



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING/COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:00 P.M., MONDAY, FEBRUARY 28, 2022.

TRUSTEES PRESENT: L. Ross, Chairperson J. Gobeil, Vice-Chairperson
C. Ekenna K. Fallis
B. Foley (by phone) D. Kejick (arrived at 6:20 p.m.)
L. Letain J. Murray

ALSO PRESENT: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent
J. Zilkey, Assistant Superintendent
B. Sangster, Recording Secretary
T. Curtis, Live Streaming Video Operator

REGRETS: S. Bambridge

The Chairperson called the In-Camera portion of the meeting to order at 6:06 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added three (3) items for In-Camera.

Ms. Letain – Mr. Gobeil
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held February 14, 2022 were circulated.

Ms. Bambridge – Ms. Kejick
That the Minutes be approved as circulated.
Carried.

b) The Minutes of Budget Deliberations held February 22, 2022 were circulated.

Ms. Letain – Mr. Gobeil
That the Minutes be approved as circulated.
Carried.

Ms. Fallis – Ms. Letain

That the Board do now resolve into Committee of the Whole In-Camera. (6:07 p.m.)

Carried.

2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE):

2.01 Student Issues

- Reports

- a) Mr. Mathew Gustafson, Superintendent/CEO, provided information on a Student Matter and answered Trustee questions.
- b) The Superintendent/CEO provided information on a Student Matter.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Staffing Activity Report was presented.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

2.04 Board Operations

- Reports

- a) The Superintendent/CEO, provided information on a Board Operations Matter and received direction from the Board.

- Trustee Inquiries

Mr. Gobeil – Ms. Kejick

That the Committee of the Whole In-Camera do now resolve into Board. (6:54 p.m.)

Carried.

The Chairperson called the Public portion of the meeting to order at 7: 04 p.m. with a traditional heritage acknowledgement.

With agreement from the Board, Trustee Ross added another land acknowledgement:

“We acknowledge that the land of the Ukraine, belongs to the Ukraine”

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

Trustee Ross reviewed the 2022-2023 Budget Presentation.

The following individuals made presentations regarding the proposed 2022-2023 Budget:

1. Jamie Rose, President, CUPE Local 737 – regarding Support Staff Professional Development and the Augmentative Communication Educational Assistant

2. Glenda Zelmer, Teacher/Counsellor, Crocus Plains Regional Secondary School – regarding the Health Care Aide Program
3. Tanya LaBuick, Brandon Chamber of Commerce – Budget Submission Brief
4. Cale Dunbar – President, Brandon Teachers’ Association – regarding overall staffing reductions
5. Kelly Fuhr – EAL Teacher, Welcome Centre – Spoke on her role at the Welcome Centre
6. Donna Wilson – Speech Language Pathologist – regarding the role of Speech Language Pathologists and the Augmentative Communication Educational Assistant position
7. Michelle Carlson – Parent – regarding the Health Care Aide Program and Specialist positions
8. Kim Longstreet – regarding the Brandon Community Drug and Alcohol Education Coalition Coordinator position

The following individuals sent emails that were read following the in-person presentations:

- Julie Fraser – Health Care Aide Program
- Lili Jardine – Youth Revolution Program Coordinator
- Solange Machado – Brandon Community Drug and Alcohol Education Coalition and Youth Revolution Program Coordinator
- Vanda Mitri - Brandon Community Drug and Alcohol Education Coalition Coordinator; Reading Recovery
- Rhonda Wlock – Health Care Aide Program
- Jill Brown - Health Care Aide Program

Trustees thanked all those who presented and sent emails regarding the 2022-2023 Budget.

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Mathew Gustafson, Superintendent/CEO, provided highlights on the following items from the February 28, 2022 Report of Senior Administration:

A) Administrative Information

- Celebrations:
 - Anishinaabe Language Project
 - Manitoba Education and Early Childhood Learning – 2021-2022 Teachers’ Idea Fund
 - Valentine Pet Cards
- Information Items:
 - Correspondence from Manitoba Education and Early Childhood Learning
 - Program for International Student Assessment (PISA) 2022
 - 2021-2022 Skills Strategy Equipment Enhancement Fund (SSEEF) Grant
 - 2021-2022 French Second Language Revitalization Program
 - Fair Use / Fair Dealing Week
- Presentations:
 - Attendance Monitoring and COVID-19 Case Prevalence – S. Gilleshammer

B) Business Arising for Board Action

- Information for Discussion and Correspondence:

- COLA Rate Adjustments to Collective Bargaining Agreements – D. Labossiere
- The Manitoba Public School Employees Dental and Extended Health Plan Benefits – D. Labossiere

Mr. Gobeil – Ms. Letain

That the February 28, 2022 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Education and Community Relations Committee Meeting
The written report of the Education and Community Relations Committee meeting held on February 14, 2022 was circulated.

Mr. Ekenna – Mr. Gobeil

That the Report be received and filed.

Carried.

- b) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on February 14, 2022 was circulated.

Ms. Fallis – Mr. Murray

That the Report be received and filed.

Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Matters

- a) e-bulletin – February 23, 2022

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

08/2022 Ms. Fallis – Ms. Letain

That the Auditor's Engagement Letters regarding the Audit for the fiscal year ended June 30, 2022, between the Brandon School Division and BDO Canada LLP, Chartered Accountants, be approved and that the Secretary-Treasurer be authorized to affix their signature thereto.

Carried.

09/2022 Ms. Letain – Mr. Gobeil

That the Letter of Agreement (LOA) between The Brandon School Division and CUPE Local 737, with respect to COLA Rate Adjustments being established at 3.3% for the 2021-2022 School year, be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures thereto.

Carried.

10/2022 Mr. Ekenna – Ms. Letain

That the Appendix A – Rate Adjustments between The Brandon School Division and The Brandon Teachers' Association, with respect to COLA being established at 3.3% for the 2021-2022 School year, be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures thereto.

Carried.

11/2022 Mr. Murray – Ms. Kejick

That the Collateral Agreement and the Letter of Agreement between The Brandon Teachers' Association and The Brandon School Division with respect to the Extended Health and Dental Plan premiums for the 2021-2022 school year be approved; and the Chairperson and Secretary-Treasurer be authorized to sign same.

Carried.

Late Motion:

12/2022 Mr. Gobeil – Ms. Kejick

That the low tender from Brandon Heating and Plumbing (1998) Ltd. in the amount of \$1,323,176.68 (excluding GST) for the Earl Oxford School Boiler Replacement project be accepted.

Carried.

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 7:30 p.m. (public), Monday, March 14, 2022, Boardroom.
- b) Upcoming Budget Date
 - Final Budget Approval – 7:00 p.m., Monday, March 7, 2022, Boardroom.

Due to COVID-19:

- Brandon School Division Board Meetings take place in person and allow public attendance, however, to accommodate space limitations and physical distancing, we ask that those wishing to attend pre-register with Bernadene Sangster, Executive Assistant, at sangster.bernadene@bsd.ca, or (204) 729-3114 by 4:00 p.m. the Friday prior to the Board meeting.

- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact Ms. Sangster no later than 4:00 p.m. on the Tuesday prior to the Board meeting.
- Face mask use is mandatory.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>

7.00 ADJOURNMENT

Mr. Gobeil – Ms. Fallis

That the Board do now adjourn (9:39 p.m.)

Carried.

Chairperson

Secretary-Treasurer