



BRANDON SCHOOL DIVISION

September 23, 2022

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, SEPTEMBER 26, 2022
6:00 P.M. (In-Camera) 7:30 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

- a) Board Meeting, September 12, 2022.
Adopt.

2.00 IN CAMERA DISCUSSION

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
- a) Staffing Activity Report

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

- a) Angie Strachan, Program Coordinator, Brandon's Food for Thought Program, providing an update on their breakfast and snack program.

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

- From Report of Senior Administration

- a) Review Report of Senior Administration – September 26, 2022.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Committee of the Whole:

Education and Community Relations	C. Ekenna
Finance and Facilities	K. Fallis

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation

- a) Shawn Berry, City Councillor, Linden Lanes Ward 7, regarding crossing guards.

- From Board Agenda

- MSBA Issues

- a) e-bulletin – September 21, 2022 (Appendix 'A')

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions

59/2022 That the proposed budget dates for the 2023-2024 budget be as follows, subject to receiving the Provincial funding announcement by January 31, 2023:

Tuesday, February 21, 2023	Budget Presentation and Budget Deliberations
Monday, February 27, 2023	Public Budget/Presentation/Consultation/Feedback
Monday, March 6, 2023	Final Budget Approval

60/2022 That the amount of \$800,000 from the Operating Fund Accumulated Surplus be allocated to the School Bus Capital Reserve Fund for future replacement of the school bus fleet.

61/2022 That the library at Crocus Plains Regional Secondary School now be named Tommy Prince Library.

5.06 Bylaws**Bylaw 2/2022****1st Reading**

That Bylaw 2/2022 being a bylaw of the Brandon School Division to authorize payment of indemnities and mileage to Trustees and repealing Bylaw 6/2018 passed on October 9, 2018, be now read for the first time.

5.07 Giving of Notice**5.08 Trustee Inquiries****6.00 ANNOUNCEMENTS**

- a) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 7:30 p.m. (public), Tuesday, October 11, 2022, Boardroom.

School Trustee Elections:

- Election Date – Wednesday, October 26, 2022

Additional Information:

- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact Ms. Bernadene Sangster, Executive Assistant, at sangster.bernadene@bsd.ca, or (204) 729-3114, no later than 12:00 p.m. on the Tuesday prior to the Board meeting.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>

7.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING/COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:00 P.M., MONDAY, SEPTEMBER 12, 2022.

TRUSTEES PRESENT: L. Ross, Chairperson
J. Gobeil, Vice-Chairperson

C. Ekenna
K. Fallis
B. Foley
D. Kejick
L. Letain
J. Murray

ALSO PRESENT: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent
J. Zilkey, Assistant Superintendent
B. Sangster, Recording Secretary
T. Curtis, Live Streaming Video Operator

REGRETS: S. Bambridge

The Chairperson called the In-Camera portion of the meeting to order at 6:06 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added six (6) items for In-Camera.

Trustee Ross added three (3) items for In-Camera.

Mr. Gobeil – Ms. Letain
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held August 22, 2022 were circulated.

Mr. Ekenna – Mr. Foley
That the Minutes be approved as circulated.
Carried.

Ms. Fallis – Ms. Kejick

That the Board do now resolve into Committee of the Whole In-Camera. (6:08 p.m.)

Carried.

2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE):

2.01 Student Issues

- Reports

- a) Mr. Mathew Gustafson, Superintendent/CEO provided information on a Student Matter answered Trustee questions and received feedback from the Board.
- b) The Superintendent/CEO provided an update on a Student Matter.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Staffing Activity Report was presented.
- b) The Superintendent/CEO provided information on a Personnel Matter.
- c) Trustee Ross and the Secretary-Treasurer discussed a Personnel Matter with the Board. Mr. Labossiere answered Trustees questions and received direction from the Board.
- d) Trustee Ross discussed a Personnel Matter with the Board.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- a) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on a Property Matter that was brought forth at the August 22, 2022 Board Meeting.
- b) The Secretary-Treasurer provided an update on a Property Matter.

- Trustee Inquiries

2.04 Board Operations

- Reports

- a) The Secretary-Treasurer provided information on a Board Operations Matter.
- b) Trustee Ross provided information on a Board Operations Matter and received feedback from the Board.

- Trustee Inquiries

Ms. Letain – Mr. Gobeil

That the Committee of the Whole In-Camera do now resolve into Board. (7:25 p.m.)

Carried.

The Chairperson called the Public portion of the meeting to order at 7:35 p.m. with a traditional heritage acknowledgement.

Trustee Ross acknowledged the passing of Her Majesty Queen Elizabeth II. Queen Elizabeth II fulfilled her duties for seven decades, serving with commitment and grace, and the Brandon School Division sends condolences to her family.

3.00 PRESENTATIONS AND COMMUNICATIONS:**3.01 Presentations For Information**

- a) Scott Lynxleg, Internal/External Relations Keeper for FNT2T (First Nations in Treaty 2 Territory) Government, attended the meeting and presented Treat 2 Flags to the Brandon School Division.
- b) Rennais Gayle, Chairperson, Early Learning and Childhood Education, and Karen Hargreaves, Dean, School of Health & Human Services, attended the meeting and presented on Assiniboine Community College's Education Assistant Program.

3.02 Communications For Information

- a) Correspondence was received from the Brandon & District United Way, thanking the Division (Administration Office) for being a drop-off location for their Tools for School Program.

3.03 Communications For Action**4.00 REPORT OF SENIOR ADMINISTRATION**

Mr. Mathew Gustafson, Superintendent/CEO, provided highlights on the following items from the September 12, 2022 Report of Senior Administration:

A) Administrative Information

- Celebrations:
 - Manitoba Education and Early Childhood Learning – Student Advisory Council 2022-2023
- Information Items:
 - Correspondence from Manitoba Education and Early Childhood Learning
 - Request for Education Stakeholder Engagement in the Development of the Grade 10 Provincial Evaluation
 - Peace Days – September 15 – 21, 2022
 - Early Years, Middle Years, and High School Athletics – Highlights from Semester Two, 2021-2022 – J. Zilkey

B) Business Arising for Board Action

- Information for Discussion and Correspondence:
 - Recognition of Trade Experience – D. Labossiere

Mr. Gobeil – Mr. Murray

That the September 12, 2022 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS**5.01 Reports of Committees**

- a) Education and Community Relations Committee Meeting
The written report of the Education and Community Relations Committee meeting held on August 22, 2022 was circulated.

Mr. Ekenna – Ms. Kejick
That the Report be received and filed.

Carried.

- b) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on August 22, 2022 was circulated.

Ms. Fallis – Mr. Foley
That the Report be received and filed.

Carried.

- c) Personnel and Policy Committee Meeting
The written report of the Personnel and Policy Committee meeting held on August 22, 2022 was circulated.

Mr. Gobeil – Ms. Letain
That the Report be received and filed.

Carried.

5.02 Delegations and Petitions

- a) Shawn Berry, City Councillor, Linden Lanes Ward 7, presented to Trustees, regarding crossing guards.

Mr. Berry requested that the Board of Trustees hire crossing guards for the crosswalks at Richmond Avenue and Linden Boulevard, and Richmond Avenue and 22nd Street. City Councillor Sunday Frangi (Meadows-Waverly) and Brandon Police Service Police Chief Wayne Balcaen also attended and spoke to the Board.

Trustees asked questions for clarification, and Trustee Ross advised that a response will be provided at the next Board meeting.

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Matters

- a) e-bulletin, September 7, 2022

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

58/2022 Ms. Fallis – Mr. Ekenna

That, in accordance with Article 8 of the Collective Agreement between the Division and the Brandon Teachers' Association, a total of 3 (three) increments for the first 3 (three) years of experience and an additional 2 (two) increments for the remaining years of experience, providing a total of 5 (five) increments for work related experience be recognized for Mr. Jason Klimack.

Carried.

5.06 Bylaws**5.07 Giving of Notice**

Mr. Foley

I hereby give notice that at the next regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-Law 2/2022, being a by-law to authorize payment of indemnities and mileage to Trustees and repealing By-Law 6/2018 passed on October 9, 2018.

5.08 Trustee Inquiries**6.00 ANNOUNCEMENTS**

- a) Long Service Employee Retirement/Resignation Dinner – 6:00 p.m., Thursday, September 22, 2022, Victoria Inn, Brandon.
- b) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 7:30 p.m. (public), Monday, September 26, 2022, Boardroom.

School Trustee Elections:

- MSBA Trustee Candidate Information Session (Virtual) – 7:00 p.m., Wednesday, September 13, 2022
- Nomination Period – September 14, 2022 to September 20, 2022
- Trustee Candidate Information Session – 12:00 p.m., Wednesday, September 21, 2022, Boardroom
- Election Date – Wednesday, October 26, 2022

Additional Information:

- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact Ms. Bernadene Sangster, Executive Assistant, at sangster.bernadene@bsd.ca, or (204) 729-3114, no later than 4:00 p.m. on the Tuesday prior to the Board meeting.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>

Ms. Fallis – Ms. Kejick

That the Board do now resolve into Committee of the Whole In-Camera. (8:45 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA (8:46 p.m.)

Mr. Ekenna – Ms. Fallis

That the Committee of the Whole In-Camera do now resolve into Board. (9:23 p.m.)

Carried.

7.00 ADJOURNMENT

Mr. Murray – Ms. Kejick

That the Board do now adjourn (9:24 p.m.)

Carried.

Chairperson

Secretary-Treasurer



BRANDON SCHOOL DIVISION

Report of Senior Administration to the Board of Trustees

September 26, 2022

A. Administrative Information

I. CELEBRATIONS

1. **KIWANIS CHILDREN'S PARK**

Riverview School was honoured to be part of the Grand Opening of the Kiwanis Children's Park on Saturday, September 10. The Kiwanis Children's Park is located at the corner of Louise Avenue East and Laurence Crescent.

During the planning phase of the project, the Kiwanis Club of Brandon surveyed students from Riverview School as to what accessible play structures, rock areas, and other items would be fun, engaging, and inclusive to everyone in the east end of Brandon and surrounding Westman area.

The Kiwanis Children's Park is open to everyone.

2. **TERRY FOX RUN/WALK**

The annual Terry Fox Run has become a fall tradition in Canada, and many schools in Brandon School Division plan to participate. Dates vary, and all funds raised are in support of cancer research.

3. **MAJOR PRODUCTION**

Vincent Massey High School is proud to announce their upcoming production of the *Disney's Descendants: The Musical*. This is a family-friendly show suitable for all ages. It is set to take place on November 10, 11, and 12 at the Western Manitoba Centennial Auditorium.

"Accepting the Challenge"

II. SUSPENSIONS

<u>SCHOOL</u>	<u>NO./STUDENTS</u>	<u>INAPPROPRIATE BEHAVIOUR</u>	<u>ASSAULTIVE BEHAVIOUR</u>	<u>DRUGS AND ALCOHOL</u>
Elementary	3 total	3	-	-
High School	2 total	1	-	2
		*3 vaping	*0 weapons	

* Infractions may fall under more than one category.

III. COMMUNITY CONNECTIONS AND SCHOOL VISITS

The following community connections and school visits were made by Senior Administration:

- September 7, 2022 – meeting with City of Brandon re: Joint Use Agreement – Denis Labossiere, Jon Zilkey
- September 7, 2022 – meeting with Tinuola Olowojeunjeje, Total Girls Foundation re: Brandon Girls Festival – Jon Zilkey
- September 8, 2022 – Brandon University Faculty of Education – Jon Zilkey
- September 8, 2022 – École New Era School – Susan Gilleshammer
- September 9, 2022 – meeting with Tammy Tutkaluk, President, Brandon Teachers' Association – Mathew Gustafson
- September 9, 2022 – Maryland Park School – Susan Gilleshammer
- September 12, 2022 – meeting with Kevin Boswell, Coordinator, Brandon Local Immigration Partnership – Mathew Gustafson
- September 12, 2022 – meeting with City of Brandon re: Joint Use Agreement – Denis Labossiere, Jon Zilkey
- September 13, 2022 – Brandon Urban Aboriginal Peoples' Council (BUAPC) Truth and Reconciliation Planning – Jon Zilkey
- September 14, 2022 – Project Reset: Finding Digital Balance meeting with Prairie Mountain Health – Susan Gilleshammer
- September 16, 2022 – meeting with Tammy Tutkaluk, President, Brandon Teachers' Association – Mathew Gustafson
- September 16, 2022 – meeting with Jamie Rose, President, CUPE Local 737 – Mathew Gustafson
- September 19, 2022 – meeting with Major (Ret'd) Chuck LaRocque, Board Chair, The Royal Canadian Artillery Museum
- September 19, 2022 – Alexander School – Jon Zilkey

- September 19, 2022 – Riverheights School – Jon Zilkey
- September 19, 2022 – Earl Oxford School – Jon Zilkey
- September 19, 2022 – George Fitton School – Susan Gilleshammer
- September 20, 2022 – meeting with Ron Bowles, City Manager/Chief Administrative Officer, City of Brandon; Dr. David Docherty, President and Vice-Chancellor, Brandon University; Mark Frison, President and CEO, Assiniboine Community College – Mathew Gustafson
- September 20, 2022 – meeting regarding Career Trek – Jon Zilkey
- September 20, 2022 – Valleyview Centennial School – Susan Gilleshammer
- September 20, 2022 – J. R. Reid School – Susan Gilleshammer

IV. INFORMATION ITEMS

1. CORRESPONDENCE FROM MANITOBA EDUCATION AND EARLY CHILDHOOD LEARNING

SCHOOL SUPPORT STAFF RECOGNITION WEEK

For InformationM. Gustafson

Correspondence was received from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning, proclaiming September 26 – 30, 2022 as School Support Staff Recognition Week.

This proclamation is intended to increase public awareness of the many services and contributions that school support staff make to students and schools. It provides an opportunity to recognize and acknowledge the valuable work being done by school support staff as they dedicate themselves to supporting the education of Kindergarten to Grade 12 students in our province. The current transitional phase of the COVID-19 pandemic continues to demonstrate the great importance of school support staff in keeping children and the learning environment safe, as well as maintaining a high quality of education for students.

FEDERAL HOLIDAY FOR QUEEN’S FUNERAL

For InformationM. Gustafson

Correspondence was received from Dana Rudy, Deputy Minister of Education and Early Childhood Learning. The Government of Canada declared that September 19, 2022 was being established as a federal holiday in observance of the funeral of Her Majesty Queen Elizabeth II.

The department received questions regarding the impact of this federal holiday on schools in Manitoba. Manitoba did not establish September 19 as a School Holiday and therefore schools remained open.

Manitoba Education and Early Childhood Learning recognizes the contributions of the Queen and the importance of mourning her loss. Schools were encouraged to designate time on September 19 to reflect on the Queen's accomplishments and service.

ARTS EDUCATION GRANT PROGRAM 2022/2023

For InformationM. Gustafson

Correspondence was received from Glenys MacLeod, Executive Director, Learning and Outcomes Branch, and; Kassy Assié, Executive Director, Bureau de l'éducation française, regarding the Arts Education Grant Program 2022/2023.

Kindergarten to Grade 12 teachers are invited to apply for funding to support school projects that encourage students to develop their own arts creation, facilitate collaboration with professional artists, and support the implementation of the arts curriculum frameworks.

To be eligible, a project must:

- focus on the "Creating" learning area of the dance, dramatic arts, music, or visual arts curriculum frameworks
- involve learning experiences in which students generate, develop, refine, and share their ideas for creation in the arts
- include the collaboration of professional artists in the areas of dance, dramatic arts, visual arts, and/or music from outside of the school
- take place in the school or community during the 2022/2023 school year

Grants of up to \$500.00 will be awarded to each eligible project to help cover artist fees, contingent upon the availability of funding. In the event that applications exceed available funding, the department will give priority to schools that have not previously received grants through this program.

Information regarding the Arts Education Grant Program 2022/2023 was shared with all schools.

DYSLEXIA AWARENESS MONTH

For InformationM. Gustafson

Correspondence was received from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning, proclaiming October 2022 as Dyslexia Awareness Month.

The Learning Disabilities Association of Manitoba estimates 10-15 percent of the Canadian population struggles with a learning disability. Up to 80 percent of children with learning disabilities have difficulty learning to read.

Manitoba Education and Early Childhood Learning is committed to improving literacy and numeracy outcomes for all students in Manitoba. Dyslexia Awareness Month highlights the need for educators to continue to build upon their awareness and skills to respond to the diverse literacy learning needs of all students.

2. TRUTH AND RECONCILIATION WEEK – SEPTEMBER 26 – 30, 2022

For InformationJ. Zilkey

Brandon School Division schools will incorporate activities that teach about the history of residential schools, honour the resilience of residential school Survivors, and address the Truth and Reconciliation Commission of Canada's Call to Actions.

The following is an overview of Truth and Reconciliation Week in Brandon School Division:

- All schools and facilities will lower flags to half-mast on the afternoon of September 29th in observance of the National Day for Truth and Reconciliation.
- A moment of silence will be observed in all schools on September 29th at 2:15pm.
- The Treaty Acknowledgement will be read during opening announcements on September 29th.

Each school has organized its own events and activities throughout the week, such as:

- Students and Staff are encouraged to participate in Orange Shirt Day on September 29th.
- Schools are encouraged to participate in an Act of Reconciliation by creating a Symbol of Reconciliation.
- Schools may choose a topic/focus for the week, such as:
 - Significance of Orange Shirt Day – honouring and remembering residential school Survivors and the children who never returned home, as well as their families and communities
 - True history and impacts of Canada's Residential School System
 - Culture, language, identity, and belonging
 - Reconciliation – what Reconciliation means and why it matters

- Recognition of our shared history and shared future
- Schools may access free educational programming throughout the week from The National Centre for Truth and Reconciliation: [Truth and Reconciliation Week 2022 - NCTR](#)

Participation in community events:

- Brandon Urban Aboriginal Peoples' Council (BUAPC), along with several community partners, has planned a number of public events and activities at the Riverbank Discovery Centre. More information is available at [Home - Brandon Urban Aboriginal Peoples' Council \(buapc.ca\)](#)
- On September 29th, approximately 500 Grades 4-6 students from ten BSD schools will participate in a selection of these events which have been modified for a younger audience. Students will experience teachings about the significance of the sacred fire, traditional approaches to wellness, and the meaning of Truth and Reconciliation, through storytelling and the sharing of knowledge by local Indigenous leaders.

B. Business Arising for Board Action

I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE

1. STAFFING ACTIVITY REPORT

For InformationJ. Zilkey

Included in the agenda package for the Board of Trustees is the Staffing Activity Report, a listing of resignations and employment approved by the Superintendent/Chief Executive Officer and Secretary-Treasurer since the last meeting.

2. FACILITY NAMING REQUEST

For ActionJ. Zilkey

In November 2021, Trustee Murray submitted a Trustee Inquiry to request that Senior Administration explore the possibility of naming the library at Crocus Plains Regional Secondary School (or other), possibly in conjunction with the dedication of the tipi at Crocus Plains, after Sergeant Thomas (Tommy) Prince.

A response to Trustee Murray's inquiry was provided at the April 25, 2022 Board meeting. The next step in the process, as per Administrative Procedure

7035 – Naming and Renaming of Division Facilities, was the establishment of an ad hoc committee to bring forward a recommendation to the Board of Trustees.

The ad hoc committee was comprised of Trustee Calistus Ekenna, Trustee Delvina Kejick, and Trustee Jim Murray; Chad Cobbe, Principal, Crocus Plains Regional Secondary School, and Jon Zilkey, Assistant Superintendent – Curriculum and Human Resources. As part of the process, the committee requested feedback from stakeholders and contacted Sgt. Prince's family.

The attached presentation provides details of the ad hoc committee's work. Please see Appendix A.

RECOMMENDATION:

That the library at Crocus Plains Regional Secondary School now be named Tommy Prince Library.

Senior Administration respectfully submits this report for your consideration, action, and information.

**Mathew Gustafson
Superintendent/Chief Executive Officer**



BRANDON
SCHOOL DIVISION
WWW.BSD.CA

Proposal for Naming of Part of Facility: Sergeant Thomas (Tommy) Prince

Presented to: Brandon School Division Board of Trustees

Presented by: Jon Zilkey, Assistant Superintendent – Curriculum and
Human Resources, on behalf of ad hoc committee

Date: September 26, 2022

Introduction

As per Administrative Procedure 7035 – Naming and Renaming of Division Facilities, an ad hoc committee was established to explore the possibility of renaming the library at Crocus Plains Regional Secondary School after Sergeant Tommy Prince.

The ad hoc committee included representation from the BSD Board of Trustees, Senior Administration, and Crocus Plains Regional Secondary School.

Process

The Committee was in contact with stakeholders in Brandon, including Brandon Urban Aboriginal Peoples' Council, Canadian Forces Base Shilo, The Royal Canadian Legion, Southern Chiefs' Organization Inc., and Army Navy & Air Force Brandon. Finally, the Committee was in contact with Sergeant Prince's family at Brokenhead Ojibway Nation.



Sergeant Tommy Prince

Tommy Prince was born on October 25, 1915, in Petersfield, Manitoba.

Tommy Prince was from the Brokenhead Ojibway Nation and is one of Canada's most-decorated Indigenous war veterans, having been awarded a total of 11 medals for his service in the Second World War and the Korean War.

King George VI decorated him with the Military Medal and, on behalf of the president of the United States, the Silver Star with ribbon. He is one of only three individuals to receive both of these medals in WW II.

He was honoured at his funeral by his First Nation, the Province of Manitoba, the Government of Canada, and the Governments of France, Italy, and the United States.

Sgt. Tommy Prince (continued)

Tommy Prince was a survivor of the residential school system. On the reserve he learned from his father how to be a marksman and tracker.

Sgt. Prince's exploits include going behind enemy lines in Italy for three days to keep a communications link going and report on the enemy. In France, he once scouted for an enemy German camp in tough terrain with no food or water for 72 hours, finding the camp and then going back to his brigade. This led to the capture of over 1000 enemy soldiers.

Additionally, in 1955 Sgt. Prince saved a man from drowning at the Alexander Docks in Winnipeg. These are just a few of his accomplishments.

Sgt. Tommy Prince (continued)

Tommy Prince had a strong sense of duty and pride in his people. He dedicated himself to attaining increased educational and economic opportunities for Indigenous peoples.



Results of Consultation

Positive feedback was received from all organizations contacted by the committee, and no concerns were raised with the proposed naming of the library after Sgt. Tommy Prince. In fact, many were excited by it and felt any recognition of Sgt. Prince was overdue and should happen.

As a side note, Canada Post contacted the committee to discuss a stamp they are creating for Tommy Prince, and have invited the committee to an event on October 17th at the Canadian Museum for Human Rights.

Next steps

Should Board approval be granted, work will begin to research designs for the sign and creation of a small centre in the library focused on Sgt. Prince. Once that is completed, a grand opening will be scheduled, with invitations extended to the family of Sgt. Tommy Prince and community partners.



BRANDON
SCHOOL DIVISION
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PROPOSAL FOR NAMING OF PART OF FACILITY: SERGEANT TOMMY PRINCE

PRESENTED TO: BRANDON SCHOOL DIVISION BOARD OF TRUSTEES

PRESENTED BY: JON ZILKEY, ASSISTANT SUPERINTENDENT – CURRICULUM AND HUMAN RESOURCES

THIS PRESENTATION IS AVAILABLE IN OTHER FORMATS UPON REQUEST

PLEASE EMAIL: ZILKEY.JON@BSD.CA



BRANDON SCHOOL DIVISION

Education and Community Relations Committee Minutes

Monday, September 12, 2022 – 6:00 p.m.
Boardroom, Administration Office

Present:	C. Ekenna B. Foley D. Kejick J. Murray	K. Fallis J. Gobeil L. Letain L. Ross
Also Present:	D. Labossiere S. Gilleshammer	M. Gustafson J. Zilkey
Regrets:	S. Bambridge	

1. COMMITTEE ITEMS

2. OPERATIONS INFORMATION

The Superintendent/CEO provided information on the following:

- **Correspondence from Manitoba Education and Early Childhood Learning:**
 - Glenys MacLeod, Executive Director, Learning and Outcomes Branch and Kassy Assie, Acting Executive Director, Bureau de l'éducation française, Assistant Deputy Minister
 - Assessment Schedule 2022-2023

Respectfully submitted,

C. Ekenna



BRANDON SCHOOL DIVISION

Finance and Facilities Committee Minutes

Monday, September 12, 2022 – 6:00 p.m.
Boardroom, Administration Office

Present: C. Ekenna K. Fallis
B. Foley J. Gobeil
D. Kejick L. Letain
J. Murray L. Ross

Also Present: D. Labossiere
M. Gustafson
S. Gilleshammer
J. Zilkey

Regrets: S. Bambridge

1. COMMITTEE ITEMS

A. Review Monthly Reports

Mr. Denis Labossiere, Secretary-Treasurer, reviewed the proposed Budget Dates for 2023-2024, which had also been presented to Trustees during their Board Planning Meeting on August 24, 2022. He indicated that the proposed dates could be subject to change dependent on the funding announcement from the Province.

The Committee agreed to the 2023-2024 Budget Dates as proposed.

Recommendation:

That the proposed budget dates for the 2023-2024 budget be as follows, subject to receiving the Provincial funding announcement by January 31, 2023:

Tuesday, February 21, 2023	Budget Presentation and Budget Deliberations
Monday, February 27, 2023	Public Budget Presentation/Consultation/Feedback
Monday, March 6, 2023	Final Budget Approval

B. Confirm Payments of Account (August)

The payments of account for the month of August were provided for information.

The reports were accepted as circulated.

C. Review Monthly Reports

Forecasted Variances

Mr. Denis Labossiere, Secretary-Treasurer, reviewed the Preliminary Summary of Forecasted Variances for 2021-2022. He indicated that the Division is waiting on correspondence from the Province on several matters in order to finalize the Financial Statements for 2021-2022, and expected that there will be some changes to the Variances.

Accumulated Surplus

The Secretary-Treasurer reviewed the Projected Accumulated Surplus – Operating Fund and answered Trustee questions.

Capital Reserves

Mr. Labossiere reviewed the Capital Reserves – Projected Balances document. He noted that no funds had been transferred to the School Bus Capital Reserve in 2020-2021 and that the projected balance for June 30, 2023 is approximately \$700,000 after the purchase of 3 buses in 2022-2023, equal to just shy of 4 buses based on current bus prices. He recommended that \$800,000 be transferred to the School Bus Capital Reserve for 2021-2022.

Trustees asked questions for clarification, accepted the reports and agreed to the recommendation as presented

Recommendation:

That the amount of \$800,000 from the Operating Fund Accumulated Surplus be allocated to the School Bus Capital Reserve Fund for future replacement of the school bus fleet.

2. OPERATIONS INFORMATION

A. The Secretary-Treasurer provided information on the following:

Correspondence from Manitoba Education and Early Childhood Learning:

i. French Second Language Revitalization Program

Correspondence was received from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning, advising that Brandon School Division will receive a financial contribution in the amount of \$1,500.00, provided under the French Second Language Revitalization Program for 2022-2023. This funding is in support of the following project: Festival du Voyageur, Crocus Plains Regional Secondary School.

ii. Incremental Funding for Re-Engagement and Recovery Learning – August 30, 2022

Correspondence was received from Mona Pandey, Assistant Deputy Minister, advising that the targeted allocation for the Brandon School Division in the 2022-2023 school year is \$331,000. This brings the total allocation from the strengthening student support and learning fund to \$811,156 for 2022-2023.

Respectfully submitted,

K. Fallis



Appendix 'A'

e-bulletin

September 21, 2022

MANITOBA
School Boards
ASSOCIATION

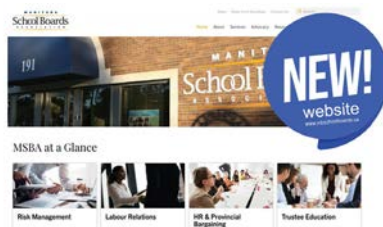
191 Provencher Blvd. Winnipeg, MB R2H 0G4
Phone: 204-233-1595 Toll Free: 1-800-262-8836

www.mbschoolboards.ca

Follow us on Twitter [@MBSchoolBoards](https://twitter.com/MBSchoolBoards)

CHECK OUT OUR NEW WEBSITE

Our new and improved [website](http://www.mbschoolboards.ca) has made its public debut, and if you haven't already done so, we encourage you to check it out! The updated site was designed to be faster, multi-device-friendly, image-rich & easy to use. We hope you enjoy the fresh new look & find it provides easy access to the information you need!



Although we've made every effort to ensure that everything on our [site](http://www.mbschoolboards.ca) is accurate and functional, we may have overlooked something. If you stumble across an "oops," please let us know by emailing the [webmaster](mailto:webmaster@mbschoolboards.ca), so we can fix it.

While our web address (www.mbschoolboards.ca) remains unchanged, the URL for some of your bookmarked pages will have changed, so you may have to update those. Sorry for the inconvenience, but we hope you find the effort worthwhile in the end!

ELECTION COUNTDOWN

Now that the nomination period has closed for school board elections, it is time for school boards to ensure their websites contain information for voters as the October 26 election date nears. If you have not done so, we recommend you provide a link to our elections [page](#), which includes information for school divisions, candidates, and voters. You will also find links and downloads to some election-related publications, including our [Guide to School Boards and Trusteeship](#) and relevant provincial legislation.



FIRST CALL FOR NOMINATIONS AND RESOLUTIONS

Member school boards and trustees are invited to nominate candidates for the 2023-2024 Manitoba School Boards Association Provincial Executive. The following positions will be elected for two-year terms in 2023: President; Vice-President (boards with fewer than 6,000 students); and Directors for Regions 2, 4, and 5 (1 position).



The Resolutions and Policy Committee is also inviting member boards to submit resolutions for consideration at the Association's 2023 Annual Convention. The deadline for receipt of resolutions and supporting rationale at the MSBA office is Friday, **November 4, 2022**. The full Call for Nominations and Resolutions package was distributed in the weekly divisional mail last week.

TRUTH AND RECONCILIATION WEEK

Truth and Reconciliation Week is a 5-day national virtual event open to all Canadian schools from September 26 to 30. This year includes an expanded program with age-appropriate material for students in grades 1 through 12. The theme for 2022 is "Remembering the Children". Join the [National Centre for Truth and Reconciliation](https://www.nctr.ca) as they memorialize the children lost to the residential school system and honour Survivors and their families. Learning and commemorating the truth of our history from First Nations, Métis, and Inuit knowledge keepers is an important part of the path to Reconciliation.



Days 1 to 3 will feature pre-recorded videos and a live Q & A session. Day 4 features an in-person gathering which will stream live for all those who are unable to attend. On September 30, students will be able to view a live televised broadcast for Orange Shirt Day from their homes. To learn more about the event and to register, visit the event [website](https://www.nctr.ca).

IN CASE YOU MISSED IT

Our 2022-2023 Learning Opportunities Calendar is back! It was distributed in the September 7 divisional email. You can also find it on our [website](#), along with our [online](#) calendar that always contains the most up-to-date information about upcoming workshops and conferences, including registration links. Check it out!



A HELPING HAND FROM HORATIO ALGER

The [Horatio Alger Association of Canada](https://horatioalger.ca) is a charitable organization dedicated to the belief that hard work, honesty and determination can conquer all obstacles. The Association awards need-based scholarships annually to deserving students across Canada, who have financial need and who have persevered through adversity.



Each year, it awards 245 scholarships to full-time students in their terminal year of high school. Since 2012, it has distributed \$11.4 million in scholarships. For a full listing of Horatio Alger Scholarship Programs, their funders, and application deadlines, please visit the [website](https://horatioalger.ca).

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THE BRANDON SCHOOL DIVISION

BYLAW NO. 2/2022

BEING A BYLAW of The Brandon School Division to authorize payment of indemnities and mileage to Trustees and Bylaw No. 6/2018 shall be repealed.

WHEREAS The Brandon School Division is a school division as defined in The Public Schools Act;

AND WHEREAS The Public Schools Act, Chapter P250 of the Revised Statutes of Manitoba as amended, provides as follows:

"Section 56(1)

A school board may, by bylaw, provide for the payment of an annual indemnity to the chairman and to each trustee payable in such amount and at such times and under such conditions as provided in the bylaw.

Section 56(2)

In addition to the indemnity referred to in subsection (1), each member of the school board may be paid and may accept

- (a) such amount per mile as set by bylaw of the school board for each mile actually and necessarily travelled from his place of residence in the school division or school district to the place of meeting and return to his place of residence, allowable only once for each school board meeting;
- (b) such amount per hour as set by bylaw of the school board for each hour actually and necessarily spent by him under authority given by resolution of the school board in the performance of such duties, work or services as he is required or authorized under the resolution to perform, and;
- (c) such an amount per mile, as set out by bylaw of the school board, for each mile actually and necessarily travelled by him in the performance of the duties, work or services to which clause (b) applies;

but the remuneration or mileage mentioned in clauses (b) and (c) is not payable until an account showing the work or service performed, verified by statutory declaration, has been filed with the secretary-treasurer and payment thereof authorized by resolution of the school board.

Section 56(3)

A school board may reimburse its trustees, trustees-elect or employees for expenses necessarily incurred while attending conventions or carrying out duties assigned or approved by the school board and at such rates and under such conditions as the school board may determine."

AND WHEREAS, pursuant to the provisions of The Public Schools Act and the amendments thereto, it is deemed expedient and advisable to provide for the payment of indemnities and mileage to the Chairperson of the Board and to each Trustee;

NOW, THEREFORE, the Trustees of The Brandon School Division, at a meeting duly called and held for the purpose, do hereby enact as follows:

1. That, the Chairperson and each member of the Board of Trustees be paid by equal monthly installments an annual indemnity of:

For a Trustee as Chairperson and Trustee	
- effective July 1, 2022	\$20,943

For a Trustee as Vice-Chairperson and Trustee	
- effective July 1, 2022	\$18,344

For each other Trustee	
- effective July 1, 2022	\$16,913

That the total annual indemnities for Chairperson, Vice-Chairperson and Trustees shall be adjusted each year effective July 1st by a percentage amount equal to the percentage increase in wages and salaries for Brandon Teacher's Association for the immediately preceding twelve (12) months; and that on July 1st for any years in which a collective agreement was not in force, but was subsequently concluded and given retroactive effect, those preceding years which had a zero increase would be recalculated based on the new increase so as to increase the rate but no retroactive pay would be made to Trustees.

2. That absence from any regular meeting of the Board over three (3) in any one calendar year shall result in a loss of indemnity of Three Hundred and Fifty (\$350) for each meeting beyond the three (3) meetings, and further provided that, where any absence from a regular meeting of the Board, is indicated by motion authorizing the member to attend a conference or the like or be absent, such absence shall constitute an authorized absence from meetings and does not apply against the three (3) meetings absence as referred herein. Exemptions to the provisions above may be granted by a two-thirds vote by the Board of Trustees on a case by case basis;

And that absence from a regular meeting of the Board by any Trustee by reason of said Trustee attending on the same day a meeting of the Executive of, or a Committee of or acting as a representative of The Manitoba School Boards Association (MSBA) as a member of same shall be deemed an "authorized absence" for the purpose of Section 37 of The Public Schools Act and Section 2 hereof;

And further that it shall be the responsibility of the Trustee to furnish to the Secretary-Treasurer in a timely fashion proper verification of attendance at said MSBA meetings.

3. That the Trustees shall be paid in accordance with Administrative Procedure 3020 - Car Allowances and Transportation Expense Claims for business authorized by resolution of the Board.
4. That, effective the 1st day of November, 2022, all Trustees shall be paid an additional indemnity, as provided by and in accordance with Section 56(2)(b), of the Manitoba hourly minimum wage plus twenty (20%) per cent to a maximum of eight (8) hours per day each day plus travel and living expenses approved by the Board and necessarily incurred while acting on Board business and when authorized by resolution of the Board in accordance with Section 56(2) & (3) of The Public Schools Act.
5. A Trustee shall be entitled to receive an indemnity in addition to that set out in Article 1 herein, at the rate identified in Article 5:
 - a) for each hour actually attended at a Special Board Meeting or a meeting of a Board Committee on which the Trustee is a member, provided such a meeting is of a minimum of three (3) hours duration; or
 - b) for each hour actually attended at meetings as a member of the Committee of the Board charged with the responsibility of negotiating the terms and conditions of the collective agreements between the Division and the bargaining agents representing the employees of the Division with said meetings, for this purpose, being those attended at the Bargaining Table, Conciliation Meetings and Arbitration Hearings with the applicable bargaining agent.
6. Trustees shall be entitled to claim and be paid a per diem for each authorized day while representing or acting on behalf of the Board. Said authorized days shall include the scheduled days of meetings, workshops, seminars, conventions, etc.

plus, where necessary, the day before and/or after for the purpose of travel. In the event of a part-day attendance and/or travel (less than eight (8) hours), a claim should be made and paid on an hourly rate. Said per diems shall be paid when the event is of a minimum of three (3) hours to a maximum of eight (8) hours per day.

7. Trustees shall receive expenses in accordance with Administrative Procedure 3020 - Car Allowances and Transportation Expense Claims and per diems for attendance at the annual MSBA Convention, MSBA provincial or regional meetings, workshops, and conferences.
8. When a Trustee is designated by motion of the Board to represent the Board at a conference, meeting, or other official function, expenses in accordance with Administrative Procedure 3020 - Car Allowances and Transportation Expense Claims and per diems shall be assumed by the Board.
9. At the commencement of the term of office, each Trustee shall be allotted a budget, in an amount to be determined by the Board, for his/her four (4) year term of office to cover all authorized costs incurred and per diems for attendance at meetings, workshops, conferences, etc. Said attendances shall be for the purpose of the Trustee's individual professional development and are hereby authorized by the Board. A Trustee new to the Board during a term will be allocated the remaining dollars of the retiring Trustee, or the average of the remaining funds if two or more trustees are retiring.
10. A Trustee shall not exceed his/her budget allotted for professional development without prior formal approval of the Board.
11. That Bylaw No. 6/2018 and the same is hereby repealed effective the date of passing this Bylaw.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division, assembled at Brandon, in the Province of Manitoba, this _____ day of September 2022.

SECOND READING the ____ Day of _____, 2022.

THIRD READING the _____ Day of _____, 2022.

Chairperson

Secretary-Treasurer

Certified a true copy of Bylaw No. 2/2022 of the Board of Trustees of The Brandon School Division.

Secretary-Treasurer