefits to be paid by the Association. (Appendix A)
Refer Motions.

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Mathew Gustafson, Superintendent/CEO, provided highlights on the following items from the May 8, 2023 Report of Senior Administration:

A) Administrative Information

- Celebrations:
 - 2023 Skills Manitoba Competition – Crocus Plains Regional Secondary School – Medal Recipients
 - Outstanding New Teacher Award – Jessica Canning – Crocus Plains Regional Secondary School
- Information Items:
 - Correspondence from Manitoba Education and Early Childhood Learning
 - Music Month in Manitoba
- Presentations:
 - Cyber Security – A. Kean
 - Brandon School Division Continuous Improvement Video Series – M. Gustafson

Mr. Murray – Ms. Fallis

That the May 8, 2023 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Education and Community Relations Committee Meeting
The written report of the Education and Community Relations Committee meeting held on April 24, 2023 was circulated.

Mr. Ekenna – Mr. Foley

That the Report be received and filed.

Carried.

- b) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on April 24, 2023 was circulated.

Ms. Fallis – Mr. Ross

That the Report be received and filed.

Carried.

- c) Personnel and Policy Committee Meeting
The written report of the Personnel and Policy Committee meeting held on April 24, 2023 was circulated.

Mr. Sieklicki – Ms. Fallis

That the Report be received and filed.

Carried.

5.02 Delegations and Petitions

- a) Ms. Lorraine Hackenschmidt, Brandon constituent, “transgender books in our school libraries” – setting up a committee of parents and trustees to examine the LGBTQ books in our school libraries and remove those with vulgar language, description of sexual acts, and those that are pornographic.

5.03 Business Arising**- From Previous Delegation****- From Board Agenda****- MSBA Matters**

- a) e-bulletin – May 3, 2023

5.04 Public Inquiries (max. 15 minutes)**5.05 Motions**

- 31/2023 Ms. Fallis – Ms. Sieklicki
That the following tuition fees be approved for the 2023-2024 year:

Transfer Fee	\$ 1,300
Residual Fee	\$ 5,837
Non-Resident (First Nations)	\$13,400
International Student Fees	\$13,400

Carried.

- 32/2023 Mr. Ross – Mr. Murray
That the Board of Trustees accept the resignation of Caroline Cramer, Trustee, Ward Two, effective May 1, 2023.

Carried.

- 33/2023 Ms. Sieklicki – Ms. Fallis
That the request of the Brandon Teachers’ Association, that the President of the Association, Ms. Tammy Tutkaluk, be seconded from the Division from July 1, 2023 to June 30, 2024 on a full-time basis be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment and that the terms and conditions of this leave of absence are in accordance with Article 17.02 of the Collective Bargaining Agreement.

Carried.

Late Motions:

- 34/2023 Mr. Murray – Mr. Ross
That the Memorandum of Understanding (MOU) between the Brandon School Division and Assiniboine Community College (ACC) to facilitate the delivery of ACC’s Comprehensive Health Care Aide (CHCA) program at Crocus Plains Regional Secondary School (CPRSS) for the 2023-2024 Academic/School year be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried.

35/2023 Mr. Foley – Mr. Ekenna
That the low tender from CW2 Construction in the amount of \$291,885.78 (excluding GST) for the Green Acres School - Grooming Room project be accepted.

Carried.

36/2023 Mr. Ekenna – Mr. Foley
That the low tender from MNK Mechanical Services Ltd. in the amount of \$2,498,005.71 (excluding GST) for the JR Reid School - Steam Boiler System Replacement project be accepted.

Carried.

5.06 Bylaws

Bylaw 1/2023

2nd Reading:

Mr. Ross

That By-law 1/2023 being a by-law providing for the borrowing of monies upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2023 to June 30, 2024 be now read for the second time, having been first read on April 24, 2023.

5.07 Giving of Notice

5.08 Trustee Inquiries

Trustee Sieklicki inquired if there is an ability to participate in Board meetings via video conferencing instead of teleconferencing when trustees are unable to attend in person. The Board referred the matter to Senior Administration to investigate. Senior Administration will advise the Board at a future meeting on the time required to adequately research the feasibility of this request.

6.00 ANNOUNCEMENTS

a) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 7:30 p.m. (public),
Tuesday, May 23, 2023, Boardroom.

7.00 ADJOURNMENT

Ms. Fallis – Ms. Sieklicki

That the Board do now adjourn (8:52 p.m.)

Carried.

Chairperson

Secretary-Treasurer