



BRANDON SCHOOL DIVISION

Finance and Facilities Committee Minutes

Monday, February 14, 2022 – 6:00 p.m.
Boardroom, Administration Office

Present: S. Bambridge C. Ekenna
B. Foley K. Fallis
L. Letain J. Gobeil
D. Kejick J. Murray
L. Ross

Also Present: D. Labossiere
M. Gustafson
S. Gilleshammer
J. Zilkey (by phone)

1. COMMITTEE ITEMS

A. **BDO Canada LLP – Engagement Letters, January 21, 2022**

Mr. Denis Labossiere, Secretary-Treasurer, provided the Auditor Engagement Letters regarding the Audit for the fiscal year ended June 30, 2022 between the Brandon School Division and BDO Canada, noting the recommendation encompassed the Enrolment and Public Compensation Disclosure audits.

Trustees agreed to the recommendation as presented.

Recommendation:

That the Auditor's Engagement Letters regarding the Audit for the fiscal year ended June 30, 2022, between the Brandon School Division and BDO Canada LLP, Chartered Accounts, be approved and that the Secretary-Treasurer be authorized to affix their signature thereto.

B. **Community Use of Outdoor School Fields**

The Secretary-Treasurer spoke to this item, and reviewed correspondence received from the City of Brandon. The City is requesting permission to proceed with outdoor bookings on school property, as long as user groups are following the Provincial Sports Organization play protocols.

Trustees asked questions for clarification. The Committee did not have concerns with this request and gave direction that the City of Brandon can proceed with the bookings of outdoor school fields.

The Committee agreed to review Community Use of indoor school facilities at a future Finance and Facilities Committee meeting.

Mr. Labossiere informed the Board that he had received correspondence from the City of Brandon confirming that in their 2022 Budget they removed the \$30,000 allocation for joint field maintenance and improvements.

C. Crocus Plains Regional Secondary School Roof Replacement – Phase 1

The Secretary-Treasurer provided updated information on this project. Trustees agreed to the recommendation as presented.

Recommendation

That the low tender from Jacobson Commercial in the amount of \$3,498,000 (excluding GST) for Crocus Plains Regional Secondary School Roof Replacement Phase 1 project be accepted, subject to approval by the Department of Central Services.

D. 2022-2023 Budget

Funding Announcement

The Secretary-Treasurer spoke on the Provincial Funding Announcement received on Friday, February 4, 2022.

The Province is providing the Division with \$55,796,900 (\$55,847,100 - 2021-2022) through the Funding of Schools Program for 2022-2023, which is a decrease in funding of \$50,200 (0.1%) compared to last year's funding announcement. The change in funding is broken down as follows:

- An increase of \$184,600 for base support
- A decrease of \$105,500 for categorical grants
- A decrease of \$137,700 for equalization
- An increase of \$5,700 for school building support, and
- An increase of \$2,700 for special needs

The Division will also receive \$3,586,300 to address incremental pressures for wages and other costs; this is one-time funding as the funding formula is currently under review.

The Minister directed school divisions to freeze their education property taxes at 2020 levels. The Province will be providing a Property Tax Offset Grant equivalent to a 2% increase on the Special Requirement.

Mr. Labossiere advised that the Division will experience a deficit Budget for 2022-2023. The Board gave direction to Senior Administration to identify potential reductions for Board consideration, requesting that the reductions occur as far from the classroom as possible. He also indicated that the Division is currently waiting for information from the Province that is required to complete the budget.

Trustees asked questions for clarification.

Budget Enhancements & Reduction Summaries – 2011-12 to 2021-2022

The Secretary-Treasurer provided for information the 2011-2012 to 2020-2021 Summary of Budget Decisions document, as a reference for Trustees of Budget decisions over the years.

Budget Requests

A summary of the Trustee Budget Requests was provided for information.

E. Review Monthly Reports (December)

The Secretary-Treasurer provided the Reports for the month of December and answered Trustee Questions.

The reports were accepted as circulated.

COVID-19 Update:

The Secretary-Treasurer provided the quarterly update on additional COVID-19 Expenditures.

Brandon School Division's allocation for 2021-2022 Safe Schools Funding is \$1,740,021. As of December 31st, the Division's expenditures and commitments was \$1,772,333.

In regards to the Learning Recovery Fund, the Division's allocation for 2021-2022 is \$236,805. As of December 31st, the Division expenditures/commitments was \$235,789.

F. Confirm Payments of Account (January)

The payments of account for the month of January were provided for information.

The reports were accepted as circulated.

G. Sub-Committee Reports

- Safety Committee – January 24, 2022

2. OPERATIONS INFORMATION

- The Secretary-Treasurer provided an update on the following:
 - i. Manitoba Education – Manitoba K-12 Schools Ventilation Funding
 - ii. Manitoba Education – 2021-2022 Additional Funding
 - iii. Manitoba Education – 2021-2022 Safe Schools Fund
 - iv. Minister of Education and Early Childhood Learning – 2022-2023 Funding of Schools Program

Respectfully submitted,

K. Fallis