



# BRANDON SCHOOL DIVISION

## Finance and Facilities Committee Minutes

Monday, November 8, 2021 – 6:00 p.m.  
Boardroom, Administration Office

Present: S. Bambridge C. Ekenna  
K. Fallis J. Gobeil  
D. Kejick (by phone) L. Letain  
J. Murray L. Ross

Also Present: D. Labossiere  
M. Gustafson  
S. Gilleshammer  
J. Zilkey

Regrets: B. Foley

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### 1. COMMITTEE ITEMS

#### A. Fundraising – Donor Signage/Recognition/Acknowledgement

Mr. Denis Labossiere, Secretary-Treasurer spoke to this item, and provided photos of Donor Boards that were on the fence at Meadows School.

Mr. Labossiere indicated that a few other schools have recently come forward requesting potential donor recognition for the upcoming year. There is currently no Administrative Procedure or Policy on donations or donation recognition.

Discussion took place regarding:

- potential time limits for donor boards to be on display,
- regulations regarding board/sign size,
- guidelines on who can donate.

Trustee Gobeil added safety, security, sight lines and placement all need to be taken into account with donor boards/signage.

Mr. Mathew Gustafson, Superintendent/CEO, noted that this matter would be best served under an Administrative Procedure, and it was agreed that Senior Administration will bring information back to the Committee at a future meeting.

#### B. Confirm Payments of Account (October)

The payments of account for the month of October were provided for information.

The reports were accepted as circulated.

**C. Review Monthly Reports (July, August, September)**

The Secretary-Treasurer provided the Reports for the months of July, August and September and answered Trustee Questions.

The reports were accepted as circulated.

**COVID-19 Update:**

The Secretary-Treasurer provided an update on additional COVID-19 Expenditures. The Province has requested that the Division submit quarterly reports.

Brandon School Division's allocation for 2021-2022 Safe Schools Funding is \$1,740,021. As of September 30<sup>th</sup>, the Division's expenditures and commitments was \$754,957.

In regards to the Learning Recovery Fund, the Division's allocation for 2021-2022 is \$236,805. As of September 30<sup>th</sup>, the Division expenditures/commitments was \$210,946.

**D. Sub-Committee Reports**

- Safety Committee – October 25, 2021

Respectfully submitted,

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K. Fallis