



# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING/COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:00 P.M., MONDAY, APRIL 11, 2022.

**TRUSTEES PRESENT:** L. Ross, Chairperson J. Gobeil, Vice-Chairperson  
S. Bambridge K. Fallis  
B. Foley D. Kejick  
J. Murray

**ALSO PRESENT:** D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent  
J. Zilkey, Assistant Superintendent  
B. Sangster, Recording Secretary  
T. Curtis, Live Streaming Video Operator

**REGRETS:** C. Ekenna  
L. Letain

The Chairperson called the In-Camera portion of the meeting to order at 6:03 p.m.

## AGENDA

### 1.00 AGENDA/MINUTES:

#### 1.01 Approval of Agenda

Senior Administration added three (3) items for In-Camera.

Trustee Ross added one (1) item for In-Camera.

Ms. Bambridge – Mr. Gobeil  
That the agenda be approved as amended.  
Carried.

#### 1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held March 14, 2022 were circulated.

Mr. Foley – Ms. Bambridge  
That the Minutes be approved as circulated.  
Carried.

Mr. Murray – Ms. Kejick  
That the Board do now resolve into Committee of the Whole In-Camera. (6:04 p.m.)  
Carried.

**2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE):****2.01 Student Issues**

- Reports
- Trustee Inquiries

**2.02 Personnel Matters****- Reports**

- a) Staffing Activity Report was presented.
- b) Mr. Mathew Gustafson, Superintendent/CEO, provided information on a Personnel Matter and received direction from the Board.
- c) The Superintendent/CEO provided information on a Personnel Matter.
- d) The Superintendent/CEO provided information on a Personnel Matter and answered Trustee questions.

**- Trustee Inquiries****2.03 Property Matters/Tenders**

- Reports
- Trustee Inquiries

**2.04 Board Operations****- Reports**

- a) Trustee Ross provided information on a Board Operations Matter.

**- Trustee Inquiries**

Ms. Bambridge – Ms. Fallis

That the Committee of the Whole In-Camera do now resolve into Board. (7:06 p.m.)

Carried.

The Chairperson called the Public portion of the meeting to order at 7:30 p.m. with a traditional heritage acknowledgement.

**3.00 PRESENTATIONS AND COMMUNICATIONS:****3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action**

- a) Ms. Amber Chapil, Manager of Corporate Policy, Legislative Services Department, City of Brandon, March 22, 2022, addressed to Mr. Denis Labossiere, Secretary-Treasurer, advising that the City Council passed the resolution appointing Ms. Heather Ewasiuk as Senior Election Official (SEO) for the City of Brandon at their March 21, 2022 meeting. The City of Brandon formally requests that the Division approve the appointment of Ms. Ewasiuk as SEO for the Division.

Referred Motions.

- b) Ms. Sheri Bailey, Executive Assistant, Brandon Teachers' Association, April 6, 2022, addressed to Mr. Mathew Gustafson, Superintendent/CEO, advising that Ms. Tammy Tutkaluk has been acclaimed as the President of the Brandon Teachers' Association (BTA) for the term beginning

July 1, 2022 to June 30, 2023. The BTA formally requests that Ms. Tutkaluk be seconded full-time, with salary and benefits to be paid by the Association.

Referred Motions.

The Superintendent/CEO thanked Mr. Cale Dunbar, President, Brandon Teachers' Association, for his working relationship with Senior Administration over the past year and wished him well as he heads back into the classroom.

#### **4.00 REPORT OF SENIOR ADMINISTRATION**

Mr. Mathew Gustafson, Superintendent/CEO, provided highlights on the following items from the April 11, 2022 Report of Senior Administration:

A) Administrative Information

- Celebrations:
  - International Day of Pink – Wednesday, April 13, 2022
  - Walk in Her Shoes – Valleyview Centennial School
  - Kindergarten Learning Bags
  - Professional Learning
- Information Items:
  - Correspondence from Manitoba Education and Early Childhood Learning
    - High Fidelity Wrap Facilitator and Enhances School-Based Mental Health and Addiction Team
    - 2021-2022 Contingency Grant
    - Provincial Committee Participation – P. Thompson, Vincent Massey High School
- Healing – Green Acres School – Tipi Legacy Tour
- Administrative Procedure 4560 – Mandatory COVID-19 Testing of Students - Rescinded
- Administrative Procedure 5185 – Mandatory COVID-19 Testing of Staff and Designated Persons – Rescinded
- Manitoba Association of School Superintendents (MASS) Spring Journal 2022
- Presentations:
  - Attendance Monitoring and COVID-19 Case Prevalence – S. Gilleshammer
  - Summary of Staffing Allocations – M. Gustafson
- Business Arising for Board Action – Mr. Denis Labossiere, Secretary-Treasurer:
  - Brandon Schools Instrumental Music Association Agreement
  - Prairie Mountain Health Agreement – Speech Language Services
  - Prairie Mountain Health Agreement – Occupational Therapy Services

Trustees asked questions for clarification.

Trustee Ross suggested that the Superintendent/CEO share the article he submitted for the Manitoba Association of School Superintendents (MASS) Spring Journal 2022 with community partners.

Mr. Gobeil – Mr. Murray

That the April 11, 2022 Report of Senior Administration be received and filed.

Carried.

**5.00 GOVERNANCE MATTERS****5.01 Reports of Committees**

- a) Education and Community Relations Committee Meeting  
The written report of the Education and Community Relations Committee meeting held on March 14, 2022 was circulated.

Ms. Bambridge – Mr. Gobeil  
That the Report be received and filed.  
Carried.

- b) Finance and Facilities Committee Meeting  
The written report of the Finance and Facilities Committee meeting held on March 14, 2022 was circulated.

Ms. Fallis – Ms. Bambridge  
That the Report be received and filed.  
Carried.

**5.02 Delegations and Petitions****5.03 Business Arising**

- From Previous Delegation
- From Board Agenda
- MSBA Matters

- a) e-bulletin – March 23, 2022  
b) e-bulletin – April 6, 2022

**5.04 Public Inquiries (max. 15 minutes)****5.05 Motions**

18/2022 Ms. Fallis – Mr. Foley  
That the School Calendar for the 2022-2023 School Year be established, as proposed.  
Carried.

19/2022 Mr. Gobeil – Ms. Fallis  
That the Board approve the research request from Kelly DeRoo, Student, Home Economics and Everyday Life (HEEL) Education Master's Program in the Department of Curriculum and Pedagogy, University of British Columbia, for the research project entitled "*Understanding the Academic and Social Experiences of English Language Learners in Home Economics*".  
Carried.

20/2022 Mr. Foley – Ms. Fallis  
That the request of the Brandon Teachers' Association, that the President of the Association, Ms. Tammy Tutkaluk, be seconded from the Division from July 1, 2022 to June 30, 2023 on a full-time basis be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment and that the terms and conditions of this leave of absence are in accordance with Article 17.02 of the Collective Bargaining Agreement.  
Carried.

- 21/2022 Mr. Murray – Ms. Bambridge  
That the appointment of Heather Ewasiuk as the Senior Election Official for the Brandon School Division, as chosen by the City of Brandon, with duties as set forth in The Municipal Councils and School Boards Election Act, be approved.  
Carried.
- 22/2022 Ms. Bambridge – Mr. Murray  
That the Agreement between the Brandon Schools Instrumental Music Association (BSIMA) and Brandon School Division (Division) regarding the 2022-2023 financial support to be provided by the Division to BSIMA be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.  
Carried.
- 23/2022 Ms. Bambridge- Mr. Murray  
That the Memorandum of Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Occupational Therapy services effective April 1, 2022 be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.  
Carried.
- 24/2022 Mr. Murray – Ms. Bambridge  
That the Service Purchase Agreement between Prairie Mountain Health and Brandon School Division for the purchase of Speech Language services effective April 1, 2022 be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.  
Carried.

### **Late Motions:**

- 25/2022 Ms. Fallis – Mr. Foley  
That Confidential No. 2 and the recommendations therein be approved.  
Carried.
- 26/2022 Mr. Foley – Ms. Fallis  
That Confidential No. 3 and the recommendations therein be approved.  
Carried.

### **5.06 Bylaws**

#### **5.07 Giving of Notice**

##### Mr. Gobeil

I hereby give notice that at the next regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 1/2022 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year July 1, 2022 to June 30, 2023.

#### **5.08 Trustee Inquiries**

**6.00 ANNOUNCEMENTS**

- a) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 7:30 p.m. (public), Monday, April 25, 2022, Boardroom.

**Additional Information:**

- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact Ms. Bernadene Sangster, Executive Assistant, at sangster.bernadene@bsd.ca, or (204) 729-3114, no later than 4:00 p.m. on the Tuesday prior to the Board meeting.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>

**7.00 ADJOURNMENT**

Mr. Gobeil – Mr. Foley  
That the Board do now adjourn (8:05 p.m.)  
Carried.

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Chairperson

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Secretary-Treasurer