



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING/COMMITTEE OF THE WHOLE OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 6:00 P.M., MONDAY, APRIL 26, 2021.

TRUSTEES PRESENT: L. Ross, Chairperson
S. Bambridge, Vice-Chairperson
C. Ekenna B. Foley
J. Gobeil D. Kejick
L. Letain J. Murray

ALSO PRESENT: D. Labossiere, Secretary-Treasurer
M. Gustafson, Acting Superintendent/CEO
E. McFadzen, Assistant Superintendent
B. Sangster, Recording Secretary

REGRETS: K. Fallis

The Chairperson called the In-Camera portion of the meeting to order at 6:04 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added eight (8) items for In-Camera.

Trustee Ross added one (1) item for In-Camera.

Ms. Letain – Ms. Bambridge
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held April 12, 2021 were circulated.

Mr. Murray – Mr. Foley
That the Minutes be approved as circulated.
Carried.

Mr. Murray – Ms. Letain
That the Board do now resolve into Committee of the Whole In-Camera. (6:05 p.m.)
Carried.

2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE):**2.01 Student Issues****- Reports**

- a) Mr. Mathew Gustafson, A/Superintendent / CEO, and Mr. Denis Labossiere, Secretary-Treasurer provided information on a Student Matter and received Board direction.

- Trustee Inquiries**2.02 Personnel Matters****- Reports**

- a) The A/Superintendent / CEO presented Confidential Report No. 2 and answered Trustee questions.
- b) The A/Superintendent / CEO presented Confidential Report No. 3 and answered Trustee questions.
- c) The A/Superintendent / CEO provided information on one (1) Personnel Matter.
- d) The Secretary-Treasurer provided information on a Personnel Matter and received direction from the Board.
- e) Trustee Ross provided information on a Personnel Matter and requested information from Senior Administration. The Secretary-Treasurer provided a response.

- Trustee Inquiries**2.03 Property Matters/Tenders****- Reports**

- a) The Secretary-Treasurer provided information on a Property Matter and answered Trustee questions.
- b) The Secretary-Treasurer provided an update on a Property Matter.
- c) The Secretary-Treasurer provided information on a Property Matter and received Board direction.

- Trustee Inquiries**2.04 Board Operations****- Reports****- Trustee Inquiries**

Ms. Letain – Ms. Kejick

That the Committee of the Whole In-Camera do now resolve into Board. (6:55 p.m.)

Carried.

The Chairperson called the Public portion of the meeting to order at 7:04 p.m. with a traditional heritage acknowledgement.

3.00 PRESENTATIONS AND COMMUNICATIONS:**3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action**

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Mathew Gustafson, A/Superintendent / CEO, provided highlights on the following items from the April 26, 2021 Report of Senior Administration:

- Administrative Information
 - Celebrations
 - Donation from Koch Fertilizer Canada ULC
 - Celebration of Women in Science, Technology, Engineering and Math (STEM)
 - Grade 7-8 Service Learning Project
 - Information Items
 - Manitoba Education Correspondence
 - Letter from Tracey Maconachie, Acting Deputy Minister, Advanced Education, Skills and Immigration
 - Letter from Honourable Cliff Cullen, Minister of Education
 - Brandon Local Immigration Partnership
 - Presentations:
 - Communications in Action – T. Curtis, Communications Coordinator
- Business Arising for Board Action
 - Information for Discussion and Correspondence
 - Brandon Schools Instrumental Music Association Agreement
 - Assiniboine Community College Comprehensive Health Care Aide Program – Memorandum of Understanding
 - 5-Year Capital Plan – 2022-2023 to 2026-2027

Ms. Bambridge – Mr. Ekenna

That the April 26, 2021 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

- a) Education and Community Relations
The written report of the Education and Community Relations Committee meeting held on April 12, 2021 was circulated.

Ms. Letain – Mr. Gobeil

That the Report be received and filed.

Carried.

- b) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on April 12, 2021 was circulated.

Dr. Ross – Ms. Kejick

That the Report be received and filed.

Carried.

- c) Personnel and Policy
The written report of the Personnel and Policy Committee meeting held on April 12, 2021 was circulated.

Mr. Murray – Ms. Letain
That the Report be received and filed.
Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Matters

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

- 16/2021 Mr. Gobeil – Ms. Letain
That the proposed budget dates for the 2022-2023 budget be as follows, subject to receiving the Provincial funding announcement by January 31, 2022:

Thursday, February 17, 2022	Budget Presentation
Tuesday, February 22, 2022	Budget Deliberations
Monday, February 28, 2022	Public Budget Consultation
Monday, March 7, 2022	Final Budget Approval
<u>Carried.</u>	

- 17/2021 Mr. Gobeil – Ms. Letain
That the following tuition fees be approved for the 2021-2022 year:

Transfer Fee	\$ 1,300
Residual Fee	\$ 5,796
Non-Resident (First Nations)	\$12,500
International Student Fees	\$12,500
<u>Carried.</u>	

- 18/2021 Ms. Letain – Ms. Kejick
That the promissory note LTPS0470 for the purpose of borrowing the sum of One Hundred Three Thousand Four Hundred dollars (\$103,400) to meet partial construction costs of the following:

<u>School</u>	<u>Project</u>
Maryland Park School	New K-8 School

be approved.

Carried.

- 19/2021 Ms. Letain – Ms. Kejick
That the Agreement between the Brandon Schools Instrumental Music Association (BSIMA) and Brandon School Division (Division) regarding the 2021-2022 financial support to be provided by the Division to BSIMA be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried.

- 20/2021 Mr. Murray – Mr. Foley
That the Memorandum of Understanding (MOU) between The Brandon School Division and Assiniboine Community College (ACC) to facilitate the delivery of ACC's Comprehensive Health Care Aide (CHCA) program at Crocus Plains Regional Secondary School (CPRSS) for the 2021-2022 Academic/School year be approved; and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.
Carried.

- 21/2021 Mr. Foley – Mr. Murray
That the Five-Year Capital Plan 2022-2023 to 2026-2027 be approved for submission to the Department of Central Services.
Carried.

Late Motions:

- 22/2021 Mr. Murray – Mr. Gobeil
That Confidential No. 2 and the recommendations therein be approved.
Carried.
- 23/2021 Mr. Ekenna – Mr. Foley
That Confidential No. 3 and the recommendations therein be approved.
Carried.

5.06 Bylaws

5.07 Giving of Notice

Mr. Foley

I hereby give notice that at the next regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 1/2021 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year July 1, 2021 to June 30, 2022.

5.08 Trustee Inquiries

Trustee Ekenna requested the following information regarding the School Lunch Programs:

- Lunch Program Policy
- Fees associated with lunch programs and why
- Lunch program procedures in each elementary school

The Board agreed to forward this request to Senior Administration for response.

6.00 ANNOUNCEMENTS

- a) NEXT REGULAR BOARD MEETING – 7:30 p.m. (Public), Monday, May 10, 2021, Boardroom.

Due to COVID-19:

- Brandon School Division Board Meetings will take place with no members of the public present, until further notice. We invite everyone to watch live streaming of the

Board meetings on our website: <https://www.bsd.ca/board/meetings/Pages/board-meeting-live-streaming.aspx>

7.00 ADJOURNMENT

Mr. Gobeil – Mr. Ekenna

That the Board do now adjourn (7:50 p.m.)

Carried.

Chairperson

Secretary-Treasurer