



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING/COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:00 P.M., MONDAY, AUGUST 22, 2022.

TRUSTEES PRESENT: L. Ross, Chairperson (by phone)
S. Bambridge
C. Ekenna
K. Fallis
B. Foley
D. Kejick (by phone)
L. Letain
J. Murray

ALSO PRESENT: D. Labossiere, Secretary-Treasurer
M. Gustafson, Superintendent/CEO
S. Gilleshammer, Assistant Superintendent
J. Zilkey, Assistant Superintendent
B. Sangster, Recording Secretary
T. Curtis, Live Streaming Video Operator

REGRETS: J. Gobeil, Vice-Chairperson

As Trustees Ross and Gobeil were not able to attend the meeting in person, Trustees appointed Trustee Bambridge to preside at the meeting.

The Acting Chairperson called the In-Camera portion of the meeting to order at 6:05 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added one (1) items for In-Camera.

Trustee Bambridge added one (1) item for In-Camera.

Trustee Ekenna added one (1) item for In-Camera.

Trustee Ross added two (2) items for In-Camera.

Ms. Fallis – Mr. Foley
That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Board Meeting held June 27, 2022 were circulated.

Mr. Ekenna – Mr. Murray

That the Minutes be approved as circulated.

Carried.

Mr. Murray – Ms. Letain

That the Board do now resolve into Committee of the Whole In-Camera. (6:06 p.m.)

Carried.

2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE):**2.01 Student Issues****- Reports**

- a) Trustee Ross provided information on a Student Matter answered Trustee questions and received feedback from the Board.
- b) Trustee Ross provided information on a Student Matter.

- Trustee Inquiries

- a) Trustee Ekenna asked questions regarding a Student Issue. Mr. Mathew Gustafson, Superintendent/CEO answered questions and suggested the matter be brought forward during the open Board meeting.

2.02 Personnel Matters**- Reports**

- a) Staffing Activity Report was presented.

- Trustee Inquiries**2.03 Property Matters/Tenders****- Reports****- Trustee Inquiries**

- a) Trustee Bambridge spoke on a Property Matter and requested Senior Administration investigate the matter. Senior Administration will provide an update at a future Board meeting.

2.04 Board Operations**- Reports**

- a) Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Board Operations Matter.

- Trustee Inquiries

Ms. Letain – Mr. Foley

That the Committee of the Whole In-Camera do now resolve into Board. (7:20 p.m.)

Carried.

The Acting Chairperson called the Public portion of the meeting to order at 7:32 p.m. with a traditional heritage acknowledgement.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

- a) Ms. Heather Ewasiuk, Senior Election Official, City of Brandon, provided information and key dates regarding the upcoming School Trustee Election taking place on Wednesday, October 26, 2022. Information is available at www.brandonvotes.ca, by emailing h.ewasiuk@brandon.ca or info@brandonvotes.ca, or by phone at (204)729-2236.

3.02 Communications For Information

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Mathew Gustafson, Superintendent/CEO, provided highlights on the following items from the August 22, 2022 Report of Senior Administration:

A) Administrative Information

- Celebrations:
 - United Way of Brandon & District – Tools for Schools Program
- Information Items:
 - Correspondence from Manitoba Education and Early Childhood Learning
 - Elders and Knowledge Keepers in Schools Initiative
 - Administrative Procedure 5125 – Reporting Guidelines for Support Staff

B) Business Arising for Board Action

- Information for Discussion and Correspondence:
 - Christian Heritage School – Shared Services Agreements
 - The Manitoba Public School Employees Dental and Extended Health Benefits Plan
 - Assiniboine Community College – Comprehensive Health Care Aide Program – Memorandum of Understanding

Trustees asked questions for clarification regarding the student suspension report and retirements/resignations.

Mr. Murray – Mr. Ekenna

That the August 22, 2022 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on June 27, 2022 was circulated.

Ms. Fallis – Mr. Ekenna
That the Report be received and filed.
Carried.

- b) Personnel and Policy Committee Meeting
The written report of the Personnel and Policy Committee meeting held on June 27, 2022 was circulated.

Ms. Bambridge – Mr. Murray
That the Report be received and filed.
Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation

- a) Response to Tinuola Olowojeunjeje, Brandon Girls Creative Festival, regarding her request to partner with Brandon School Division for this event.

Trustees discussed this request and asked questions for clarification, such as teacher and student commitment, substitute teachers, and participation on a volunteer basis. The Superintendent/CEO indicated that this event would be in addition to the teachers' curriculum responsibilities.

He added that there are 4 potential levels of Division participation regarding events such as this:

- Plan
- Support
- Share Information
- Division does not participate

The Superintendent/CEO advised that additional information will be brought back to a future Board meeting.

- From Board Agenda

- MSBA Matters

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

- 53/2022 Ms. Letain – Mr. Ekenna
That the low tender from Von Ast Construction in the amount of \$736,237 (excluding GST) for the Maryland Park School - Modular Classroom Relocation project be accepted, subject to approval by the Department of Labour, Consumer Protection and Government Services.

This motion was informally approved by Board e-vote on July 18, 2022
Carried.

- 54/2022 Mr. Ekenna – Ms. Letain
That the Shared Services Agreements between The Brandon School Division and Christian Heritage School for the 2022-2023 school year for the provision of transportation services and for use of facilities and resources for Industrial Arts and Home Economics classes be

approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division to the Agreement and to all subsequent claims resulting therefrom in compliance with the Public Schools Act and Regulations thereunder.

Carried.

55/2022 Ms. Fallis – Mr. Foley
That the Collateral Agreement and the Letter of Agreement between The Brandon Teachers' Association and The Brandon School Division with respect to the Extended Health and Dental Plan premiums for the 2022-2023 school year be approved; and the Chairperson and Secretary-Treasurer be authorized to sign same.

Carried.

56/2022 Mr. Foley – Ms. Fallis
That the Memorandum of Understanding (MOU) between the Brandon School Division and Assiniboine Community College (ACC) to facilitate the delivery of ACC's Comprehensive Health Care Aide (CHCA) program at Crocus Plains Regional Secondary School (CPRSS) for the 2022-2023 Academic/School year be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried.

57/2022 Mr. Murray – Ms. Bambridge
That the Promissory Note LTPS0551 for the purpose of borrowing the sum of Two Million Seven Hundred Eighty-Three Thousand Eight Hundred Dollars (\$2,783,800) to meet partial costs of the following:

School

Maryland Park School

École New Era School

Green Acres School

Crocus Plains Regional Secondary School

Project

Modular Classroom Units

Steam Unit Ventilator Replacement

Grooming Room

Roofing Replacement

be approved.

Carried.

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

a) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 7:30 p.m. (public), Monday, September 12, 2022, Boardroom.

Additional Information:

- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact Ms. Bernadene Sangster, Executive Assistant, at sangster.bernadene@bsd.ca, or (204) 729-3114, no later than 4:00 p.m. on the Tuesday prior to the Board meeting.

- We invite everyone to watch live streaming of the Board meetings on our website:
<https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>

7.00 ADJOURNMENT

Ms. Fallis – Ms. Letain

That the Board do now adjourn (8:33 p.m.)

Carried.

Chairperson

Secretary-Treasurer