



BRANDON SCHOOL DIVISION

September 10, 2021

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, SEPTEMBER 13, 2021
6:00 P.M. (In-Camera) 7:30 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

- a) Board Meeting, August 23, 2021.
Adopt.
- b) Inaugural Board Meeting, September 7, 2021.
Adopt.

2.00 IN CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
 - a) Staffing Activity Report
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

- a) Correspondence received by the A/Superintendent / CEO on September 1, 2021, from the Brandon and District United Way, thanking Brandon School Division for participating in the *Tools for Schools* program, which is able to help students become all that they can be. (Appendix 'A')
Receive and file.

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

- From Report of Senior Administration

- a) Review Report of Senior Administration – September 13, 2021.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Committee of the Whole:
Finance and Facilities L. Ross
Personnel and Policy J. Murray
- b) Board Engagement – August 26, 2021 L. Ross

5.02 Delegations and Petitions (Max. 15 minutes)

- a) Cody Carter-Squire, Public Affairs Representation, Canadian Cadet Organizations, regarding the cadet program.

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Issues

5.04 Public Inquiries (Max. 15 Mins)

Response to the August 23, 2021 Board Meeting Public Inquiry from Mario Laviolette, concerned parent.

5.05 Motions

48/2021 That the annual Resolution Appointing Signing Officers be approved as presented.

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) Brandon School Division Long Service Employee Retirement/Resignation Dinner – 6:00 p.m., Thursday, September 23, 2021, Victoria Inn, Brandon.
- b) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 7:30 p.m. (public), Monday, September 27, 2021, Boardroom.

Due to COVID-19:

- Brandon School Division Board Meetings will take place allowing public attendance, however, to accommodate space limitations and physical distancing, we ask that those wishing to attend pre-register with Bernadene Sangster, Executive Assistant, at sangster.bernadene@bsd.ca, or (204) 729-3114 by 4:00 p.m. the Friday before the Board meeting.
- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact Ms. Sangster no later than 4:00 p.m. on the Tuesday before the Board meeting.
- Face mask use is mandatory.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/board/meetings/Pages/board-meeting-live-streaming.aspx>

7.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING/COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, AUGUST 23, 2021.

TRUSTEES PRESENT: S. Bambridge, Vice-Chairperson (Acting Chairperson)
K. Fallis B. Foley
J. Gobeil D. Kejick
L. Letain (by phone) J. Murray

ALSO PRESENT: D. Labossiere, Secretary-Treasurer
M. Gustafson, A/Superintendent / CEO
S. Gilleshammer, Assistant Superintendent
J. Zilkey, Assistant Superintendent
B. Sangster, Recording Secretary
T. Curtis, Live Streaming Video Operator

REGRETS: L. Ross, Chairperson
C. Ekenna

The Chairperson called the In-Camera portion of the meeting to order at 7:01 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added four (4) items for In-Camera.

Trustee Murray added one (1) item for In-Camera.

Trustee Gobeil added one (1) item for In-Camera.

Ms. Fallis – Mr. Murray
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held June 28, 2021 were circulated.

Mr. Gobeil – Mr. Foley
That the Minutes be approved as circulated.
Carried.

- b) The Minutes of the Special Board Meeting held August 18, 2021 were circulated.

Ms. Fallis – Ms. Kejick

That the Minutes be approved as circulated.

Carried.

Mr. Murray – Ms. Fallis

That the Board do now resolve into Committee of the Whole In-Camera. (7:03 p.m.)

Carried.

2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE):

2.01 Student Issues

- Reports

- a) Mr. Mathew Gustafson, A/Superintendent / CEO, provided information on two (2) Student Matters.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Staffing Activity Report was presented.
b) The A/Superintendent / CEO provided information on a Student Matter.
c) Trustee Murray provided information on a Personnel Matter.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

2.04 Board Operations

- Reports

- a) Mr. Denis Labossiere, Secretary-Treasurer spoke on a Board Operations Matter and received direction from the Board.
b) Trustee Gobeil provided information on a Board Operations Matter.

- Trustee Inquiries

Ms. Fallis – Mr. Gobeil

That the Committee of the Whole In-Camera do now resolve into Board. (7:30 p.m.)

Carried.

The Acting Chairperson called the Public portion of the meeting to order at 7:34 p.m. with a traditional heritage acknowledgement.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

3.02 Communications For Information**3.03 Communications For Action****4.00 REPORT OF SENIOR ADMINISTRATION**

Mr. Mathew Gustafson, A/Superintendent / CEO, provided highlights on the following items from the August 23, 2021 Report of Senior Administration:

- Administrative Information
 - Celebrations:
 - Manitoba Education – 2021 Teachers' Idea Fund
 - École Harrison: Improving Literacy Outcomes for Students
 - Prairie Hope High School: Deepening Student Understanding of Indigenous Culture
 - Information Items
 - Manitoba Education Correspondence:
 - Manitoba Remote Learning Support Centre
 - Provincial Leadership Committee
 - School Opening Plan 2021-2022
 - Information for Discussion and Response
 - Christian Heritage School – Shared Services Agreements

Trustee Murray asked questions for clarification regarding high school sporting events and off-site activities.

Mr. Murray – Ms. Fallis

That the August 23, 2021 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS**5.01 Reports of Committees**

- a) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on June 28, 2021 was circulated.

Ms. Bambridge – Mr. Murray

That the Report be received and filed.

Carried.

- c) Personnel and Policy Committee Meeting
The written report of the Personnel and Policy Committee meeting held on June 28, 2021 was circulated.

Mr. Murray – Ms. Fallis

That the Report be received and filed.

Carried.

5.02 Delegations and Petitions**5.03 Business Arising**

- From Previous Delegation
- From Board Agenda

- MSBA Matters

5.04 Public Inquiries (max. 15 minutes)

Mario Laviolette attended the meeting and asked whether the Board has discussed mandatory vaccinations for Brandon School Division staff. Mr. Laviolette noted concern as to what is going to happen, as he has a son who will be starting Kindergarten in September.

Trustee Bambridge advised that the Board will provide a response at the next Board Meeting scheduled for Monday, September 13, 2021.

5.05 Motions

46/2021 Mr. Foley – Ms. Kejick

That the Trustees be paid the appropriate indemnity for attending the Board of Trustees Strategic Planning Meeting and KAIROS Blanket Exercise, to be held on Thursday, August 26, 2021 at the Brandon School Division Administration Office.

Carried.

47/2021 Ms. Fallis – Mr. Foley

That the Shared Services Agreements between the Brandon School Division and Christian Heritage School for the 2021-2022 school year for the provision of transportation services and for use of facilities and resources for Industrial Arts and Home Economics classes be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division to the Agreement and to all subsequent claims resulting therefrom in compliance with the Public Schools Act and Regulations thereunder.

Carried.

5.06 Bylaws**5.07 Giving of Notice****5.08 Trustee Inquiries****6.00 ANNOUNCEMENTS**

- a) Inaugural Board Meeting – 1:00 p.m., Tuesday, September 7, 2021, Boardroom.
- b) NEXT REGULAR BOARD/COMMITTEE OF THE WHOLE MEETING – 7:30 p.m. (Public), Monday, September 13, 2021, Boardroom.

7.00 ADJOURNMENT

Ms. Fallis – Ms. Kejick

That the Board do now adjourn (7:58 p.m.)

Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

MINUTES OF THE INAUGURAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 1:00 P.M., TUESDAY, SEPTEMBER 7, 2021.

TRUSTEES PRESENT:

| | |
|----------------------|--------------------------------|
| L. Ross, Chairperson | S. Bambridge, Vice-Chairperson |
| C. Ekenna | K. Fallis |
| B. Foley | J. Gobeil |
| D. Kejick | J. Murray |
| L. Letain | |

ALSO PRESENT:

- D. Labossiere, Secretary-Treasurer
- M. Gustafson, A/Superintendent / CEO
- S. Gilleshammer, Assistant Superintendent
- J. Zilkey, Assistant Superintendent
- B. Sangster, Recording Secretary
- T. Curtis, Live Streaming Video Operator

The Secretary-Treasurer, Mr. Denis Labossiere, was in the Chair.

The Acting Chairperson called the meeting to order at 1:06 p.m., with a traditional heritage acknowledgement, followed by a listening of O'Canada.

CALL:

The Acting Chairperson advised that the Inaugural Meeting of the Board had been called for the purpose of organization for the ensuing year, as set forth in the Agenda.

ELECTION OF CHAIRPERSON OF THE BOARD:

The Acting Chairperson noted that Trustee Ross had requested her name be brought forth for the position of Chairperson of the Board for the ensuing year.

The Acting Chairperson invited further nominations for the position of Chairperson of the Board for the ensuing year, noting that a nominator only was required.

There were no further nominations for the position of Chairperson.

Ms. Bambridge – Mr. Gobeil
That nominations do now cease.

Carried.

The Acting Chairperson declared Linda Ross to be duly elected by acclamation as Chairperson of the Board for the ensuing year commencing September 7, 2021.

ELECTION OF VICE-CHAIRPERSON OF THE BOARD:

The Acting Chairperson noted that Trustee Gobeil had requested his name be brought forth for the position of Vice-Chairperson of the Board for the ensuing year.

The Acting Chairperson invited further nominations for the position of Vice-Chairperson of the Board for the ensuing year, noting that a nominator only was required.

There were no further nominations for the position of Vice-Chairperson.

Ms. Fallis – Mr. Murray

That nominations do now cease.

Carried.

The Acting Chairperson declared Jason Gobeil to be duly elected by acclamation as Vice-Chairperson of the Board for the ensuing year commencing September 7, 2021.

The Acting Chairperson invited the newly elected Chairperson, Linda Ross, to assume the Chair for the remainder of the meeting.

CHAIRPERSON'S REMARKS:

Linda Ross

"Thank you all for your confidence, as it looks like we are going to have school boards for a little bit longer. I'm pleased that this is going to give us some time for succession planning. Although I do enjoy the work, I know we have to look forward."

VICE-CHAIRPERSON'S REMARKS:

Jason Gobeil

"When we say those words, to all my relations, we really don't just mean necessarily those people sitting around this table, but all those people that we serve, especially those that chose to elect us as those voices at this table. So I am truly blessed to be here, and to introduce myself as Blue Sky, that is my traditional spirit name, is one we don't necessarily get too often a chance to do, especially at a table like this. Education is truly important, and I am so proud to be sitting at this table with such great allies and such great leaders in our community. So Miigwetch. Thank you so much."

SECRETARY-TREASURER'S DECLARATION OF OCCUPATIONS OF TRUST:

The Secretary-Treasurer read a letter addressed to the Board of Trustees wherein he advised, in accordance with the provisions of Section 53(5) of The Public Schools Act, that he holds no occupations of trust other than that of Secretary-Treasurer of The Brandon School Division.

ADJOURNMENT:

Ms. Bambridge – Ms. Fallis

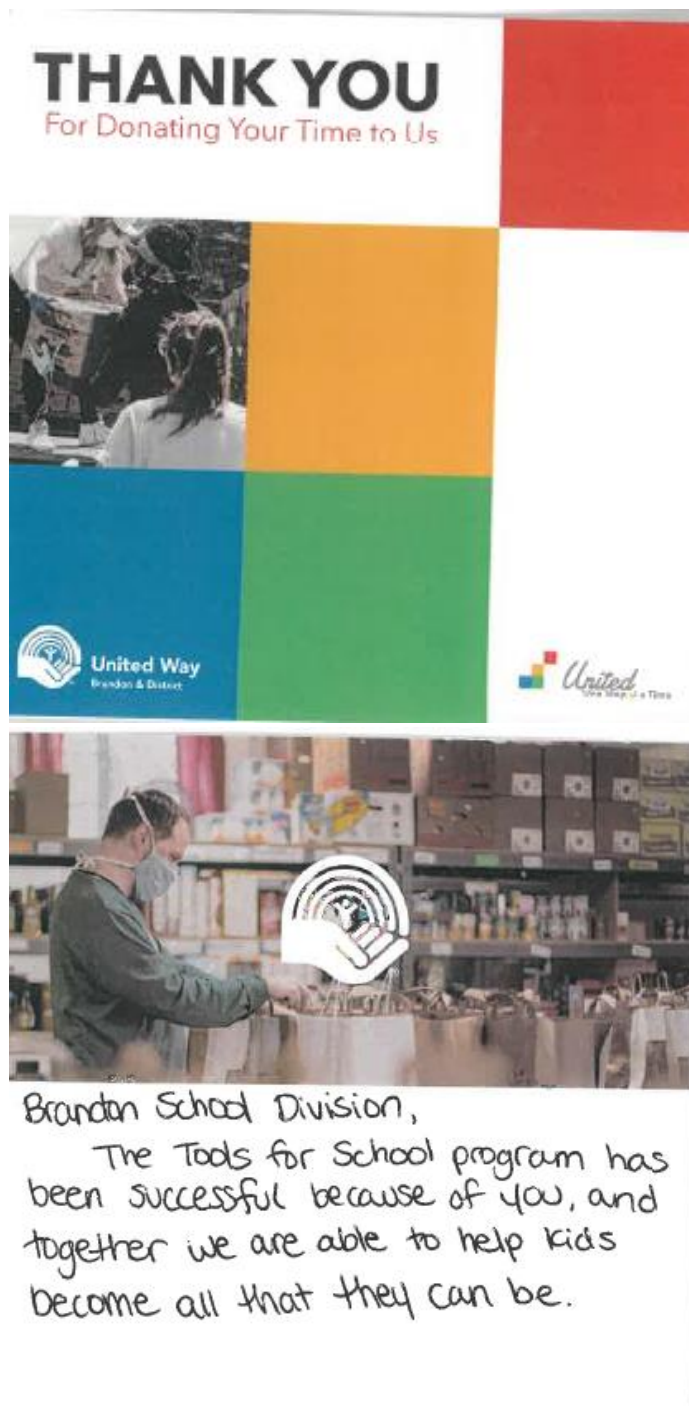
That the meeting do now adjourn (1:13 p.m.)

Carried.

Chairperson

Secretary-Treasurer

Appendix 'A'





BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

September 13, 2021

A. Administrative Information

I. SUSPENSIONS

There were no suspensions issued during this reporting period.

II. INFORMATION ITEMS

1. MANITOBA EDUCATION CORRESPONDENCE

SCHOOL CALENDAR UPDATES TO OBSERVE SEPTEMBER 30TH

For InformationM. Gustafson

Correspondence has been received from Dana Rudy, Deputy Minister of Education, regarding the National Day for Truth and Reconciliation.

This summer the Federal Government passed Bill C-5, creating the National Day for Truth and Reconciliation, to be observed on September 30th, in response to the Truth and Reconciliation Commission of Canada Call to Action number 80. September 30, 2021 will mark the first official day that our country will collectively honour and remember residential school Survivors.

The Province of Manitoba and the Department of Education have confirmed that September 30th will be added as a day of observance and that all public schools will be closed.

Since 2017, the Government of Manitoba has formally recognized September 30th as Orange Shirt Day in honour and remembrance of residential school Survivors, to educate students, and reflect on the detrimental impacts

“Accepting the Challenge”

of residential schools. School divisions are encouraged to continue the important recognition of Orange Shirt Day as a day of learning for all students and staff, with events moved to September 29th to accommodate the new National Day for Truth and Reconciliation.

2. 2021-2022 SCHOOL CALENDAR REVISION

For Information..... M. Gustafson

The Department of Education has confirmed that September 30th will be added as a day of observance for the National Day for Truth and Reconciliation. As a result, schools will be closed on September 30th. The 2021-2022 school calendar has been revised to reflect this change. No other changes to the calendar were made. Please see attached calendar documents (Appendices A, B, C).

B. Business Arising for Board Action

I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE

1. STAFFING ACTIVITY REPORT

For InformationJ. Zilkey

Included in the agenda package for the Board of Trustees is the Staffing Activity Report, a listing of resignations and employment approved by the A/ Superintendent / Chief Executive Officer and Secretary-Treasurer since the last meeting.

This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.

Mathew Gustafson
A/Superintendent / Chief Executive Officer



BRANDON SCHOOL DIVISION

2021-2022 Administration/Professional Development Day Schedule

| 2021 | Kindergarten – Grade 12 |
|----------------------------|--|
| Tuesday, September 7, 2021 | Administration Day No Classes – K-12 |
| Friday, October 1, 2021 | Professional Development Day No Classes – K-12 |
| Friday, October 22, 2021 | Professional Development Day (MTS PD Day) No Classes – K-12 |
| Friday, November 19, 2021 | Student/Parent/Teacher Conferences (9-12) Professional Development (K-8) No Classes – K-12 |
| Friday, November 26, 2021 | Student/Parent/Teacher Conferences (K-8) Professional Development (9-12) No Classes – K-12 |
| 2022 | |
| Friday, January 28, 2022 | Administration Day / Professional Development Day No Classes – K-12 |
| Friday, February 11, 2022 | Administration Day / Professional Development Day No Classes – K-12 |
| Friday, March 18, 2022 | Student/Parent/Teacher Conferences (K-8) Professional Development (9-12) No Classes - K-12 |
| Thursday, April 14, 2022 | Student/Parent/Teacher Conferences (9-12) Professional Development (K-8) No Classes - K-12 |
| Thursday, June 30, 2022 | Administration Day No Classes K-12 |

Common Dates for All Schools:

2021

September 7, Tuesday Schools Open for Staff Only
 September 8, Wednesday First Day of Classes for Students
 September 30, Thursday National Day for Truth and Reconciliation (All Schools Closed)
 October 11, Monday Thanksgiving Day (All Schools Closed)
 November 11, Thursday Remembrance Day (All Schools Closed)
 December 22, Wednesday Last Day of School Prior to Winter Break
 December 23 – January 5 (inclusive) Winter Break (All Schools Closed)

2022

January 6, Thursday All Classes Resume
 February 21, Monday Louis Riel Day (All Schools Closed)
 March 25, Friday Last Day of Classes Prior to Spring Break
 March 28 – April 1 (inclusive) Spring Break (All Schools Closed)
 April 4, Monday All Classes Resume
 April 15 Friday Good Friday (All Schools Closed)
 May 23, Monday Victoria Day (All Schools Closed)
 June 29, Wednesday Last Day of Classes

Accepting the Challenge



BRANDON SCHOOL DIVISION

2021-2022 School Calendar

2021

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

SEP

- 6 Labour Day
- 7 Administration Day
- 8 First Day of Classes
- 30 National Day for Truth & Reconciliation

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | 1 | 2 | |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

OCT

- 1 P.D. Day (K-12)
- 11 Thanksgiving Day
- 22 MTS P.D. Day (K-12)

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

NOV

- 11 Remembrance Day
- 19 Student Conferences (9-12) / P.D. Day (K-8)
- 26 Student Conferences (K-8) / P.D. Day (9-12)

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

DEC

- 22 Last Day of Classes (K-12)
- 23-31 Winter Break

2022

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

JAN

- 3-5 Winter Break
- 6 Classes Resume
- 28 Admin/P.D. Day (K-12)

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

APR

- 1 Spring Break
- 4 Classes Resume
- 14 Student Conferences (9-12)/P.D. Day (K-8)
- 15 Good Friday

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | | | | | |

FEB

- 11 Admin Day/P.D. Day (K-12)
- 21 Louis Riel Day

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

MAY

- 23 Victoria Day

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

MAR

- 18 Student Conferences (K-8)/P.D. Day (9-12)
- 28-31 Spring Break

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

JUN

- 29 Last Day of Classes
- 30 Admin. Day (K-12)

| | |
|--|--------------------|
| | School Closed |
| | No Classes K-12 |
| | Classes Resume/End |



SEPTEMBER 2021

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----------------|---------------------------------------|-----------------------------------|---------------------------------------|---|-------------|-----|
| School Days: 16 | | | 1 | 2 | 3 | 4 |
| 5 | 6 Labour Day All Schools Closed | 7 Administration Day (K-12) | 8 First Day Of Classes Day 1 | 9 Day 2 | 10 Day 3 | 11 |
| 12 | 13 Day 4 | 14 Day 5 | 15 Day 6 | 16 Day 1 | 17 Day 2 | 18 |
| 19 | 20 Day 3 | 21 Day 4 | 22 Day 5 | 23 Day 6 | 24 Day 1 | 25 |
| 26 | 27 Day 2 | 28 Day 3 | 29 Day 4 | 30 National Day for Truth & Reconciliation - All Schools Closed | | |



OCTOBER 2021

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----------------|--|-------------|-------------|-------------|---|-----|
| School Days: 18 | | | | | 1 Professional Development Day (K-12) | 2 |
| 3 | 4 Day 5 | 5 Day 6 | 6 Day 1 | 7 Day 2 | 8 Day 3 | 9 |
| 10 | 11 Thanksgiving Day All Schools Closed | 12 Day 4 | 13 Day 5 | 14 Day 6 | 15 Day 1 | 16 |
| 17 | 18 Day 2 | 19 Day 3 | 20 Day 4 | 21 Day 5 | 22 Professional Development Day MTS PD DAY (K-12) | 23 |
| 24 <hr/> 31 | 25 Day 6 | 26 Day 1 | 27 Day 2 | 28 Day 3 | 29 Day 4 | 30 |



NOVEMBER 2021

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-------------|-------------|-----------------|---|--|-----|
| | 1 Day 5 | 2 Day 6 | 3 Day 1 | 4 Day 2 | 5 Day 3 | 6 |
| 7 | 8 Day 4 | 9 Day 5 | 10 Day 6 | 11 Remembrance Day All Schools Closed | 12 Day 1 | 13 |
| 14 | 15 Day 2 | 16 Day 3 | 17 Day 4 | 18 Day 5 | 19 Parent Teacher Conferences (9-12) P.D. Day (K-8) | 20 |
| 21 | 22 Day 6 | 23 Day 1 | 24 Day 2 | 25 Day 3 | 26 Parent Teacher Conferences (K-8) P.D. Day (9-12) | 27 |
| 28 | 29 Day 4 | 30 Day 5 | School Days: 19 | | | |



DECEMBER 2021

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|----------------------------|--------------|--------------|--|--------------|----------------|-----|
| <div>School Days: 16</div> | | | 1 | 2 | 3 | 4 |
| | | | Day 6 | Day 1 | Day 2 | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | Day 3 | Day 4 | Day 5 | Day 6 | Day 1 | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | Day 2 | Day 3 | Day 4 | Day 5 | Day 6 | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | Day 1 | Day 2 | Last Day Before Winter Break Day 3 | Winter Break | Winter Break | |
| 26 | 27 | 28 | 29 | 30 | 31 | |
| | Winter Break | Winter Break | Winter Break | Winter Break | New Year's Eve | |



JANUARY 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----------------|---|-------------------|-------------------|------------------------------|--|---------------------|
| School Days: 17 | | | | | | 1 New Year's Day |
| 2 | 3 Winter Break | 4 Winter Break | 5 Winter Break | 6 Classes Resume Day 4 | 7 Day 5 | 8 |
| 9 | 10 Day 6 | 11 Day 1 | 12 Day 2 | 13 Day 3 | 14 Day 4 | 15 |
| 16 | 17 Day 5 | 18 Day 6 | 19 Day 1 | 20 Day 2 | 21 Day 3 | 22 |
| 23 <hr/> 30 | 24 Day 4 <hr/> 31 Semester 2 (9-12) Day 2 | 25 Day 5 | 26 Day 6 | 27 Day 1 | 28 Administrative/ Professional Development Day (K-12) | 29 |



FEBRUARY 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|--|-------------|-----------------|-------------|--|-----|
| | | 1 Day 3 | 2 Day 4 | 3 Day 5 | 4 Day 6 | 5 |
| 6 | 7 Day 1 | 8 Day 2 | 9 Day 3 | 10 Day 4 | 11 Administrative/ Professional Development Day (K-12) | 12 |
| 13 | 14 Day 5 | 15 Day 6 | 16 Day 1 | 17 Day 2 | 18 Day 3 | 19 |
| 20 | 21 Louis Riel Day All Schools Closed | 22 Day 4 | 23 Day 5 | 24 Day 6 | 25 Day 1 | 26 |
| 27 | 28 Day 2 | | School Days: 18 | | | |



MARCH 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|----------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|---|-----|
| <div>School Days: 18</div> | | 1 | 2 | 3 | 4 | 5 |
| | | Day 3 | Day 4 | Day 5 | Day 6 | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | Day 6 | Day 1 | Day 2 | Day 3 | Parent Teacher Conferences (K-8) P.D. Day (9-12) | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | Day 4 | Day 5 | Day 6 | Day 1 | Last Day Before Spring Break Day 2 | |
| 27 | 28 | 29 | 30 | 31 | | |
| | Spring Break All Schools Closed | Spring Break All Schools Closed | Spring Break All Schools Closed | Spring Break All Schools Closed | | |



APRIL 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----------------|------------------------------|-------------|-------------|--|---|-----|
| School Days: 18 | | | | | 1 Spring Break All Schools Closed | 2 |
| 3 | 4 Classes Resume Day 3 | 5 Day 4 | 6 Day 5 | 7 Day 6 | 8 Day 1 | 9 |
| 10 | 11 Day 2 | 12 Day 3 | 13 Day 4 | 14 Parent Teacher Conferences (9-12) P.D. Day (K-8) | 15 Good Friday All Schools Closed | 16 |
| 17 | 18 Day 5 | 19 Day 6 | 20 Day 1 | 21 Day 2 | 22 Day 3 | 23 |
| 24 | 25 Day 4 | 26 Day 5 | 27 Day 6 | 28 Day 1 | 29 Day 2 | 30 |



MAY 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|--|-------------|-----------------|-------------|-------------|-----|
| 1 | 2 Day 3 | 3 Day 4 | 4 Day 5 | 5 Day 6 | 6 Day 1 | 7 |
| 8 | 9 Day 2 | 10 Day 3 | 11 Day 4 | 12 Day 5 | 13 Day 6 | 14 |
| 15 | 16 Day 1 | 17 Day 2 | 18 Day 3 | 19 Day 4 | 20 Day 5 | 21 |
| 22 | 23 Victoria Day All Schools Closed | 24 Day 6 | 25 Day 1 | 26 Day 2 | 27 Day 3 | 28 |
| 29 | 30 Day 4 | 31 Day 5 | School Days: 21 | | | |



JUNE 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|----------------------------|-------|-------|------------------------------|------------------------------|-------|-----|
| <div>School Days: 21</div> | | | 1 | 2 | 3 | 4 |
| | | | Day 6 | Day 1 | Day 2 | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | Day 3 | Day 4 | Day 5 | Day 6 | Day 1 | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | Day 2 | Day 3 | Day 4 | Day 5 | Day 6 | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 | |
| 26 | 27 | 28 | 29 | 30 | | |
| | Day 6 | Day 1 | Last Day of Classes Day 2 | Administration Day (K-12) | | |



BRANDON SCHOOL DIVISION

Finance and Facilities Committee Minutes

Monday, August 23, 2021 – 7:00 p.m.
Boardroom, Administration Office

Present: S. Bambridge
K. Fallis B. Foley
J. Gobeil D. Kejick
L. Letain (by phone) J. Murray

Also Present: D. Labossiere M. Gustafson
S. Gilleshammer J. Zilkey

Regrets: L. Ross C. Ekenna

1. COMMITTEE ITEMS

A. Review Monthly Reports (June)

The Secretary-Treasurer reviewed Reports for the month of June.

The reports were accepted as circulated.

COVID-19 Update

The Secretary-Treasurer provided an update on additional COVID-19 Expenditures that have already been incurred or will be incurred going forward. As of June 30, 2021, current incremental expenditures for COVID-19 were \$4.8 million.

2. OPERATIONS INFORMATION

- The Secretary-Treasurer provided an update on the following:
 - i. Division Office – Boiler Replacement
 - ii. École Harrison – Roof Replacement

NEXT MEETING: Monday, September 13, 2021, 6:00 p.m., Boardroom.

Respectfully submitted,

L. Ross



BRANDON SCHOOL DIVISION

Personnel and Policy Committee Minutes

Monday, August 23, 2021 – 7:00 p.m.

Boardroom, Administration Office

Present: S. Bambridge
K. Fallis B. Foley
J. Gobeil D. Kejick
L. Letain (by phone) J. Murray

Also Present: D. Labossiere M. Gustafson
E. McFadzen

Regrets: L. Ross C. Ekenna

1. COMMITTEE ITEMS

Mr. Mathew Gustafson, A/Superintendent / CEO, added one (1) agenda item for In-Camera.

A) **Personnel Matter – In-Camera**

The A/Superintendent / CEO provided an update on a Personnel Matter

B) **Personnel Matter – In-Camera**

Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Personnel Matter.

2. OPERATIONS INFORMATION

- A) The Committee received as information and discussed the following:
- MSBA – CPI, Unemployment Rate, Regional Trends update:
 - July 2021

NEXT MEETING: Monday, September 13, 2021, 6:00 p.m., Boardroom.

Respectfully submitted,

J. Murray

ANNUAL RESOLUTION APPOINTING SIGNING OFFICERS

WHEREAS Board Policy #16 provides that the Board of Trustees shall annually appoint its signing officers;

AND WHEREAS the Board of Trustees has elected a Chairperson and Vice-Chairperson pursuant to the *Public Schools Act*;

BE IT RESOLVED THAT pursuant to Policy #16 the Board hereby appoints the following as signing officers to exercise the authority associated with their title and office in accordance with Policy #16:

1. Linda Ross, Chairperson, shall be appointed a Trustee signing officer for a one (1) year term, or until a new Chairperson is elected pursuant to the *Public Schools Act*;
2. Jason Gobeil, Vice-Chairperson, shall be appointed a Trustee signing officer for a one (1) year term, or until a new Vice-Chairperson is elected pursuant to the *Public Schools Act*;
3. Denis Labossiere, Secretary-Treasurer, shall be appointed a signing officer for so long as he holds office as Secretary-Treasurer;
4. Eunice Jamora, Assistant Secretary-Treasurer, shall be appointed a signing officer to act in the absence of the Secretary-Treasurer, for so long as she holds office as Assistant Secretary-Treasurer;
5. Mathew Gustafson, A/Superintendent / CEO, shall be appointed a signing officer for so long as he holds office as A/Superintendent / CEO; and
6. Susan Gilleshammer, Assistant Superintendent, shall be appointed a signing officer to act in the absence of the A/Superintendent / CEO, for so long as she holds office as Assistant Superintendent; and
7. Jon Zilkey, Assistant Superintendent, shall be appointed a signing officer to act in the absence of the A/Superintendent / CEO, for so long as he holds office as Assistant Superintendent.

APPROVED by the Board of Trustees at a duly constituted meeting this 13th day of September, 2021.

Chairperson

Secretary-Treasurer