



# BRANDON SCHOOL DIVISION

## Finance and Facilities Committee Minutes

Monday, January 10, 2022 – 6:00 p.m.  
Boardroom, Administration Office

Present: C. Ekenna B. Foley  
K. Fallis J. Gobeil  
D. Kejick L. Letain (by phone)  
J. Murray (by phone) L. Ross

Also Present: D. Labossiere  
M. Gustafson  
S. Gilleshammer  
J. Zilkey

Regrets: S. Bambridge

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### 1. COMMITTEE ITEMS

#### A. Enrollment Projections

##### Baragar Enrollment Projections

Mr. Denis Labossiere, Secretary-Treasurer, reviewed the Baragar Enrollment Projections for 2022 to 2028, highlighting the following items impacting enrollments:

##### Births:

Historic changes in the number of births are an important factor impacting past and future enrollments. Over the last four (4) years, the number of births with the Brandon School Division has been trending significantly lower (44 fewer births per year), with this year reflecting the lowest number since 2008.

##### Migration:

The net impact of youth aged 1-16 moving in and out of the Division has been generally positive over the last ten (10) years, but the impact has been only marginal over the last five (5) years.

##### Capture Rate (Market Share):

For 2022, there is an 83% capture rate of children aged 5 to 16 residing within the Division boundary and enrolled at any Division school.

##### COVID-19:

Given the uncertainty related to the impact of the COVID-19 pandemic on enrollment projections, adjustments to both school and Division projections may be required.

##### Code 300 Students:

Code 300 students were included in the EIS enrollment totals (actuals) and the Baragar Enrollment Projections. COVID-19 has impacted Code 300 enrollment numbers for the last two (2) years.

(Code 300 students are not in attendance in schools at the end of September, but were anticipated to attend in schools by the end of November.) For budget purposes, these students are removed from enrollment projections.

Trustees asked questions for clarification.

### **2022-2023 Budget – Enrollment Projection**

The Secretary-Treasurer noted that for the 2022-2023 Budget, the Division is projecting that the enrollment for September 2022 will increase by 61 students (0.7%) to 9,076 students.

### **B. Crocus Plains Regional Secondary School Roof Replacement – Phase 1**

The Secretary-Treasurer reviewed the Tender Bid Summary for the Crocus Plains Regional Secondary School Roof Replacement Project – Phase 1, and a review summary provided by Scratch Architecture.

Trustees discussed the matter and asked questions for clarification. The Committee agreed to defer this matter until additional information is provided.

### **C. Review Monthly Reports**

#### Consumer Price Index

The Secretary-Treasurer reviewed the Consumer Price Index from January to November 2021 and discussed the estimated 2021 inflation rate for Manitoba.

#### Projections

Mr. Labossiere reviewed the Summary of Forecasted Variances and answered Trustee questions.

#### Monthly Reports

The Secretary-Treasurer provided the reports for the month of November.

The reports were accepted as circulated.

### **D. 2022-2023 Budget Preparations – In Camera Discussion**

The Secretary-Treasurer provided information to the Committee In-Camera, and received direction from the Board.

### **E. Confirm Payments of Account (December)**

The payments of account for the month of December were provided for information.

The reports were accepted as circulated.

## **2. OPERATIONS INFORMATION**

- The Secretary-Treasurer provided an update on the following:
  - i. Letter from Education Funding Branch (EFB) – Approval Letter to Repurpose Capital Reserves

Respectfully submitted,

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K. Fallis