



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING/COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:00 P.M., MONDAY, SEPTEMBER 13, 2021.

TRUSTEES PRESENT: L. Ross, Chairperson
J. Gobeil, Vice-Chairperson
S. Bambridge C. Ekenna
B. Foley D. Kejick
L. Letain J. Murray

ALSO PRESENT: D. Labossiere, Secretary-Treasurer
M. Gustafson, A/Superintendent / CEO
S. Gilleshammer, Assistant Superintendent
J. Zilkey, Assistant Superintendent
B. Sangster, Recording Secretary
T. Curtis, Live Streaming Video Operator

REGRETS: K. Fallis

The Chairperson called the In-Camera portion of the meeting to order at 6:12 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added two (2) items for In-Camera.

Trustee Gobeil added one (1) item for In-Camera.

Ms. Bambridge – Mr. Foley
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held August 23, 2021 were circulated.

Mr. Gobeil – Ms. Letain
That the Minutes be approved as circulated.
Carried.

- b) The Minutes of the Inaugural Board Meeting held September 7, 2021 were circulated.

Ms. Kejick – Ms. Letain

That the Minutes be approved as circulated.

Carried.

Mr. Murray – Ms. Letain

That the Board do now resolve into Committee of the Whole In-Camera. (6:15 p.m.)

Carried.

2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE):

2.01 Student Issues

- Reports

- Trustee Inquiries

2.02 Personnel Matters

- Reports

a) Staffing Activity Report was presented.

b) Mr. Mathew Gustafson, A/Superintendent / CEO, provided information on a Personnel Matter.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

2.04 Board Operations

- Reports

a) The A/Superintendent/CEO provided information on a Board Operations Matter and received direction from the Board.

b) Trustee Gobeil provided information on a Board Operations Matter and received direction from the Board.

- Trustee Inquiries

Mr. Foley – Ms. Kejick

That the Committee of the Whole In-Camera do now resolve into Board. (7:27 p.m.)

Carried.

The Acting Chairperson called the Public portion of the meeting to order at 7:33 p.m. with a traditional heritage acknowledgement.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

3.02 Communications For Information

- a) Correspondence received by the A/Superintendent / CEO on September 1, 2021, from the Brandon and District United Way, thanking Brandon School Division for participating in the *Tools for Schools* program, which is able to help students become all that they can be.

Received and filed.

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Mathew Gustafson, A/Superintendent / CEO, provided highlights on the following items from the September 13, 2021 Report of Senior Administration:

- Administrative Information
 - Information Items
 - Manitoba Education Correspondence:
 - School Calendar Updates to Observe September 30th
 - 2021-2022 School Calendar Revision

Mr. Gobeil – Mr. Murray

That the September 13, 2021 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on August 23, 2021 was circulated.

Dr. Ross – Mr. Gobeil

That the Report be received and filed.

Carried.

- b) Personnel and Policy Committee Meeting
The written report of the Personnel and Policy Committee meeting held on August 23, 2021 was circulated.

Mr. Murray – Mr. Foley

That the Report be received and filed.

Carried.

- c) Board Engagement – August 26, 2021
Trustee Ross provided a verbal report of the Board Engagement events which occurred on August 26, 2021.

The Board discussed Strategic Initiatives and took part in a KAIROS Blanket Exercise. Trustee Ross noted that the Blanket Exercise was a remarkably enlightening and a remarkably emotional

experience, which gave those participating a much better understanding of issues that have been faced by our Indigenous people historically. She encouraged anyone who has the opportunity to participate in a Blanket Exercise to please take advantage of it.

Trustees toured Maryland Park School in the afternoon, which they had been unable to schedule previously due to COVID restrictions. Trustee Ross stated that it is a lovely, beautiful school, and it was delightful to be able to see something that has been in the making for such a long time.

5.02 Delegations and Petitions

Lt(N) / Ltv Cody Carter-Squire, Unit Public Affairs Representative, Brandon Zone, Regional Cadet Support Unit (Northwest), attended the meeting to inform the Board on what the Cadet Program is, how it can benefit the youth that are involved in the Program as well as what he, as a local representative, would like to see in regards to the relationship between the Cadet Program and the Brandon School Division going forward.

Highlights of Lt(N) / Ltv Carter-Squire's presentation included:

- Three elemental cadet programs make up the Canadian Cadet Organizations (CCO): Royal Canadian Sea, Army and Air Cadet
- Open to youth aged 12 to 18, no enrolment fee, uniforms are loaned free of charge, and special training opportunities are included for selected cadets
- Over 57,000 cadets in over 1,200 corps and squadrons in over 800 communities across the country
- 22 Cadet Training Centres, 32 sailing sites, and 59 flying sites
- Activities one night a week and one weekend a month, with additional opportunities throughout the year
- Three aims of the CCO:
 - To develop in Canada's youth the attributes of good citizenship and leadership
 - To promote physical fitness, and
 - Stimulate an interest in the sea, air, and land activities of the Canadian Armed Forces
- Common Training: Citizenship; Leadership; Mentorship; Effective Time Management; Instruction; Team Building; Air Rifle Marksmanship/Biathlon; Music; Drill
- Opportunities Going Forward:
 - Posters in schools; credits towards graduation

Trustees asked questions for clarification regarding the number of Brandon School Division students enrolled in the program, whether additional program promotion will help with youth becoming involved in the program, and whether discussion has taken place with the provincial government regarding credits towards graduation.

Trustee Ross thanked Lt(N) Carter-Squire for his time and presentation.

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Matters

5.04 Public Inquiries (max. 15 minutes)

Mario Laviolette had attended the August 23, 2021 Board meeting and asked whether the Board has discussed mandatory vaccinations for Brandon School Division staff.

Mr. Gustafson responded that an announcement had been made after the August 23rd Board meeting by Manitoba Education and Dr. Brent Roussin, Chief Public Health Officer, which mandated face mask use and proof of vaccination. If Manitoba Government Public Sector Employees that work with vulnerable populations do not produce a proof of vaccination, they are to undergo frequent COVID testing. Brandon School Division is just receiving the information regarding the testing protocols. The Division is currently engaged with employees and starting the process with volunteers and other identified people who work in the education sector, around the proof of vaccination. The Division will be releasing the guidelines within the next week for the implementation process for the COVID testing for those who are unable to provide proof of vaccination.

5.05 Motions

48/2021 Ms. Bambridge – Ms. Letain
That the annual Resolution Appointing Signing Officers be approved as presented.
Carried.

Late Motions:

49/2021 Mr. Murray – Mr. Ekenna
That Confidential #2 and the recommendations therein be approved.
Carried.

50/2021 Mr. Foley – Mr. Ekenna
That the remaining funds of \$27,358 from the Administration Office - Roof Capital Reserve be repurposed to the Building - Administration Capital Reserve.
Carried.

51/2021 Ms. Kejick – Mr. Gobeil
That the remaining funds of \$36,732 from the Bus Video Surveillance Hardware Capital Reserve be repurposed to the Bus Capital Reserve.
Carried.

52/2021 Mr. Murray – Ms. Letain
That the funds from the following Capital Reserves be repurposed to the operating fund:

- Replacement of DDC Controls at New Era - \$533
- Green Acres Gym Addition - \$283
- Electronic Job Evaluation System - \$54,000
- Computer – ERP System - \$201,960

Carried.

5.06 Bylaws**5.07 Giving of Notice****5.08 Trustee Inquiries**

6.00 ANNOUNCEMENTS

- a) Brandon School Division Long Service Employee Retirement/Resignation Dinner – 6:00 p.m., Thursday, September 23, 2021, Victoria Inn, Brandon.
- b) NEXT REGULAR BOARD MEETING/COMMITTEE OF THE WHOLE – 7:30 p.m. (public), Monday, September 27, 2021, Boardroom.

Due to COVID-19:

- Brandon School Division Board Meetings are currently taking place in person and allowing public attendance, however, to accommodate space limitations and physical distancing, we ask that those wishing to attend pre-register with Bernadene Sangster, Executive Assistant, at sangster.bernadene@bsd.ca, or (204) 729-3114 by 4:00 p.m. the Friday before the Board meeting.
- Members of the public wishing to make a presentation, a delegation or a petition are asked to contact Ms. Sangster no later than 4:00 p.m. on the Tuesday before the Board meeting.
- Face mask use is mandatory.
- We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/board/meetings/Pages/board-meeting-live-streaming.aspx>

Ms. Letain – Mr. Murray

That the Board do now resolve into Committee of the Whole In-Camera. (8:10 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA (8:10 p.m.)

Ms. Bambridge – Mr. Gobeil

That the Committee of the Whole In-Camera do now resolve into Board. (9:05 p.m.)

Carried.

7.00 ADJOURNMENT

Mr. Ekenna – Mr. Murray

That the Board do now adjourn (9:06 p.m.)

Carried.

Chairperson

Secretary-Treasurer