



# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING/COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:00 P.M., MONDAY, APRIL 25, 2022.

**TRUSTEES PRESENT:** J. Gobeil, Vice-Chairperson (Acting Chairperson)  
S. Bambridge C. Ekenna  
K. Fallis B. Foley  
D. Kejick (by phone) L. Letain  
J. Murray

**ALSO PRESENT:** D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent  
J. Zilkey, Assistant Superintendent  
B. Sangster, Recording Secretary  
T. Curtis, Live Streaming Video Operator

**REGRETS:** L. Ross, Chairperson

The Acting Chairperson called the In-Camera portion of the meeting to order at 6:03 p.m.

## AGENDA

### 1.00 AGENDA/MINUTES:

#### 1.01 Approval of Agenda

Senior Administration added four (4) items for In-Camera.

Mr. Murray – Ms. Bambridge  
That the agenda be approved as amended.  
Carried.

#### 1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held April 11, 2022 were circulated.

Ms. Fallis – Mr. Foley  
That the Minutes be approved as circulated.  
Carried.

Ms. Fallis – Mr. Ekenna  
That the Board do now resolve into Committee of the Whole In-Camera. (6:05 p.m.)  
Carried.

**2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE):****2.01 Student Issues****- Reports**

- a) Mr. Mathew Gustafson, Superintendent/CEO, provided information on a Student Matter and answered Trustee questions.

**- Trustee Inquiries****2.02 Personnel Matters****- Reports**

- a) Staffing Activity Report was presented.
- b) Mr. Mathew Gustafson, Superintendent/CEO, provided information on a Personnel Matter and received direction from the Board.

**- Trustee Inquiries****2.03 Property Matters/Tenders****- Reports**

- a) The Superintendent/CEO provided information on a Property Matter, answered Trustee questions and received direction from the Board
- b) Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Property Matter, answered Trustee questions and received direction from the Board.

**- Trustee Inquiries****2.04 Board Operations****- Reports****- Trustee Inquiries**

Ms. Letain – Mr. Foley

That the Committee of the Whole In-Camera do now resolve into Board. (7:23 p.m.)

Carried.

The Chairperson called the Public portion of the meeting to order at 7:33 p.m. with a traditional heritage acknowledgement.

**3.00 PRESENTATIONS AND COMMUNICATIONS:****3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action****4.00 REPORT OF SENIOR ADMINISTRATION**

Mr. Mathew Gustafson, Superintendent/CEO, provided highlights on the following items from the April 25, 2022 Report of Senior Administration:

- A) Administrative Information
  - Celebrations:

- Molly's Rescue Crew – Mrs. McDuffe's Grade 2/3 class – raising money for the Brandon Humane Society
- School Bus Driver Day – April 20<sup>th</sup>
- Administrative Professionals Day – April 27<sup>th</sup>
- Brandon School Division Contributions to Terry Fox Foundation - \$6,114.85
- Information Items:
  - Correspondence from Manitoba Education and Early Childhood Learning
    - Holodomor Remembrance Day in Schools – April 19<sup>th</sup>
    - Education Week in Manitoba - April 18 to 22, 2022
    - Bill 3 – The Public Service Act
- Presentations:
  - Attendance Monitoring and COVID-19 Case Prevalence – S. Gilleshammer
- Business Arising for Board Action – Mr. Denis Labossiere, Secretary-Treasurer:
  - Information for Discussion and Correspondence
    - 5-Year Capital Plan – 2023-2024 to 2027-2028
  - Senior Administration Response to Trustee Inquiries
    - Response to Trustee Murray's Inquiry, requesting the following:  
Explore the possibility of naming the library at Crocus Plains Regional Secondary School (or other), possibly in conjunction with dedication of Tipi at Crocus Plains, after Sergeant Tommy Prince

Trustees asked questions for clarification. In response to the recommendation from Senior Administration regarding Trustee Murray's Inquiry, Trustees agreed to establish an Ad hoc committee consisting of two Trustees, a facility administrator, two community representatives and a member of Senior Administration.

Trustees Murray, Ekenna and Kejick volunteered to sit on the Ad hoc committee.

Ms. Bambridge – Mr. Ekenna

That the April 25, 2022 Report of Senior Administration be received and filed.

Carried.

## **5.00 GOVERNANCE MATTERS**

### **5.01 Reports of Committees**

- a) Education and Community Relations Committee Meeting  
The written report of the Education and Community Relations Committee meeting held on April 11, 2022 was circulated.

Mr. Ekenna – Ms. Fallis

That the Report be received and filed.

Carried.

- b) Finance and Facilities Committee Meeting  
The written report of the Finance and Facilities Committee meeting held on April 11, 2022 was circulated.

Ms. Fallis – Ms. Letain

That the Report be received and filed.

Carried.

**5.02 Delegations and Petitions****5.03 Business Arising**

- From Previous Delegation
- From Board Agenda
- MSBA Matters

a) e-bulletin – April 20, 2022

**5.04 Public Inquiries (max. 15 minutes)****5.05 Motions**

27/2022 Ms. Fallis – Mr. Foley  
That the Board approve the research request from Allison Cruse, Graduate Student, Speech Language Pathology Program, St. Cloud State University, for the research project entitled "*Use of Non-Referential Gestures in Children*".

Carried.

28/2022 Ms. Letain – Mr. Foley  
That the following tuition fees be approved for the 2022-2023 year:

Transfer Fee	\$ 1,300
Non-Resident Fee (First Nations)	\$13,000
International Student Fees	\$13,000

Carried.

29/2022 Mr. Foley – Ms. Fallis  
That the Five-Year Capital Plan 2023-2024 to 2027-2028 be approved for submission to the Department of Labour, Consumer Protection and Government Services (LCPGS).

Carried.

**Late Motions:**

30/2022 Mr. Murray – Ms. Bambridge  
That the quote from Powerland Computers Ltd. in the amount of \$128,489.76 (including taxes) to supply 140 Laptop Computers, funded through the 2021-2022 Operating Budget, be accepted.

Carried.

31/2022 Ms. Letain – Mr. Ekenna  
That Trustee Ross be paid the appropriate indemnity for participating on the Principal Selection Committee.

Carried.

**5.06 Bylaws**

Ms. Bambridge  
**By-Law 1/2022**

**1<sup>st</sup> Reading**

That By-law 1/2022 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2022 to June 30, 2023 be now read for a first time.

**5.07 Giving of Notice**

**5.08 Trustee Inquiries**

**6.00 ANNOUNCEMENTS**

- a) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 7:30 p.m. (public), Tuesday, May 9, 2022, Boardroom.

**Additional Information:**

- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact Ms. Bernadene Sangster, Executive Assistant, at sangster.bernadene@bsd.ca, or (204) 729-3114, no later than 4:00 p.m. on the Tuesday prior to the Board meeting.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>

**7.00 ADJOURNMENT**

Ms. Fallis – Ms. Bambridge  
That the Board do now adjourn (8:05 p.m.)  
Carried.

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Chairperson

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Secretary-Treasurer