



# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING/COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:00 P.M., MONDAY, DECEMBER 13, 2021.

**TRUSTEES PRESENT:** L. Ross, Chairperson J. Gobeil, Vice-Chairperson  
S. Bambridge C. Ekenna (by phone)  
K. Fallis B. Foley  
D. Kejick L. Letain  
J. Murray (by phone)

**ALSO PRESENT:** D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent  
J. Zilkey, Assistant Superintendent  
B. Sangster, Recording Secretary  
T. Curtis, Live Streaming Video Operator

The Chairperson called the In-Camera portion of the meeting to order at 6:07 p.m.

## AGENDA

### 1.00 AGENDA/MINUTES:

#### 1.01 Approval of Agenda

Senior Administration added five (5) items for In-Camera.

Ms. Letain – Mr. Gobeil  
That the agenda be approved as amended.  
Carried.

#### 1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held November 22, 2021 were circulated.

Ms. Fallis – Ms. Bambridge  
That the Minutes be approved as circulated.  
Carried.

b) The Minutes of the Special Board Meeting held December 6, 2021 were circulated.

Ms. Fallis – Ms. Kejick  
That the Minutes be approved as circulated.  
Carried.

Mr. Foley – Ms. Letain

That the Board do now resolve into Committee of the Whole In-Camera. (6:08 p.m.)

Carried.

## **2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE):**

### **2.01 Student Issues**

- Reports

- Trustee Inquiries

### **2.02 Personnel Matters**

- Reports

a) Staffing Activity Report was presented.

b) Mr. Mathew Gustafson, Superintendent/CEO, provided information on a Personnel Matter.

- Trustee Inquiries

### **2.03 Property Matters/Tenders**

- Reports

a) Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Property Matter and answered Trustee questions. The Superintendent/CEO provided additional information on this matter.

b) The Secretary-Treasurer provided information on two (2) Property Matters, answered Trustee questions, and received direction from the Board.

- Trustee Inquiries

### **2.04 Board Operations**

- Reports

a) The Superintendent/CEO provided information on a Board Operations Matter.

- Trustee Inquiries

Mr. Gobeil – Ms. Delvina

That the Committee of the Whole In-Camera do now resolve into Board. (7:23 p.m.)

Carried.

The Chairperson called the Public portion of the meeting to order at 7:33 p.m. with a traditional heritage acknowledgement.

## **3.00 PRESENTATIONS AND COMMUNICATIONS:**

### **3.01 Presentations For Information**

### **3.02 Communications For Information**

### **3.03 Communications For Action**

#### **4.00 REPORT OF SENIOR ADMINISTRATION**

Mr. Mathew Gustafson, Superintendent/CEO, took a moment to acknowledge and thank the School Principals, Vice-Principals, Assistant Superintendents and Terri Curtis, Communications Coordinator, for the work they do to assist Public Health in contract tracing. He noted they would be on call over the holidays to ensure the students and staff are safe. Mr. Gustafson thanked them and acknowledged the work that they do.

The Superintendent/CEO, provided highlights on the following items from the December 13, 2021 Report of Senior Administration:

##### A) Administrative Information

- Celebrations:
  - Diversify your Classroom Library Pilot Program
  - Winter Coat Donation from Knights of Columbus (Brandon Chapter)
  - Vincent Massey Vikings – Awarded the Winnipeg High School Football League Westman Bowl
  - École secondaire Neelin High School – Junior Varsity Boys Volleyball Team won first place in the AAA Provincials
  - Kelly DeRoo – Manitoba High School Athletics Association (MHSAA) Coach of the Month
  - Valleyview Centennial School – Indigenous Art Month
  - Brandon Wheat Kings – Youth Ticket Donation
  - École New Era School – Phase one of Playground Revitalization Project Complete
- Information Items:
  - Manitoba Education Correspondence:
    - Manitoba's Excellence in Education Awards
  - Westman and Area Traditional Christmas Dinner
  - Statistics Canada 2021 Census
  - Bioscience Association of Manitoba
  - Administrative Procedure 2015 – Scent Controlled Facilities
- Presentations:
  - Administrative Procedure 4560 – *Mandatory COVID-19 Testing of Students*
  - Brandon School Division's Ventilation and Monitoring Measures

##### B) Business Arising for Board Action

- Response to Trustee Ekenna's Trustee Inquiry

Mr. Gobeil – Ms. Kejick

That the December 13, 2021 Report of Senior Administration be received and filed.

Carried.

#### **5.00 GOVERNANCE MATTERS**

##### **5.01 Reports of Committees**

###### a) Finance and Facilities Committee Meeting

The written report of the Finance and Facilities Committee meeting held on November 22, 2021 was circulated.

Ms. Fallis – Mr. Foley  
That the Report be received and filed.  
Carried.

- b) Personnel and Policy Committee Meeting  
The written report of the Personnel and Policy Committee meeting held on November 22, 2021 was circulated.

Ms. Bambridge – Ms. Kejick  
That the Report be received and filed.  
Carried.

## **5.02 Delegations and Petitions**

### **5.03 Business Arising**

- From Previous Delegation
- From Board Agenda

- a) Community Use of Schools

Trustee Ross spoke to this, stating that in August, the Board suspended Community Use of Schools, and indicated at that time that the matter would be revisited in December.

Several Trustees spoke against Community Use of schools, noting that now is not a good time to reinstate this program and increase traffic in Division facilities, especially since COVID-19 cases are expected to surge in Manitoba and the risks of the Omicron variant are still unknown. The Division's primary responsibility is to ensure the well-being of students and staff.

The Board agreed to continue suspension of Community Use of Schools, adding that should Provincial Health Orders change, the Board will revisit this matter at that time.

### **- MSBA Matters**

- a) e-bulletin – November 24, 2021
- b) Manitoba Government Announces Public Engagement for Budget 2022
- c) Manitoba Government Announces Public Engagement Online Survey Now Live
- d) e-bulletin – December 8, 2021

## **5.04 Public Inquiries (max. 15 minutes)**

### **5.05 Motions**

### **5.06 Bylaws**

### **5.07 Giving of Notice**

## **5.08 Trustee Inquiries**

Trustee Foley:

- a) What was the enrolment in Neelin's Spanish Program for the past three (3) years, and at Vincent Massey for the last three (3) years in which these courses were offered there?

- b) Of the students currently enrolled in Neelin's Spanish courses, how many are students who take most of their courses at Vincent Massey? How many are students whose home school is Crocus Plains?
- c) Have Brandon School Division and the City of Brandon ever had discussions regarding transit passes for students, and if so, what was the outcome?

The Board agreed to refer these inquiries to Senior Administration for future response.

## **6.00 ANNOUNCEMENTS**

Trustee Ross took a moment to wish everyone a happy holiday season.

- a) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 7:30 p.m. (public), Monday, January 10, 2022, Boardroom.

### **Due to COVID-19:**

- Brandon School Division Board Meetings are currently taking place in person and allowing public attendance, however, to accommodate space limitations and physical distancing, we ask that those wishing to attend pre-register with Bernadene Sangster, Executive Assistant, at [sangster.bernadene@bsd.ca](mailto:sangster.bernadene@bsd.ca), or (204) 729-3114 by 4:00 p.m. the Friday before the Board meeting.
- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact Ms. Sangster no later than 4:00 p.m. on the Tuesday before the Board meeting.
- Face mask use is mandatory.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>

## **7.00 ADJOURNMENT**

Mr. Murray – Ms. Letain

That the Board do now adjourn (8:10 p.m.)

Carried.

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Chairperson

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Secretary-Treasurer