

## Waverly Park Parent Council Meeting Minutes ~ February 11, 2019

**Present:** Cindy Kehler (Chair); Angela Hillman (Co-Chair); Leann McCannel (Treasurer); Michelle Carson; Amber Woychyshyn; Amber Barkley; Dayna Kondra-Latcham; Rick Stallard (Principal); Tracy Ramsay (Vice-Principal); Kim Castle; Paige McDougall (Secretary)

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1. **Adoption of Minutes from meeting on January 14th, 2020** - Leann moved acceptance of the minutes; seconded by Michelle.
2. **Treasurer report** - Leann McCannel's report is attached.
3. **Munch a Lunch** - Michelle Carlson reported that there are 250 orders for February's lunch. The prep work will be less for this order as everything is put into a package when delivered.
4. **BSD Parent/ Division Advisory Meeting** - The meeting will be held on Wednesday, Feb 26. The meetings are typically an hour and the parent reps attending the meeting are asked to present on two things they have been working on as a Parent Council. Leann and Angela have agreed to attend and will mention the outdoor classroom project.
5. **BSD Public Budget Consultation** - The meeting will be held at the school division office on February 20th, 2020 @ 7:00 pm. During the meeting they will explain the budget process and provide the opportunity to bring comments and concerns.
6. **Outdoor classroom update** - The School Division responded to the email sent by Parent Council. They have asked for the following information in order to get approval to proceed with the project:
  - Provide them with a design concept, specifications and list of materials being used.
  - Work with Principal and Maintenance staff from BSD.
  - Include all of the details now even if it will be completed in phases. The maintenance staff will provide suggestions and have a site visit.
  - Costs of the drawings may be covered, as they have been for other schools.

Angela and Michelle met with a Landscaping company.

They will provide a layout design for both phase one and two (design to be the property of the company). They will provide quotes for both phases in the next week or so.

Discussed using other local families for labour to help with cost of installation. The company indicated that they would be willing to work with us on this. For some stages of the project this would not be feasible.

- Phase 1 to include: stone seating for 36 students, ground cover as pea gravel (discussed and this is the best option), trees as natural shade cover and some form of seating for teacher at the front- design yet to be determined.

Phase 2 to include: picnic table seating with stone ground cover and edging with some form of shade cover and walk way connecting two areas with stones.

7. **Principals report** - Rick Stallard's report attached.

Additionally, annual school registration forms going out tomorrow and it will be a quick turnaround. Grade 8 school of choice forms to go out Thursday. By the end of February we will be looking at staffing needs. This is earlier than in previous year, however with the new school opening in the fall there is more planning this year. Kim noted that the online conferencing to register for March 6th parent teacher conferences will be open on Friday, February 14th.

The 2020-2021 school calendar is now available on the BSD website. First day back to school will be September 9th 2020.

8. **Next meeting** - Tuesday, April 14th 2020 @ 6:00 pm

**Meeting Adjourn at 6:45 pm**