



# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING/COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:00 P.M., MONDAY, JANUARY 24, 2022.

**TRUSTEES PRESENT:** L. Ross, Chairperson J. Gobeil, Vice-Chairperson  
S. Bambridge C. Ekenna  
K. Fallis B. Foley  
D. Kejick J. Murray

**ALSO PRESENT:** D. Labossiere, Secretary-Treasurer  
M. Gustafson, Superintendent/CEO  
S. Gilleshammer, Assistant Superintendent  
J. Zilkey, Assistant Superintendent  
B. Sangster, Recording Secretary  
T. Curtis, Live Streaming Video Operator

**REGRETS:** L. Letain

The Chairperson called the In-Camera portion of the meeting to order at 6:00 p.m.

## AGENDA

### 1.00 AGENDA/MINUTES:

#### 1.01 Approval of Agenda

Senior Administration added four (4) items for In-Camera.

Ms. Bambridge – Mr. Ekenna  
That the agenda be approved as amended.  
Carried.

#### 1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held January 10, 2022 were circulated.

Mr. Gobeil – Ms. Fallis  
That the Minutes be approved as circulated.  
Carried.

Mr. Foley – Mr. Murray  
That the Board do now resolve into Committee of the Whole In-Camera. (6:01 p.m.)  
Carried.

**2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE):****2.01 Student Issues**

- Reports
- Trustee Inquiries

**2.02 Personnel Matters**

- Reports
  - a) Staffing Activity Report was presented.
  - b) Mr. Mathew Gustafson, Superintendent/CEO, provided information on a Personnel Matter and answered Trustee questions.

- Trustee Inquiries

**2.03 Property Matters/Tenders**

- Reports
- Trustee Inquiries

**2.04 Board Operations**

- Reports
  - a) Mr. Denis Labossiere, Secretary-Treasurer, provided information on a Board Operations Matter, answered Trustee questions, and received direction from the Board.
  - c) Trustee Ross spoke on a Board Operations Matter and received feedback from the Board.
  - d) The Secretary-Treasurer provided an update on a Board Operations Matter and received direction from the Board.

- Trustee Inquiries

Mr. Foley – Ms. Fallis

That the Committee of the Whole In-Camera do now resolve into Board. (7:24 p.m.)

Carried.

The Chairperson called the Public portion of the meeting to order at 7:34 p.m. with a traditional heritage acknowledgement.

**3.00 PRESENTATIONS AND COMMUNICATIONS:****3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action****4.00 REPORT OF SENIOR ADMINISTRATION**

The Superintendent/CEO, provided highlights on the following items from the January 24, 2022 Report of Senior Administration:

- A) Administrative Information
  - Celebrations:
    - King George Student Artwork – created for residents of Rideau Park Personal Care Home

- Information Items:
  - Manitoba Education Correspondence
    - Early Development Instrument (EDI) – 2022-2023
    - Expansion of Rapid Antigen Testing Program for Schools
    - Manitoba Education Update re: January 17th Return to School
  - Application Process for High-Demand Kindergarten Programs
- Presentations:
  - Manitoba Education/Manitoba Health and Seniors Care – Toolkit for Notification of Cases in Schools – M. Gustafson
  - Attendance Monitoring and COVID-19 Case Prevalence – S. Gilleshammer

B) Business Arising for Board Action

- Response to Trustee Foley's Trustee Inquiry – J. Zilkey

Trustees asked questions for clarification.

Mr. Gobeil – Mr. Foley

That the January 24, 2022 Report of Senior Administration be received and filed.

Carried.

## **5.00 GOVERNANCE MATTERS**

### **5.01 Reports of Committees**

a) Finance and Facilities Committee Meeting

The written report of the Finance and Facilities Committee meeting held on January 10, 2022 was circulated.

Ms. Fallis – Ms. Kejick

That the Report be received and filed.

Carried.

### **5.02 Delegations and Petitions**

#### **5.03 Business Arising**

- From Previous Delegation

- From Board Agenda

- MSBA Matters

a) e-bulletin – December 22, 2021

Trustee Bambridge reminded Trustees of the upcoming MSBA Annual General Meeting scheduled for Friday, March 11, 2022.

#### **5.04 Public Inquiries (max. 15 minutes)**

### **5.05 Motions**

#### Late Motion:

02/2022 Ms. Bambridge – Mr. Murray

That the Brandon School Division request six (6) modular classroom units for the 2022-2023 school year from the Department of Central Services.

Trustees spoke on this request, noting concern about the modular classrooms being placed at schools but never removed. Further discussion took place regarding the need for permanent structures and expansions of existing schools.

Carried. (7-1)

### **5.06 Bylaws**

### **5.07 Giving of Notice**

### **5.08 Trustee Inquiries**

## **6.00 ANNOUNCEMENTS**

- a) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 7:30 p.m. (public), Monday, February 14, 2022, Boardroom.
- b) Upcoming Budget Dates (Dependent on date of Funding Announcement):
  - Budget Presentation – 7:00 p.m., Thursday, February 17, 2022, Boardroom.
  - Budget Deliberations – 10:00 a.m. – Public Portion, (9:00 a.m. – In-Camera Portion), Tuesday, February 22, 2022, Boardroom.
  - Public Budget Consultation/Presentations – 7:00 p.m., Monday, February 28, 2022, Boardroom.
  - Final Budget Approval – 7:00 p.m., Monday, March 7, 2022, Boardroom.

### **Due to COVID-19:**

- Brandon School Division Board Meetings take place in person and allow public attendance, however, to accommodate space limitations and physical distancing, we ask that those wishing to attend pre-register with Bernadene Sangster, Executive Assistant, at [sangster.bernadene@bsd.ca](mailto:sangster.bernadene@bsd.ca), or (204) 729-3114 by 4:00 p.m. the Friday prior to the Board meeting.
- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact Ms. Sangster no later than 4:00 p.m. on the Tuesday prior to the Board meeting.
- Face mask use is mandatory.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/page/8192/board-meeting-dates-live-streaming>

**7.00 ADJOURNMENT**

Ms. Bambridge – Ms. Fallis  
That the Board do now adjourn (8:13 p.m.)  
Carried.

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Chairperson

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Secretary-Treasurer