



BRANDON SCHOOL DIVISION

Finance and Facilities Committee Minutes

Monday, March 14, 2022 – 6:00 p.m.
Boardroom, Administration Office

Present: S. Bambridge C. Ekenna (arrived at 6:08 p.m.)
B. Foley K. Fallis
L. Letain J. Gobeil
D. Kejick (by phone) J. Murray
L. Ross

Also Present: D. Labossiere
M. Gustafson
S. Gilleshammer
J. Zilkey

1. COMMITTEE ITEMS

A. 2022 School Bus Order

Mr. Denis Labossiere, Secretary-Treasurer advised that two (2) propane school buses and one (1) diesel school bus are being recommended for purchase using funds from the School Bus Capital Reserve. This recommendation meets the objective of purchasing three (3) school buses per year, as per Administrative Procedure 8035 – *Replacement of School Buses*.

The balance of the School Bus Capital Reserve after the purchase of three (3) school buses will be approximately \$693,000, which at current prices equates to just under four (4) school buses. Mr. Labossiere suggested that additional funds be added to the School Bus Capital from the current year surplus and that a recommendation for a transfer to the capital reserve will be presented prior to completion of the fiscal year.

The Secretary-Treasurer answered Trustee questions. The Committee agreed to the recommendation as presented.

Recommendation:

That the purchase of two (2) Blue Bird propane school buses and one (1) Blue Bird diesel school bus for the 2022-2023 school year in the amount of \$544,528.32 (including taxes) be funded by the School Bus Capital Reserve.

B. Joint Use of Schools – Indoor

The Secretary-Treasurer spoke to this item, noting that it was being revisited from discussions that took place at the February 14, 2022 Committee of the Whole Meeting.

Trustees discussed opening the schools to community use and agreed that this matter should be discussed further during the open Board Meeting later that evening, where Mr. Mathew Gustafson, Superintendent/CEO, would be providing Public Health's updated guidance on face mask use.

C. Confirm Payments of Account (February)

The payments of account for the month of February were provided for information.
The reports were accepted as circulated.

2. OPERATIONS INFORMATION

- The Secretary-Treasurer provided an update on the following:
 - i. Education Funding Branch – Additional Project Support – Maryland Park School
 - ii. Education Funding Branch – Design Only Authorization, Modular Assessment – Maryland Park School

Respectfully submitted,

K. Fallis