



BRANDON SCHOOL DIVISION

Finance and Facilities Committee Minutes

Monday, June 13, 2022 – 6:00 p.m.
Boardroom, Administration Office

Present: S. Bambridge C. Ekenna
K. Fallis B. Foley
J. Gobeil D. Kejick (arrived at 6:20 p.m.)
L. Letain J. Murray (by phone)
L. Ross

Also Present: D. Labossiere
M. Gustafson
S. Gilleshammer
J. Zilkey

1. COMMITTEE ITEMS

A. Public Compensation Disclosure Report for 2021

Mr. Denis Labossiere, Secretary-Treasurer, reviewed the Public Sector Compensation Disclosure Report for 2021, and the audit report from BDO Canada LLP. He advised the Committee that the Report will be available on the Brandon School Division website as of Monday, June 27, 2022.

The Public Sector Compensation Disclosure Report for 2021 was accepted as presented.

B. Boiler Replacement at Administration Office

The Secretary-Treasurer spoke to this item and reviewed the memo and bid summary provided to the Committee.

Trustees asked questions for clarification. The Committee agreed to the recommendation as presented, which was then brought forward as a late motion to the Regular Board meeting.

Recommendation:

That the quote from Brandon Heating and Plumbing in the amount of \$129,738.39 (including taxes) for a Boiler Replacement funded through the Accumulated Surplus, be accepted.

C. Tuition Fees – 2022-2023 School Year

The Secretary-Treasurer spoke to this item, explaining Program Not Offered Fees are for non-resident students that attend French Immersion programming or vocational courses at a Brandon School Division school. The fees are charged to the student's home division.

Trustees agreed to the recommendation as presented.

Recommendation:

That the following tuition fee be approved for the 2022-2023 year:

Program Not Offered Fee \$5,821

D. Confirm Payments of Account (May)

The payments of account for the month of May were provided for information.

The reports were accepted as circulated.

E. Review Monthly Reports

Projections

Mr. Labossiere reviewed the Summary of Forecasted Variances as of April 30, 2022. The Division is projecting an operating surplus of \$3.4 million prior to any transfers to the Bus Reserve. Trustees asked questions for clarification.

Projected Accumulated Surplus – Operating Fund

The Secretary-Treasurer reviewed the Projected Accumulated Surplus – Operating Fund, indicating that the Division is projecting an undesignated surplus of \$2.9 million based on motions/decisions up to May 9, 2022.

The reports were accepted as circulated

2. OPERATIONS INFORMATION

- Tender/Quotation Summary – Under \$50,000:
 - i. Alarm Response
 - ii. Truck

Respectfully submitted,

K. Fallis