



BRANDON SCHOOL DIVISION

December 10, 2021

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, DECEMBER 13, 2021
6:00 P.M. (In-Camera) 7:30 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

- a) Board Meeting, November 22, 2021.
Adopt.
- b) Special Board Meeting, December 6, 2021.
Adopt.

2.00 IN CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
 - a) Staffing Activity Report
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

- From Report of Senior Administration

- a) Review Report of Senior Administration – December 13, 2021.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Committee of the Whole:
 - Finance and Facilities
 - Personnel and Policy

K. Fallis

S. Bambridge

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation
- From Board Agenda

- a) Community Use of Schools

- MSBA Issues

- a) e-bulletin – November 24, 2021 (Appendix 'A')
- b) Manitoba Government Announces Public Engagement for Budget 2022 (Appendix 'B')
- c) Manitoba Government Announces Public Engagement Online Survey Now Live (Appendix 'C')
- d) e-bulletin – December 8, 2021 (Appendix 'D')

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 7:30 p.m. (public), Monday, January 10, 2022, Boardroom.

Due to COVID-19:

- Brandon School Division Board Meetings are currently taking place in person and allowing public attendance, however, to accommodate space limitations and physical distancing, we ask that those wishing to attend pre-register with Bernadene Sangster, Executive Assistant, at sangster.bernadene@bsd.ca, or (204) 729-3114 by 4:00 p.m. the Friday before the Board meeting.
- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact Ms. Sangster no later than 4:00 p.m. on the Tuesday before the Board meeting.
- Face mask use is mandatory.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>

7.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING/COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:00 P.M., MONDAY, NOVEMBER 22, 2021.

TRUSTEES PRESENT: L. Ross, Chairperson J. Gobeil, Vice-Chairperson
S. Bambridge C. Ekenna
K. Fallis B. Foley
D. Kejick L. Letain

ALSO PRESENT: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent
J. Zilkey, Assistant Superintendent
B. Sangster, Recording Secretary
T. Curtis, Live Streaming Video Operator

REGRETS: J. Murray

The Chairperson called the In-Camera portion of the meeting to order at 6:03 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added three (3) items for In-Camera.

Ms. Letain – Mr. Gobeil
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held November 8, 2021 were circulated.

Ms. Fallis – Ms. Bambridge
That the Minutes be approved as circulated.
Carried.

Mr. Foley – Ms. Kejick
That the Board do now resolve into Committee of the Whole In-Camera. (6:04 p.m.)
Carried.

2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE):**2.01 Student Issues**

- Reports
- Trustee Inquiries

2.02 Personnel Matters**- Reports**

- a) Staffing Activity Report was presented.
- b) Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Personnel Matter and received feedback from the Board.
- c) Mr. Mathew Gustafson, Superintendent/CEO, provided information on a Personnel Matter.

- Trustee Inquiries**2.03 Property Matters/Tenders**

- Reports
- Trustee Inquiries

2.04 Board Operations**- Reports**

- a) The Secretary-Treasurer provided information on a Board Operations Matter and received direction from the Board.

- Trustee Inquiries

Mr. Ekenna – Mr. Foley

That the Committee of the Whole In-Camera do now resolve into Board. (7:23 p.m.)

Carried.

The Chairperson called the Public portion of the meeting to order at 7:31 p.m. with a traditional heritage acknowledgement.

3.00 PRESENTATIONS AND COMMUNICATIONS:**3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action****4.00 REPORT OF SENIOR ADMINISTRATION**

Mr. Mathew Gustafson, Superintendent/CEO, provided highlights on the following items from the November 22, 2021 Report of Senior Administration:

- Celebrations
 - Canadian National Debate Competition – Four (4) Vincent Massey High School Grade 9 Students
- Administrative Information
 - Information Items
 - Manitoba Education Correspondence:
 - Bullying Awareness and Prevention Week – November 14 to 20, 2021
 - Vaccination Outreach and Promotion

Trustees asked questions for clarification.

Mr. Gobeil – Ms. Fallis

That the November 22, 2021 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

a) Education and Community Relations Committee Meeting

The written report of the Education and Community Relations Committee meeting held on November 8, 2021 was circulated.

Mr. Ekenna – Ms. Letain

That the Report be received and filed.

Carried.

b) Finance and Facilities Committee Meeting

The written report of the Finance and Facilities Committee meeting held on November 8, 2021 was circulated.

Ms. Fallis – Mr. Gobeil

That the Report be received and filed.

Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Matters

a) e-bulletin – November 10, 2021

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

Trustee Ekenna asked for the current guidance for children outside the classroom in regards to wearing a mask or not wearing a mask.

Mr. Gustafson responded that mask use is mandatory within the school and is recommended outside and required if less than 2 meter distance can be maintained. It has been found that when students, even outside, were within 2 meters, there was a higher likelihood that they would be deemed a close

contact. To reduce the number of close contacts, and reduce the likelihood of transmission, the Division has moved to making masks required when there is less than 2 meters spacing outside.

6.00 ANNOUNCEMENTS

- a) MSBA General Meeting – 9:00 a.m., Saturday, November 27, 2021, via Zoom.
- b) MSBA Regional Meeting – 9:00 a.m., Monday, November 29, 2021, via Zoom.
- c) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 7:30 p.m. (public), Monday, December 13, 2021, Boardroom.

Due to COVID-19:

- Brandon School Division Board Meetings are currently taking place in person and allowing public attendance, however, to accommodate space limitations and physical distancing, we ask that those wishing to attend pre-register with Bernadene Sangster, Executive Assistant, at sangster.bernadene@bsd.ca, or (204) 729-3114 by 4:00 p.m. the Friday before the Board meeting.
- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact Ms. Sangster no later than 4:00 p.m. on the Tuesday before the Board meeting.
- Face mask use is mandatory.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>

Mr. Foley – Ms. Bambridge

That the Board do now resolve into Committee of the Whole In-Camera. (7:51 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA (7:51 p.m.)

Ms. Fallis – Ms. Letain

That the Committee of the Whole In-Camera do now resolve into Board. (8:55 p.m.)

Carried.

7.00 ADJOURNMENT

Ms. Bambridge – Ms. Kejick

That the Board do now adjourn (8:55 p.m.)

Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J.L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 – 6TH STREET, BRANDON, MANITOBA, AT 11:30 A.M., MONDAY, DECEMBER 6, 2021.

TRUSTEES PRESENT: L. Ross, Chairperson
J. Gobeil, Vice-Chairperson
S. Bambridge K. Fallis
B. Foley D. Kejick
L. Letain J. Murray

REGRETS: C. Ekenna

ALSO PRESENT: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
J. Zilkey, Assistant Superintendent

OTHERS PRESENT: Legal Counsel for Brandon School Division
CUPE Staff Member
CUPE Local 737 Representative
CUPE National Representative

CALL:

The Chairperson called the meeting to order at 11:42 a.m. and referred to the Call.

The meeting had been called for the purpose of considering the following:

a) Personnel Matter – In-Camera Discussion

Ms. Bambridge – Ms. Kejick

That the Board do now resolve into Committee of the Whole In-Camera. (11:43 a.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

a) The Board discussed a Personnel Matter In-Camera

12:17 p.m. Those present with the exception of Trustees and the Secretary-Treasurer adjourned from the meeting.

12:57 p.m. The CUPE Staff Member and Union Representatives, and the Division's Legal Counsel and Senior Administration re-entered the meeting.

Mr. Gobeil – Ms. Fallis

That the Committee of the Whole In-Camera do now resolve into Board. (12:59 p.m.)

Carried.

IN BOARD:

66/2021 Mr. Murray – Ms. Bambridge

That Confidential No. 1 and the recommendations therein be approved.

Carried.

67/2021 Ms. Letain – Mr. Gobeil

That Confidential No. 2 and the recommendations therein be approved.

Carried.

Ms. Kejick – Ms. Letain

That the meeting do now adjourn (1:00 p.m.).

Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

December 13, 2021

A. Administrative Information

I. CELEBRATIONS

1. DIVERSIFY YOUR CLASSROOM LIBRARY PILOT PROGRAM

Two Brandon School Division schools have been selected to participate in the *Diversify Your Classroom Library* pilot program, based on successful applications submitted by classroom teachers.

George Fitton School: Allison Greig, Grade 5/6 Teacher

Linden Lanes School: Angela Jarosz, Grade 1 Teacher

Allison Greig and Angela Jarosz will be part of a group of 40 educators to participate in four virtual professional development sessions led by the Indigo Love of Reading Foundation, The Critical Thinking Consortium, and Facing History and Ourselves. The intent of this pilot program is to help address the need for diversity, inclusion, and equity in classroom libraries.

Ms. Greig and Ms. Jarosz will receive \$2,500 each, with 90% of the funds to be used toward purchase of books for their classroom libraries, and the remaining 10% used to purchase professional development texts.

2. WINTER COAT DONATION FROM KNIGHTS OF COLUMBUS (BRANDON CHAPTER)

On December 7th Brandon School Division received a generous donation of 24 new winter coats in various sizes. The coats were delivered by Mr. Robert Cey on behalf of the Knights of Columbus (Brandon Chapter), to support students in need.

“Accepting the Challenge”

3. VINCENT MASSEY VIKINGS

Congratulations to the Vincent Massey Vikings on completing a perfect season and being awarded the Winnipeg High School Football League Westman Bowl. The Vikings appreciated every moment of their season, after being unable to play in 2020/2021 due to the COVID-19 pandemic. It was an exciting end to a memorable season.

4. ÉCOLE SECONDAIRE NEELIN HIGH SCHOOL - VOLLEYBALL PROVINCIALS

The Neelin Junior Varsity Boys Volleyball Team won first place in the AAA provincials held on November 27-28.

5. KELLY DEROO – MANITOBA HIGH SCHOOL ATHLETICS ASSOCIATION (MHSAA) COACH OF THE MONTH

Kelly DeRoo, Teacher at Vincent Massey High School, has been named Manitoba High School Athletics Association (MHSAA) Coach of the Month for December 2021.

Ms. DeRoo has been coaching volleyball for 16 years at both high school and club levels, and she has been a coach at Vincent Massey since 2010. Her dedication to coaching at a time when travelling to tournaments and running a program has been especially challenging does not go unnoticed. Her focus on excellence and providing a positive environment of inclusivity and equitable treatment of all athletes is a great asset to Vincent Massey High School.

6. VALLEYVIEW CENTENNIAL SCHOOL – INDIGENOUS ART MONTH

During the month of December, Valleyview students will take part in Indigenous themed art projects. Planned activities include making paper bag tipis, creating talking sticks, building Inuksuk from plasticine, and colouring and painting related to the 7 Teachings. This initiative is being led by Tannis Hay, Building Student Success with Indigenous Parents staff member.

7. BRANDON WHEAT KINGS

Brandon School Division received a generous donation of free youth tickets to all students from Kindergarten to Grade 4 for the game on December 11th. This is the annual “Teddy Bear Toss” game.

8. ÉCOLE NEW ERA SCHOOL - PHASE ONE OF PLAYGROUND REVITALIZATION PROJECT COMPLETED

New Era students and staff are very happy to have the use of a beautiful new outdoor classroom, completed recently as phase one of the playground revitalization project. Thank you to the New Era Parent Council and all contributors for their support of this worthy project.

II. SUSPENSIONS

| <u>SCHOOL</u> | <u>NO./STUDENTS</u> | <u>INAPPROPRIATE BEHAVIOUR</u> | <u>ASSAULTIVE BEHAVIOUR</u> | <u>DRUGS AND ALCOHOL</u> |
|---------------|---------------------|------------------------------------|---------------------------------|------------------------------|
| Elementary | 8 total | 7 | 4 | 2 |
| High School | 31 total | 23 | 8 | 2 |
| | | *6 vaping | *1 weapons | |

* Infractions may fall under more than one category.

III. COMMUNITY CONNECTIONS

The following community connections were made by Senior Administration:

- November 8, 2021 – Children’s disABILITY Services / Brandon School Division Transition to Kindergarten Meeting – Susan Gilleshammer
- November 16, 2021 – Major S.D. (Scott) Youngson, Chief of Staff, Canadian Forces Base Shilo – Jon Zilkey
- November 17, 2021 – Valleyview Centennial School – Susan Gilleshammer
- November 17, 2021 – Waverly Park School – Susan Gilleshammer
- November 18, 2021 – Crocus Plains Regional Secondary School – Jon Zilkey
- November 18, 2021 – Earl Oxford School – Jon Zilkey
- November 18, 2021 – Meadows School – Jon Zilkey
- November 19, 2021 – meeting with Cale Dunbar, President, Brandon Teachers’ Association – Mathew Gustafson
- November 19, 2021 – meeting with Jamie Rose, President, CUPE Local 737 – Mathew Gustafson
- November 22, 2021 – École New Era School – Jon Zilkey
- November 22, 2021 – Prairie Hope High School – Jon Zilkey
- November 23, 2021 – Crocus Plains Regional Secondary School (*via Microsoft Teams*)– Mathew Gustafson
- November 23, 2021 - Community Mobilization Westman Steering Committee – Mathew Gustafson
- November 23, 2021 – Alexander School – Jon Zilkey
- November 24, 2021 – King George School – Susan Gilleshammer

- November 25, 2021 – Meeting with Manitoba Education re: Enhanced School-Based Mental Health and Addictions supports – Mathew Gustafson, Susan Gilleshammer
- November 25, 2021 – Brandon Chamber of Commerce re: Economic Reconciliation – Mathew Gustafson, Susan Gilleshammer, Denis Labossiere
- November 25, 2021 – Brandon Urban Aboriginal Peoples’ Council planning session – Mathew Gustafson
- November 25, 2021 – Riverheights School – Jon Zilkey
- November 26, 2021 – George Fitton School – Susan Gilleshammer
- November 26, 2021 – Green Acres School – Susan Gilleshammer
- November 26, 2021 – Riverview School – Susan Gilleshammer
- November 27, 2021 – Manitoba School Boards Association General Meeting – Mathew Gustafson, Denis Labossiere, Jon Zilkey
- November 29, 2021 – Manitoba School Boards Association Regional Meeting – Mathew Gustafson, Denis Labossiere
- November 29, 2021 – phone meeting with Lieutenant-Colonel Christopher Wood, Base Commander, Canadian Forces Base Shilo – Mathew Gustafson
- November 29, 2021 – Linden Lanes School – Susan Gilleshammer
- November 29, 2021 - Innovations in Mental Health and Addictions Learning Series Information Session – Susan Gilleshammer
- November 30, 2021 – École O’Kelly School – Susan Gilleshammer
- December 1, 2021 – Kirkcaldy Heights School – Mathew Gustafson
- December 1, 2021 – Update meeting re: Manitoba Education Community Schools Program – Mathew Gustafson
- December 1, 2021 – Betty Gibson School – Mathew Gustafson
- December 2, 2021 – Meadows School (*via Microsoft Teams*) – Mathew Gustafson
- December 2, 2021 – Manitoba Education Information Session for Scoping a Provincial Student Information System – Mathew Gustafson
- December 2, 2021 – Maryland Park School site visit with team from Western School Division – Mathew Gustafson, Denis Labossiere
- December 2, 2021 – Assiniboine Community College Fall Dinner and Market – Mathew Gustafson

- December 3, 2021 – King George School – Mathew Gustafson
- December 3, 2021 – Meeting with Cale Dunbar, President, Brandon Teachers' Association – Mathew Gustafson
- December 3, 2021 – Principal Learning Network – Mathew Gustafson
- December 6, 2021 – École New Era School – Mathew Gustafson

IV. INFORMATION ITEMS

1. MANITOBA EDUCATION CORRESPONDENCE

MANITOBA'S EXCELLENCE IN EDUCATION AWARDS

For InformationM. Gustafson

The submission deadline for Manitoba's Excellence in Education Awards has been extended to December 21, 2021. Awards are presented in the following categories:

- Teaching Excellence
- Outstanding New Teacher
- Outstanding Team Collaboration
- Outstanding School Leader
- Premier's Award for Excellence in Education

2. WESTMAN AND AREA TRADITIONAL CHRISTMAS DINNER

For InformationM. Gustafson

Gladden Smith, Brandon School Division staff member and community volunteer, has been involved in planning the Westman and Area Traditional Christmas Dinner that will take place on December 25th. Due to the COVID-19 pandemic, meals will be delivered to homes rather than have people attend a large, in-person gathering.

This dinner is an annual event as a means of ensuring no one is alone at Christmas. There is no charge for this meal, and orders may be placed by telephone (204-728-7987) or email (christmasdinner@wcgwave.ca). Meal orders are being taken now and up until 5:30 p.m. on December 25th, with delivery from 12:00 – 6:00 p.m.

Brandon School Division is pleased to provide support to the Westman and Area Traditional Christmas Dinner through use of the culinary program kitchen at Crocus Plains Regional Secondary School, transportation assistance, and staff volunteers.

3. STATISTICS CANADA 2021 CENSUS

For InformationM. Gustafson

Correspondence has been received from Anil Arora, Chief Statistician of Canada, expressing thanks to Brandon School Division for supporting the 2021 Census.

The 2021 Census gathered data needed to plan, develop and evaluate programs and services that affect all Canadians. Census information is vital for planning schools, daycare, family services, and public transportation. Information from the 2021 Census will be particularly important as it will help all of government evaluate the impact of the COVID-19 pandemic and plan for the future.

Additional information regarding the 2021 Census can be found at [Census of Population](#) and [Census Engagement](#). Information as to the data release plan can be found at the [2021 Census dissemination planning](#) web page.

4. BIOSCIENCE ASSOCIATION OF MANITOBA

For InformationM. Gustafson

The Bioscience Association of Manitoba (BAM) is accepting nominations for the Outstanding Bioscience Educator of the Year for their upcoming Awards Gala 2022.

The Outstanding Bioscience Educator of the Year award winner embodies lifelong learning in sciences. This individual demonstrates excellence, leadership, and innovation in and outside of the classroom. The ideal winner's dedication to science is exemplified through actions such as building exciting curriculum, starting innovative science clubs, planning science fairs, and developing engaging experiments and lectures in the classroom.

Nominations are due by January 14, 2022. Information regarding this award has been circulated to schools.

5. ADMINISTRATIVE PROCEDURE 2015 – SCENT CONTROLLED FACILITIES

For InformationJ. Zilkey

Administrative Procedure 2015 – Scent Controlled Facilities, was amended in November 2021. Specifically, scented candles and essential oils were added to the list of items that produce an odour strong enough to be perceived by others. Please see Appendix A.

V. PRESENTATIONS

1. ADMINISTRATIVE PROCEDURE 4560 – MANDATORY COVID-19 TESTING OF STUDENTS

For InformationM. Gustafson

Brandon School Division is committed to upholding its statutory obligations to provide a safe environment to all pupils who attend our schools, all employees who work in our facilities, and all members of our community who volunteer or visit our schools.

On November 12, 2021 Manitoba Public Health introduced new Public Health Orders that require proof of at least one dose of vaccination or a recent (within 72 hours) negative test result for 12 to 17 year olds for indoor recreational sports.

The attached Administrative Procedure is one component of Brandon School Division's efforts to ensure a successful return to in-school learning, reduce transmission of COVID-19 in our schools and facilities, and mitigate the risk of severe COVID-19 outcomes among individuals in our schools. Please see Appendix B.

2. BRANDON SCHOOL DIVISION'S VENTILATION AND MONITORING MEASURES

For InformationM. Gustafson

An overview of the ventilation and monitoring measures that are currently in place in Brandon School Division will be shared.

B. Business Arising for Board Action

I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE

STAFFING ACTIVITY REPORT

For InformationJ. Zilkey

Included in the agenda package for the Board of Trustees is the Staffing Activity Report, a listing of resignations and employment approved by the Superintendent/Chief Executive Officer and Secretary-Treasurer since the last meeting.

II. SENIOR ADMINISTRATION RESPONSE TO TRUSTEE INQUIRIES

RESPONSE TO TRUSTEE INQUIRY:

TRUSTEE EKENNA REQUESTED INFORMATION TO COLLABORATE TO INCREASE NEWCOMER PARTICIPATION IN SCHOOL EVENTS AND ACTIVITIES, TO REDUCE LANGUAGE BARRIERS, AND TO HELP MAKE SENSE OF THE COMPLEX SYSTEMS NEWCOMERS NAVIGATE. THE FOLLOWING REPORT PROVIDES INFORMATION TO THE REQUEST.

For InformationJ. Zilkey

The Brandon School Division has a partnership with Settlement Workers in Schools (SWIS) that was developed in 2018. The objectives of the program are:

1. provide clients with immediate essential services required to support their transition into the Canadian school setting;
2. support client family involvement in the student's school life;
3. support School Division in assisting newcomer children and their families;
4. increase client ability to access appropriate and timely community services and provide services and benefits in the client's first language or arrange for interpreters;
5. increase community awareness and involvement in the integration process, including ethno-cultural association;
6. foster positive attitudes and associations with new communities and schools;
7. strengthen the client's ability to cope with the challenges of integration into schools within the Brandon School Division.

The SWIS Working Group has 14 members including Westman Immigrant Services program manager, SWIS facilitators, and Brandon School Division English as an Additional Language Specialist, teachers, counsellors, resource teachers, and School Leaders.

Prior to COVID restrictions, there was an active afterschool program in nine schools. One-on-one online homework support is currently being offered with ongoing registration.

Work is currently being done with the SWIS group to identify needs within the schools and ways to promote the SWIS program within the Division.

Eight schools have indicated that they could provide a permanent space for the SWIS program. Thirteen schools cannot provide a permanent space. Two schools currently have a plan to provide space when necessary.

This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.

**Mathew Gustafson
Superintendent/Chief Executive Officer**



Administrative Procedure 2105

Scent Controlled Facilities

Board Governance Policy Cross Reference: [1](#), [11](#), [12](#), [13](#)

Administrative Procedures Cross Reference:

Form Cross Reference:

Legal/Regulatory Reference:

[Manitoba Workplace Safety and Health Act and Regulation](#)

Date Adopted: February 2016

Amended: November 2021

The Brandon School Division supports a healthy environment for staff, students, parents, visitors and volunteers. Every effort will be made to limit in the environment exposure to strong scents that cause discomfort or impact the health of sensitive individuals.

The use of scented products and highly scented flowers by Division employees, students, parents, visitors and volunteers is discouraged. Use may be prohibited if circumstances warrant. The Division will utilize appropriate signage for informing visitors of the scent limitations.

Scents refers to any product that produces an odour strong enough to be perceived by others. This includes but is not limited to colognes, perfumes, aftershave products, lotions, powders, deodorants, hair products, cleaning products, **scented candles**, **essential oils**, other personal products and highly scented flowers.

With consideration to the [Manitoba Workplace Safety and Health Act and Regulation](#), the following is provided to implement the Administrative Procedure in a safe and respectful manner:

1. A student or an employee with concerns about scents or other odours associated with products should contact their Teacher/Supervisor/School Leader.
2. The Teacher/Supervisor/School Leader determines the cause of the concern and the options available.
3. If the scent is a result of an individual using a scented and/or fragrant product, the Teacher/Supervisor/School Leader discusses the concern and instructs the individual of the need to refrain from using the product.



Administrative Procedure 4560

Mandatory COVID-19 Testing of Students

Board Governance Policy Cross Reference:

[1](#), [2](#), [3](#), [4](#), [9](#), [13](#)

Administrative Procedures Cross Reference:

[Records Management](#)

[Records Management – Protection of Personal Health Information of Students](#)

[Records Management – Protection of Personal Information of Students](#)

[Records Retention and Disposition](#)

[Blood Borne Infections / Handling Bodily Fluids](#)

[Prevention of Communicable Disease / Infection Transmission](#)

[Workplace Safety and Health](#)

[Workplace Safety and Health Duties/Responsibilities for Safety and Health](#)

Form Cross Reference:

Legal/Regulatory Reference:

[Public Schools Act 41\(1\)](#)

[Workplace Safety and Health Act 4\(1\) and 4\(2\)](#)

[Education Administration Act](#)

[The Public Health Act](#)

[Orders Under the Public Health Act](#)

[Personal Health Information Act](#)

Date Adopted: December 6, 2021

Amended:

The Brandon School Division is committed to upholding its statutory obligations to provide a safe environment to all pupils who attend our schools, all employees who work in our facilities, and all members of our community who volunteer or visit our schools ([Public Schools Act 41\(1\)](#); [Workplace Safety and Health Act 4\(1\) and 4\(2\)](#)).

On November 12, 2021, Manitoba Public Health introduced new Public Health Orders that require proof of at least one dose of vaccination or a recent (within 72 hours) negative test result for 12 to 17 year olds for indoor recreational sports.

This Administrative Procedure is one component of a comprehensive pandemic response plan that aims to:

- ensure a successful return to in-school learning, uninterrupted by COVID-19 outbreaks;
- reduce transmission of COVID-19 in the Brandon School Division's schools and facilities; and
- mitigate the risk of severe COVID-19 outcomes among individuals in our schools, particularly those individuals who are unable to be vaccinated due to legitimate medical, personal, or religious reasons or for whom vaccines are not currently approved.

REQUIREMENTS

In accordance with the November 12, 2021 Public Health Orders, indoor sporting and recreational facilities must not operate unless admission of members of the public to the facility is restricted to the following:

- a. persons 18 years of age or older who produce proof of being fully vaccinated for COVID-19;
- b. persons who produce proof from the Government of Manitoba that there is a medical reason for the person not to receive a vaccine for COVID-19;
- c. persons under 12 years of age;
- d. until December 5, 2021, persons who are at least 12 years of age but who have not yet reached 18 years of age;
- e. on or after December 6, 2021, persons who are at least 12 years of age but who have not yet reached 18 years of age and who produce
 - i) proof that they have received at least one dose of the Pfizer-BioNTech or Moderna vaccine for COVID-19, or
 - ii) proof of a negative rapid COVID-19 test result within the previous 72 hours that is confirmed by a pharmacist.

To comply with these requirements the Division has developed this Administrative Procedure, subject to the Guidelines and Procedures below, providing that all pupils in the Division who participate in recreational sports must provide proof of vaccination or undergo testing.

For the purpose of this Administrative Procedure, vaccinated shall mean students who are at least 12 years of age but who have not reached 18 who have received one dose of the Pfizer-BioNTech or Moderna vaccine; and students aged 18 years or older who have received two doses of the Pfizer-BioNTech or Moderna vaccine with more than 14 days having passed since the final vaccination was received.

For the purpose of this Administrative Procedure, recreational activities does not include physical activities that take place during the instructional day and on school grounds (Physical Education, intramurals, and open gym).

GUIDELINES

Accommodation

Notwithstanding the foregoing and consistent with its human rights obligations, the Division will provide reasonable accommodation to the point of undue hardship to students who are legally entitled to accommodation based on a protected ground under the Human Rights Code. All students (including their parents or legal guardians) requesting accommodation must participate in the accommodation process and provide reasonable and necessary information satisfactory to the Division related to the accommodation request, failing which the Division may be unable to properly evaluate the accommodation request resulting in accommodation not being provided.

Policy Review

This Administrative Procedure will be in place for one year from the date of implementation. This Administrative Procedure may be revised, rescinded, or extended.

PROCEDURES

- A.** The Division will accept as proof of COVID-19 vaccination status the digital or physical version of the [Manitoba Immunization Card](#) or the Shared Health COVID-19 Immunization Record. Other forms of proof will be assessed by the Division according to guidance provided by Public Health or Manitoba Education.
- B.** Collection of personal health information will comply with the provisions of the [Personal Health Information Act](#), and the following BSD Administrative Procedures: [Records Management](#); [Records Management – Protection of Personal Health Information of Students](#); [Records Management – Protection of Personal Information of Students](#).
- C.** Each recreational activity will identify a coach, manager or supervisor who is responsible for submitting a list of students participating in the recreational activity to the designated School Administrator prior to the first activity. Any subsequent student participation additions or deletions must be communicated to the designated School Administrator prior to the next activity.
- D.** Students under the age of 18 require a parent consent for proof of vaccination or testing to participate in a recreational activity. Students participating must

provide proof of vaccination to the designated School Administrator prior to the first scheduled recreational activity.

- E.** Students participating in a recreational activity who have not provided proof of vaccination are required to provide a negative COVID-19 test result confirmed by a pharmacy and administered within 72 hours of the activity. For recreational activities that occur regularly through the week, one of the following schedules may be used.
 - i. Activities occur throughout the week but no activities scheduled on Sunday.

Test #1 – administered by pharmacy on Monday and reported to designated school administrator on Monday

Test #2 – administered by pharmacy on Thursday and reported to designated school administrator on Thursday
 - ii. Activities occur throughout the week but no activities scheduled on Thursday.

Test #1 – administered by pharmacy on Monday and reported to designated school administrator on Monday

Test #2 – administered by pharmacy on Friday and reported to designated school administrator on Friday
 - iii. Other schedule determined by School Administration.

Note: testing schedule does not apply during winter or spring break or during exam week if there are no activities scheduled. However, all student participants who have not provided proof of vaccination must undergo a test within 72 hours prior to the resumption of recreational activities.
- F.** The designated school administrator will communicate to the recreational activity contact when a student did not meet the requirement but will not communicate the reasons why.
- G.** Should a rapid test yield positive results, the student will immediately self-isolate and seek confirmation of test positivity by completing a Polymerase Chain Reaction (PCR) COVID-19 test at the nearest Provincial testing site, at the earliest possible time.
- H.** To be clear, the School or Division is not responsible for reporting positive test results to Public Health. If the designated person's PCR test confirms positivity, public health notification and contact tracing measures will be operationalized.
- I.** Testing will not occur during periods of extended leave (one week duration or longer), but testing must resume no more than 72 hours prior to returning to the recreational activity.
- J.** A student who is not at school on a day that they are scheduled to provide their

test result, must provide it the day of their return to school, prior to engaging in the recreational activity.

The Division will accept the results of:

- i. A negative rapid COVID-19 test result taken within the previous 72 hours that is confirmed by a pharmacist.
- ii. Proof of a negative PCR test taken within the previous 72 hours.

- K.** Operators of indoor sporting and recreational facilities are required to restrict access to youth aged 12 to 17 years unless they provide proof that they have received at least one dose of a Pfizer-BioNTech or Moderna COVID-19 vaccine or proof of a negative result from an approved rapid antigen test, administered by a pharmacist, within the 72 hours before the activity.

Participants, coaches, volunteers, and spectators aged 18 years and older (whether teachers, parents, or members of the public) must provide proof of full vaccination or medical exemption approved by Manitoba Health and Seniors Care. Rapid antigen testing for this age group is not an option.

Therefore, all participants, coaches, and volunteers should be prepared to provide proof of meeting the requirements as outlined above each time they enter a recreational facility not on their school grounds.

- L.** Attestation (School Use Only)

When groups of students are attending another school outside of the grounds of their school, it may be possible to use the attestation form. An attestation form can expedite the verification process when all parties are in agreement. The attestation form is used only for student participants attending another school. Coaches and volunteers must present proof of full vaccination upon arrival at the host facility.

The responsibilities of each party are outlined below.

Visiting School

The visiting school will do the following:

- Contact the host school to confirm the use of the attestation form.
- A school administrator for the travelling participants will verify the following:
 - Participants between 12 to 17 years of age have received at least one dose of the Pfizer-BioNTech or Moderna vaccine for COVID-19 or have provided proof of a pharmacist-confirmed negative result of an approved rapid antigen test within 72 hours before participation.
 - Participants aged 18 or older will need to provide proof of being fully vaccinated.
 - Participants under the age of 12 can also be included on this roster.

No proof of vaccination is required.

- Rosters must be printed and attached to the attestation form. Please note that the rosters should not include any personal or health information such as date of birth, vaccination status, or age.
- Once verified, the school administrator will complete and sign the attestation form as well as the roster sheet. Any changes to the roster sheet must be re-printed and signed.
- The attestation form will be provided to the agreed upon designated contact (DC) as determined by each party.
- Spectators are not to be included on this form. Some facilities may have additional requirements for spectators; please confirm the applicable requirements with the host facility.

Host School

The host school will do the following:

- Ensure the DC is identified and available when the travelling participants and coaches arrive.
 - Communicate the arrival procedure and verification process with the visiting team.
 - Upon the arrival of a visiting team, the DC will use the attestation form to check/verify participants' identity.
 - When participants are not on the attestation list, those participants will be required to show proof of vaccination or a negative test result and identification in order to participate.
- M.** Requests for accommodation for the exemption of COVID-19 testing must be accompanied by the information required and will be reviewed by the Division.
- N.** The Division will provide for secure retention, retrieval and destruction of all records, in compliance with privacy, confidentiality and all safeguards concerning the protection of personal health information as specified by the [Personal Health Information Act](#), [Records Management – Protection of Personal Information of Students](#); [Records Retention and Disposition](#). Forms must be destroyed after 30 days.
- O.** The Superintendent/Chief Executive Officer will:
- a. closely monitor the requirements and recommendations of the Department of Education, Manitoba Public Health and the Governments of Manitoba and of Canada,
 - b. advise the Board of any changes in circumstance which may impact the need and/or application of this Administrative Procedure,

- c. recommend Administrative Procedure revisions, including rescindment, for the Board's consideration
- P. Any breach of this Administrative Procedure by a student, including the provision of false and/or misleading information, may result in discipline and/or revocation of recreational activity privileges.

COVID-19 Parental Acknowledgement and Voluntary Disclosure Form

Student Name: _____ **Birthdate:** _____

School: _____ **Grade:** _____

The school division is collecting information about your child's COVID-19 vaccination status or consent for COVID-19 testing for the purposes of managing its COVID-19 pandemic response. The school division requires information about your child's vaccination status or parental consent for COVID-19 testing to determine whether your child is permitted to participate in recreational activities including extra-curricular sports. Please note that disclosure of your child's vaccination status is voluntary and testing is an alternative to meeting the Public Health Order requirements.

The school division is authorized to collect your child's personal health information because the information relates directly to and is necessary for the school division to manage its COVID-19 pandemic response and adhere to Public Health Orders. Your child's vaccination status information will not be used for any other purpose, unless it is authorized by *The Personal Health Information Act* (PHIA) or *The Public Schools Act*. The information you provide will be kept confidential and protected in accordance with PHIA and Administrative Procedure 4560. For any questions regarding the collection, use or disclosure of your child's personal health information, please contact your school.

I, _____ being the parent/legal guardian of _____ do hereby consent to the Brandon School Division receiving proof of vaccination for my child, or as an alternative to receiving proof of vaccination I do hereby consent to the Brandon School Division receiving COVID-19 test results for my child confirmed by a pharmacist for the purpose of participating in extra curricular recreational activities. This consent shall remain in effect until the end of the 2021/2022 school year or until revoked by me in writing.

(Date)

(Signature of parent/legal guardian)

(Date)

(Signature of witness)

This personal information or personal health information is being collected under the authority given to the Brandon School Division under The Public Schools Act and will be used for educational purposes or to ensure the health and safety of the student. It is protected by the Protection of Privacy provisions of The Freedom of Information and Protection of Privacy Act (including but not limited to section 37) and The Personal Health Information Act (including, but not limited to Part 3, Division 1). If you have any questions about the collection, contact the Brandon School Division Access and Privacy Officer at (204) 729-3100.

Attestation of Participant Roster

(FOR SCHOOL USE ONLY)

When groups of students are attending another school outside of the grounds of their school, it may be possible to use the attestation form. An attestation form can expedite the verification process when all parties are in agreement. The attestation form is used only for student participants attending another school. Coaches and volunteers must present proof of full vaccination upon arrival at the host facility.

Name of School

Date

Name of School Administrator Completing Attestation

Activity (Sport and Age Category)

Attestation

I, , attest that I have verified the participant roster and that all participants aged 12 to 17 years listed on the roster have provided either proof that they have received one dose of the Pfizer-BioNTech or Moderna vaccine for COVID-19 or proof of a pharmacist-confirmed negative result from an approved rapid COVID-19 test. Furthermore, I attest that all participants aged 18 and older listed on the roster have provided proof that they are **fully vaccinated** or are medically exempt from vaccination requirements.

I further attest that said tests were completed within 72 hours of the start of today's sporting or recreational activity. All participants are in compliance with the vaccination and/or testing requirements for the above noted date.

Signature of School Administrator Completing Attestation

Date of Attestation: [day/month/year]

Participant Roster

The roster of participants must be printed and attached to this attestation form and signed by the same school administrator who completed this form. Please note that the rosters should not include any personal or health information such as date of birth, vaccination status, or age.

The roster list must include the following information:

- Sport and Age Category (e.g., JV Basketball)
- School Name
- Date of Activity
- First and Last Names of Participating Players

Notes

- The school administrator must sign the roster and indicate the number of participants that are approved; any changes to the roster must be re-printed and not handwritten.
 - For more information, see *COVID-19: Public Health Orders for Indoor Youth Sports: Sports Facilities Provincial Implementation Guidance* at www.edu.gov.mb.ca/k12/covid/index.html#pes.
-



BRANDON SCHOOL DIVISION

Finance and Facilities Committee Minutes

Monday, November 22, 2021 – 6:00 p.m.
Boardroom, Administration Office

Present: S. Bambridge C. Ekenna
B. Foley K. Fallis
J. Gobeil D. Kejick
L. Letain L. Ross

Also Present: D. Labossiere
M. Gustafson
S. Gilleshammer
J. Zilkey

Regrets: J. Murray

1. COMMITTEE ITEMS

A. Stakeholder Meetings/Feedback Forms

The Committee received as information the meeting minutes and budget feedback from the stakeholder groups, which included Brandon Teachers' Association (BTA), CUPE Local 737, Out-of-Scope Employees, Parent Council representatives and the Brandon Chamber of Commerce.

B. Trustee Budget Requests

The Committee reviewed and discussed the Trustee Budget Requests received for the 2022-2023 Budget.

- **C. Ekenna**
 - Addition of two (2) microwaves in each of the following elementary schools:
 - Maryland Park, King George, New Era, and either Riverheights or Earl Oxford.

Trustee Ekenna noted that he had met with several parents who would really like this request put into place. It would assist with inclusion for everyone, ensures that kids are able to value and recognize uniqueness, for a small cost.

Trustees Bambridge, Letain and Kejick responded, indicating that in the past, there were microwaves in schools, which were removed due to required supervision, time that students would stand in line waiting, injuries, no consistency with lunch hour volunteers, etc.

Trustee Bambridge suggested that thermoses be used to keep food warm, and that the Division could possibly request thermos donations. Mr. Mathew Gustafson, Superintendent/CEO added that Senior Administration can explore engaging the United Way or the Friends of Education Fund for thermos donations. Trustees agreed to refer this

item to Senior Administration. Strategies will be brought back to Trustees at a future meeting. Trustee Ekenna withdrew his Budget Request for Microwaves.

- **C. Ekenna**

- Request for Settlement Workers in Schools (SWIS), which would:
 - increase collaboration to reduce gap
 - increase newcomers' participation in school events
 - reduce the language barriers
 - help make sense of the complex systems newcomers navigate

The Superintendent/CEO responded to this request, noting that SWIS has been in place in the Division for the last six (6) years. Designated space in schools for this program is problematic in schools that are at capacity. He spoke on the facilities report, which will be presented at a future meeting, and which will provide additional information regarding enrolment and capacities. Division social workers, psychologists, and speech language pathologists are also concerned about not having space in schools. The pandemic has impacted space to allow for physical distancing of students.

Discussion took place on engagement with the schools regarding available space in schools and renting outside space. Trustees asked questions for clarification.

Mr. Gustafson responded that Senior Administration would look at what space is available in schools, conduct an overview of the SWIS program, and look at available space around schools.

After discussions, the Committee agreed that the request was more of a Trustee Inquiry, hence the request will not be brought forward to Budget Deliberations.

- **B. Foley**

- Spanish Language Classes – Grades 11 and 12

Trustee Foley's Budget Request is to offer optional Spanish language classes at the 11/12 grade level. The request involves reviewing Brandon School Division's experience delivering Spanish language education in the previous eight (8) years including the specific courses and enrolment numbers, as well as summarizing how such courses are offered in other jurisdictions. The strong preference would be to offer the courses in person at high schools, but if not possible then options of for-credit distance education could be explored.

Trustee Foley noted in his request that other than English, Spanish is the most common mother tongue in our community, which includes 4.6% of Brandon's population. Study of language facilitates opportunities for employment, travel, cultural enrichment and new friendships. Also, learning Spanish can make learning another language easier.

The Superintendent/CEO spoke to this request, noting that both Vincent Massey High School and École secondaire Neelin High School had offered Spanish language classes previously, with Neelin still offering the Spanish language class.

There are currently three (3) Spanish Language Classes offered at Neelin:

- Grade 9, 34 students enrolled;
- Grade 10, 24 students enrolled;

- Grade 11/12, 18 students enrolled.

Committee discussion took place and Trustees asked questions for clarification. The Committee agreed to bring forward Trustee Foley's request to Budget Deliberations.

- **J. Gobeil**
 - Teaching Resources – Truth & Reconciliation

Trustee Gobeil's Budget request included:

- Additional teaching tools and resources be made available for classroom education on the topic of Truth and Reconciliation with Indigenous Peoples of Canada. (to start, \$3,000 per school, totaling \$70,000)
- Teaching tools to cover the topics of Colonization in Canada, Indian Residential Schools and Survivor, the 60's Scoot, United Nations Declaration on the Rights of Indigenous Peoples, Treaties, and many more needed resources for classrooms to learn about the impact of colonization and the Calls to Action which have come out of the Truth and Reconciliation Commission Report.
- Looking at the Continuous Improvement Plan and goals for future areas of improvements, this action will fit in with the ongoing deliverables of sharing indigenous knowledge in our classrooms and in creating a better understanding of Truth and Reconciliation with Indigenous Peoples in our country of Canada.
- These resources would be a great collaborated effort of working with others in community such as the BUAPC to secure funding and support for ongoing partnerships with Indigenous Stakeholders of Brandon.

Discussion took place regarding teaching resources, curriculum, professional development, and engaging partners in the community. Trustees asked questions for clarification.

The Committee agreed to bring forward Trustee Gobeil's budget request to Budget Deliberations for further debate.

C. Review Monthly Reports (October)

The Secretary-Treasurer reviewed the Reports for the month of October and answered Trustee questions.

The reports were accepted as circulated.

2. OPERATIONS INFORMATION

- The Secretary-Treasurer provided an update on the following:
 - i. Crocus Plains Regional Secondary School – West Side Roof Replacement with Structural Upgrades

Respectfully submitted,

K. Fallis



BRANDON SCHOOL DIVISION

Personnel and Policy Committee Minutes

Monday, November 22, 2021 – 6:00 p.m.
Boardroom, Administration Office

Present: S. Bambridge C. Ekenna
K. Fallis B. Foley
J. Gobeil D. Kejick
L. Letain L. Ross

Also Present: D. Labossiere
M. Gustafson
S. Gilleshammer
J. Zilkey

Regrets: J. Murray

1. COMMITTEE ITEMS

A) Personnel Matter - In-Camera

The Secretary-Treasurer provided information on a Personnel Matter and answered Trustee questions.

B) Sub-Committee Reports

- Support Personnel Labour Management – November 4, 2021

2. OPERATIONS INFORMATION

- A) The Committee received as information and discussed the following:
- MSBA – CPI, Unemployment Rate, Regional Trends update:
 - October 2021

Respectfully submitted,

S. Bambridge



Appendix 'A'

e-bulletin

November 24, 2021

MANITOBA
School Boards
ASSOCIATION

191 Provencher Blvd. Winnipeg, MB R2H 0G4
Phone: 204-233-1595 Toll Free: 1-800-262-8836

www.mbschoolboards.ca

Follow us on Twitter [@MBSchoolBoards](https://twitter.com/MBSchoolBoards)

CONVENTION 2022 NEWS

The Manitoba School Boards Association's 58th Annual [Convention](#) will be held virtually as a one-day event on Friday, March 11, 2022. The theme selected is, "Strong today, Stronger tomorrow, Strongest together".

Although the convention will be scaled down next March, it will still retain the necessary components from our traditional, in-person event. Planning for this fast-paced and focused day is well underway. The program is being finalized, but the broad outline – start and end times, and the nature of the day's programming has been set. The details will be sent to member boards in the new year.



BUDGET DISCUSSION TIPS

Looking for a lift to your budget discussions; a way to add something new; a way to reach a new segment of your community? MSBA has a [communications tool](#)—a number of short videos to help 'Get Your Message Out'. The videos are adaptable to both your division and its budget discussions. If you're looking for a way to get people's attention or bring in someone new, look for the videos on "Key Messages" or "Elevator Speeches & Sound Bites".



COVID VACCINE FOR KIDS AGED FIVE-11

Manitoba has launched the COVID-19 [vaccine campaign for kids](#). To be eligible, children must be five at the time the appointment is booked. There are approximately 125,000 children in Manitoba in this age group.

The vaccine is offered through provincial and regional vaccine clinics, physicians' offices, pharmacies, urban Indigenous clinics and pop-up community clinics. Walk-ins will be an option at some locations and in-school vaccinations will be offered in the coming weeks, both during and after school hours.

Parents and caregivers can book appointments for children ages five to 11, either online or through the vaccine call centre at (toll-free) 1-844-626-8222 (1-844-MAN-VACC).

For more information, visit protectmb.ca.



OUTDOOR SKATING RINK SAFETY

The pandemic has rejuvenated interest in building outdoor ice rinks in Manitoba, and to ensure these rinks are safe, MSBA has created a bulletin regarding [risk management considerations for outdoor skating rinks](#). You will find information on surface conditions, flooding, ice thickness/conditions, rink boards, hazards, maintenance and more. The bulletin is available in [English](#) and [French](#) on the risk management [bulletins page](#) on our website.



ATTENTION TEACHERS!

[Media Smarts](#) is looking for Grade 9 to 12 classrooms to help test out their new resource: "My Voice is Louder Than Hate". It's an engaging multimedia platform that teaches students how to push back against online hate. Find out how to get involved on the Media Smarts [website](#).



CSBA ANNUAL REPORT

The CSBA Board of Directors is pleased to present the [2020-21 Annual Report](#). In this publication you will find reports and updates on the various initiatives and projects that CSBA is involved in. It also features updates from member associations across the country, including MSBA's update.



WAG CELEBRATES NEW STUDIO & MOU WITH MANITOBA EDUCATION

The Winnipeg Art Gallery (WAG) - Qaumajuq and the Manitoba Department of Education came together at the new WAG Studio to sign an official Memorandum of Understanding (MOU) that renews a formal partnership in the delivery of programming for Manitoba youth.

The expanded learning spaces on the penthouse level of the WAG offer in-house and virtual programming that supports the Manitoba curriculum, as well as art-making classes for the wider public. Visit the WAG [website](#) to learn more!

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November 22, 2021

MANITOBA GOVERNMENT ANNOUNCES PUBLIC ENGAGEMENT FOR BUDGET 2022

- - -

Public Invited to Help Shape Provincial Priorities to Advance Province's Post-Pandemic Recovery: Fielding

The provincial government is inviting Manitobans to participate in in-person and telephone town hall engagement sessions to help inform Budget 2022, Finance Minister Scott Fielding announced today.

“As we prepare our upcoming budget, our government remains committed to protecting and supporting all Manitobans during the COVID-19 pandemic, while also maintaining our province’s forward momentum toward a full economic recovery,” said Fielding. “We’re listening to Manitobans and want to hear what matters most to you and your families. To accommodate as many citizens as possible, we’re inviting all Manitobans to participate in their choice of telephone, virtual or in-person engagement sessions.”

Sessions will start in late November and December with more sessions to be announced in January in Winnipeg and other locations. Additional in-person sessions in January will include Churchill, Thompson, Russell and Dauphin, noted the minister, with dates and locations to come. There will also be additional virtual and telephone town hall sessions in the new year for both Winnipeg and rural Manitoba.

Community meetings:

- Monday, Nov. 29, at 7 p.m., RBC Convention Centre, Winnipeg (English-French bilingual session);
- Tuesday, Nov. 30, at 7 p.m., Pinawa Community Centre, Pinawa;
- Thursday, Dec. 2, at 7 p.m., Dome Building, Brandon; and
- Friday, Dec. 3 from 11:30 a.m. to 1:30 p.m., Blarney Stone Pub and Restaurant, Killarney.

Telephone town halls:

- Tuesday, Dec. 7, at 6:30 p.m. for northern Manitobans.

Due to COVID-19 public health restrictions, Manitoba Finance asks participants to pre-register and reserve a spot for an in-person meeting or sign up to receive a phone call for the telephone town hall at <https://engagemb.ca/budget-2022>. Participants at in-person sessions will be expected to practise physical distancing. Mask use and proof of vaccination is required.

The Manitoba government also invites Manitobans to participate in an online survey that will launch soon on EngageMB. Manitobans can also email comments and ideas to budget2022@gov.mb.ca or mail written submissions to:

Minister of Finance c/o budget engagement
103 - 450 Broadway
Winnipeg, Manitoba R3C 0V8

“Budget 2022 will focus on providing quality health care and education, advancing truth and reconciliation, investing in infrastructure and growing the economy as we continue to move forward from the impact of the pandemic,” said Fielding. “We invite Manitobans to help prioritize our investments in these key areas.”

The province will release its full public engagement schedule along with the online survey at <https://engagemb.ca/budget-2022>.

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For more information:

- Public information, contact Manitoba Government Inquiry: 1-866-626-4862 or 204-945-3744.
- Media requests for general information, contact Communications and Engagement: newsroom@gov.mb.ca.
- Media requests for ministerial comment, contact Communications and Stakeholder Relations: 204-290-5374.



November 30, 2021

**BUDGET 2022 PUBLIC ENGAGEMENT
ONLINE SURVEY NOW LIVE**

Public meetings begin this week and an online survey is now available for Manitobans to provide input to help shape Budget 2022, Finance Minister Scott Fielding announced today.

“It’s important as we prepare for Budget 2022 that we hear from as many Manitobans as possible on their priorities,” said Fielding. “The online survey is an accessible way for those wishing to participate in the budget process to provide their feedback and share which government priority is most important to them and their families.”

In addition to the online survey at [EngageMB.ca](https://engagemb.ca), Manitobans can pre-register to reserve a spot for an in-person meeting or to receive a phone call to participate in a telephone town hall. Participants of the in-person sessions will be expected to practise physical distancing, wear a mask and provide proof of vaccination.

To register by phone for a budget public engagement meeting, call Manitoba Government Inquiry at 204-945-3744 or toll-free at 1-866-626-4862.

Manitobans can also email comments and ideas to budget2022@gov.mb.ca or mail written submissions to:

Minister of Finance c/o budget engagement

103 - 450 Broadway

Winnipeg, Manitoba R3C 0V8

Further information on Budget 2022 public engagement is available at:
<https://engagemb.ca/budget-2022>.

- 30 -

For more information:

- Public information, contact Manitoba Government Inquiry: 1-866-626-4862 or 204-945-3744.
- Media requests for general information, contact Communications and Engagement: newsroom@gov.mb.ca.
- Media requests for ministerial comment, contact Communications and Stakeholder Relations: 204-290-5374.

NOMINATIONS UPDATE

To date, three [nominations](#) have been received for positions to be elected at the association's March convention. Sandy Lethbridge has been nominated by St. James-Assiniboia S.D. for Vice President (Boards with 6,000 students or more), Paul Magnan has been nominated by Sunrise S.D. for Director, Region 3, and Craig Glennie has been nominated for Director, Region 5 by St. James-Assiniboia S.D. No nominations have been received for the Director position in Region 1.

The first call for nominations was made in writing. The second call was made on Saturday, November 27, at the association's Fall General Meeting, while the third and final call will come at the call to order of the Annual Convention, on March 11, 2022. Nominations may also be made at any time by submitting them by [email](#) to the Nominating Committee, c/o Andrea Kehler.

BUDGET DISCUSSION TIPS

Is your board providing for virtual participation in your upcoming budget discussions? There has been an exponential increase in virtual communication options over the past two years, as well as the familiarity and comfort people now have in using these options. Boards, in response, have used electronic survey and a myriad of discussion platforms to connect with their communities. Budget discussions are yet another option to enhance and increase community input. Consider tapping into some ideas presented in MSBA's video series "Getting Your Message Out" and specifically the video ["Going Social"](#).

AWARD DEADLINE EXTENDED

Do you know an outstanding educator? Nominations have been extended to **December 21** for Manitoba's Excellence in Education Awards, recognizing outstanding achievement by educators. Awards will be presented in the following categories:

- Teaching Excellence (three awards);
- Outstanding New Teacher (one award);
- Outstanding Team Collaboration (one award);
- Outstanding School Leader (one award); and
- Premier's Award for Excellence in Education (one award).

Full details, including necessary forms and selection criteria, are available [online](#).



PHE CANADA YOUTH COUNCIL

Help spread the word to students aged 15-19 in Canada! The PHE Canada Youth Council is recruiting [new members](#). This is a great opportunity to develop leadership skills and participate in creating meaningful changes, while receiving community service credits. Apply by January 14, 2022.



NATIONAL MENTORING MONTH

January is National Mentoring Month and this year youth mentoring is needed now more than ever! Marginalization, social isolation, and adversity, it's hard to see it, but millions of young Canadians face it every day. When young people have a positive, supportive mentoring relationship, they're happier, do better in school, and experience better mental health.

During Covid-19 young people are more isolated than ever and the need for mentoring has only increased. Mental health issues are growing. But virtual mentoring is available in your community. Visit the United Mentoring Network [website](#) and sign up to be a volunteer or to enroll for mentorship. Find a mentor, be a mentor, join the network!

THE FIRST PAGE WRITING CHALLENGE

The First Page is a national writing competition for Grades 7 to 12 students in Canada. Students are invited to write the first page of a novel, imagining how present-day issues and trends have played out 150 years in the future.



The prize will be open for submissions from Feb. 1, 2022 at 9 a.m. ET to Feb. 28, 2022 at 9 p.m. ET. To learn more visit the [contest website](#).

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