



# BRANDON SCHOOL DIVISION

## Finance and Facilities Committee Minutes

Monday, September 12, 2022 – 6:00 p.m.  
Boardroom, Administration Office

Present: C. Ekenna K. Fallis  
B. Foley J. Gobeil  
D. Kejick L. Letain  
J. Murray L. Ross

Also Present: D. Labossiere  
M. Gustafson  
S. Gilleshammer  
J. Zilkey

Regrets: S. Bambridge

---

### 1. COMMITTEE ITEMS

#### A. Review Monthly Reports

Mr. Denis Labossiere, Secretary-Treasurer, reviewed the proposed Budget Dates for 2023-2024, which had also been presented to Trustees during their Board Planning Meeting on August 24, 2022. He indicated that the proposed dates could be subject to change dependent on the funding announcement from the Province.

The Committee agreed to the 2023-2024 Budget Dates as proposed.

#### Recommendation:

That the proposed budget dates for the 2023-2024 budget be as follows, subject to receiving the Provincial funding announcement by January 31, 2023:

Tuesday, February 21, 2023	Budget Presentation and Budget Deliberations
Monday, February 27, 2023	Public Budget Presentation/Consultation/Feedback
Monday, March 6, 2023	Final Budget Approval

#### B. Confirm Payments of Account (August)

The payments of account for the month of August were provided for information.

The reports were accepted as circulated.

## C. Review Monthly Reports

### Forecasted Variances

Mr. Denis Labossiere, Secretary-Treasurer, reviewed the Preliminary Summary of Forecasted Variances for 2021-2022. He indicated that the Division is waiting on correspondence from the Province on several matters in order to finalize the Financial Statements for 2021-2022, and expected that there will be some changes to the Variances.

### Accumulated Surplus

The Secretary-Treasurer reviewed the Projected Accumulated Surplus – Operating Fund and answered Trustee questions.

### Capital Reserves

Mr. Labossiere reviewed the Capital Reserves – Projected Balances document. He noted that no funds had been transferred to the School Bus Capital Reserve in 2020-2021 and that the projected balance for June 30, 2023 is approximately \$700,000 after the purchase of 3 buses in 2022-2023, equal to just shy of 4 buses based on current bus prices. He recommended that \$800,000 be transferred to the School Bus Capital Reserve for 2021-2022.

Trustees asked questions for clarification, accepted the reports and agreed to the recommendation as presented

### Recommendation:

That the amount of \$800,000 from the Operating Fund Accumulated Surplus be allocated to the School Bus Capital Reserve Fund for future replacement of the school bus fleet.

## 2. OPERATIONS INFORMATION

### A. The Secretary-Treasurer provided information on the following:

Correspondence from Manitoba Education and Early Childhood Learning:

- i. French Second Language Revitalization Program

Correspondence was received from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning, advising that Brandon School Division will receive a financial contribution in the amount of \$1,500.00, provided under the French Second Language Revitalization Program for 2022-2023. This funding is in support of the following project: Festival du Voyageur, Crocus Plains Regional Secondary School.

- ii. Incremental Funding for Re-Engagement and Recovery Learning – August 30, 2022

Correspondence was received from Mona Pandey, Assistant Deputy Minister, advising that the targeted allocation for the Brandon School Division in the 2022-2023 school year is \$331,000. This brings the total allocation from the strengthening student support and learning fund to \$811,156 for 2022-2023.

Respectfully submitted,

---

K. Fallis