

MARYLAND PARK PARENT COUNCIL

Meeting Minutes

DATE September 22, 2021
TIME 6:30 pm
LOCATION Virtually via Teams



CALL TO ORDER

Meeting called to order at 6:34 pm

ATTENDANCE

Present:

Pamela
Rhonda
Barbara Miller
Krystal Tillie
Lisa
Kisty
Erin
Tanya
Ryan
Tracey
Michelle
Melissa

Regrets: Steve

WELCOME – Pam provided welcome to the group; and all those in attendance provided introductions

APPROVAL OF AGENDA

Pam requested notification of any additions/amendments to agenda? Motion to adopt agenda – Ryan motioned, and Lisa seconded. No one opposed. Motion carried.

APPROVAL OF MINUTES

Pam requested errors or admissions for the June minutes – Lisa motioned, and Tracy seconded the motion. No one opposed. Motion carried.

FINANCIAL REPORT

Lisa advised that there are 3 bank accounts operational now - parent council, lunch committee, and one for playground committee.

Lunch program has money in the account, and although there was a suggestion to move money from Lunch committee to Playground committee. This suggestion was tabled until the money that is being

held in the School Cash account is transferred to the lunch committee account. The rationale for moving all the money to the lunch program account is for accounting purposes. That money was raised through our lunch program and will be transferred to the lunch program when the transfer of money is completed. The School Cash account needs to be reconciled and then the school will write a cheque for the balance in the account to the Parent Council account – Lunch Committee. Barb will confirm how much money is available in the School Cash account, and discussion will be furthered in October.

Motion made by Lisa to accept the financial report, and Ryan seconded the motion. No objections and motioned carried.

COMMITTEE REPORTS

Lunch Committee

Lisa advised that there was a quick turn around between registration in June, and when payment was due. The program had 75 more kids in September than registered in June and about 320 kids are registered for lunch program. Lisa believes that almost everyone is paid in full, and a few families are utilizing a payment plan due to their circumstances.

Still looking for supervisors, however, with people still waiting for criminal record checks, we will be short maybe one or two positions.

Erin requested notification for the next lunch committee meeting. Barb reminded Parent Council that there needs to be a school administrative rep on each committee.

Playground Committee

Steve was not in attendance, but Ryan advised that he would be able to reach out to Steve to determine when the first meeting will be. Ryan has requested that Krystal Tillie also join the next meeting. Barb confirmed that she and Krystal will discuss who will be the school representative that will join the group.

PRINCIPAL'S REPORT

See attached

Brian Wyzlic spoke about Coles bookstore and the support that they are providing the school, and provided an update and reminded about the link to support the school. Barb provided thanks to Brian and Krystal for organizing this partnership and fundraising opportunity for the library.

Discussion regarding SeeSaw with Michelle Dryden about Tanya Enns and that SeeSaw apparently has two apps. Ryan Sturgeon spoke about positive feedback received, and how it was appreciated it. Ryan also noted that he has not heard from one teacher to date, but will reach out in case it is an issue with email.

Michelle Dryden questioned about the signage for the parking lot – Barb advised that she has met with the Director of Facilities, and One Way signs have been ordered and will be put up. Michelle suggested that signs for “daycare parking only” for the drop off loop.

OLD BUSINESS

Pam discussed that plan will need to be completed, and in Barb's hands by mid-October. Plan must include idea, and where the money will be spent. Pam discussed that because Covid is still in play, that

contactless should be the focus, and that family fun days could be planned for the spring. It is ok not to do something that is planned, but once the plan is developed it can't be added.

Pam suggested that a fundraising committee should be developed to go through the ideas, and decide what needs to be followed up on.

Barb suggested that a couple of contactless ideas should be decided on, in order to keep it manageable.

Ryan asked about fundraising with regards of the playground committee, and Barb confirmed that a fundraising proposal needs to be completed for each fundraising idea. Barb will provide the documents to the playground committee and the fundraising committee. Submit fundraising proposals to Barb from the Parent Council as a whole, and the subcommittee submit to the Parent Council.

Volunteers for fund raising committee – Vicki Sturgeon with Ryan Sturgeon.

Pam requested that a message could be sent to families to try to engage others to try to others to join the committees.

NEW BUSINESS

Fundraiser committee to be established – Pam requested that a message could be sent to families to try to engage others to try to others to join the committees.

Volunteers for fund raising committee – Vicki Sturgeon with Ryan Sturgeon.

Date set for next meeting, and subsequent meetings: 2nd Wednesday of every month starting October 13th, 2021, @ 6:30 pm via TEAMS.

ADJOURNMENT

7:54 pm meeting adjourned.