



# BRANDON SCHOOL DIVISION

## *Office of the Secretary-Treasurer*

Mr. Denis Labossiere, Secretary-Treasurer

Ms. Eunice Jamora, Assistant Secretary-Treasurer

## **Board Briefs – October 28, 2019**

- The Board approved the acceptance of the Auditor's Report and Financial Statements for the twelve month fiscal period ended June 30, 2019 and that the chairperson be authorized to affix their signature and the seal of the Division thereto.
- The Board approved that the following guidelines be initiated for the 2020-2021 Preliminary Budget Preparation:
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  - a) Inflationary increases be provided as advised by suppliers for non-controllable expenditures, e.g.: employee benefits, insurance, fuel/propane for school buses, taxes and utilities;
  - b) No increase for controllable services and supplies;
  - c) No increase for the school instructional supply budget;
  - d) No increase for the Capital and Maintenance Budget;
  - e) The 2020-2021 Budget provide for expected enrollment growth.
  - f) The 2020-2021 Budget provide for non-controllable operating expenditures for Maryland Park School.
- The Board approved the lowest tender from BellMTS in the amount of \$405,147.24 (including taxes) to Supply IT Equipment funded through the designated surplus and current operating budget.
- The Board approved the low tender from Ben Wiebe Construction in the amount of \$265,624 (excluding GST) for the Vincent Massey School – Fitness Studio, as recommended by MCM Architects Inc.
- The Board gave 3<sup>rd</sup> reading to By-law 9/2019, being a by-law to regulate the proceedings of the Board of Trustees.
- The Board gave 2<sup>nd</sup> and 3<sup>rd</sup> reading to By-law 10/2019, being a borrowing by-law in the sum of \$2,454,400 to meet partial costs for several construction projects in the Division.
- The Board gave 1<sup>st</sup> reading to By-law 11/2019, being a borrowing by-law in the sum of \$2,486,600 to meet partial costs for several construction projects in the Division.
- **NEXT REGULAR BOARD MEETING** – 7:00 p.m. - Public Portion, Tuesday, November 12, 2019, in the J.L. Milne Boardroom (5:00 p.m. – In-Camera Portion).

*The foregoing notes are prepared and distributed by the Office of the Secretary-Treasurer following Regular Board Meetings.*