

**Waverly Park Parent Council
Annual General Meeting Minutes
September 28th, 2020**

Present: Cindy Kehler (Chair); Angela Hillman (Co-Chair); Leann McCannel(Treasurer); Michelle Carson; Amber Woychyshyn; Lindsay Mecure; Amber Barkley; Dayna Kendra-Latcham; Tobi Derksen; Kelsy Dane; Craig Laluk (Principal); Tracey Ramsey (Vice Principal); Kim Castle (School Admin Assistant), Paige McDougall (Secretary)

1. Adoption of minutes from last meeting on February 11th, 2020- Leann moved acceptance of the minutes; seconded by Michelle.

2. Treasurer's Report- Leann McCannel's Report is attached. Leann moved acceptance of her report; seconded by Amber. The Treasurer's report was accepted.

3. Elections - Co-chair Angela Hillman announced that she will have to step down from her position for now. Michelle Carson was nominated to sit in the co-chair position for this year, seconded by Cindy. Everyone else agreed to remain in their positions and were acclaimed. The Parent Council Positions for 2020/21 are: Cindy Kehler as Chair, Michelle Carson as Co- Chair, Leann McCannel as Treasurer, Paige McDougall as Secretary.

Further discussion regarding passing on the Munch a Lunch responsibilities was discussed. Michelle to mentor Amber and Kelsy this year so they can transition into their roles, as organizers.

4. Proposed Budget- attached - Leann explained the proposed budget. Same Budget lines exist as were in last years budget, with the exception of the Outdoor Classroom pending final approval of design from the School Division. The Agendas budget line is \$0 for this year as Agendas were already ordered and paid for through the school budget this year. Further clarification of what curriculum enhancements included was provided. Last year the plan was to have a speaker in a few of the classrooms and for some of the grades to attend a play. These events were cancelled due to Covid-19 last spring. It is possible that similar events may occur this year, however it will depend on the specific event and only when additional measure are taken to ensure the safety of Students and Teachers.

Finally, it was noted that the final budget is developed and must be submitted to the School Division by the end of October. Leann moved adoption of the proposed budget; seconded by Dayna. The Budget was accepted.

5. Fundraisers - Planned fundraisers for this year will include hot lunches from January to May and the June BBQ (if public health Covid 19 Measures will allow) and Vista Gift Card campaigns in October/ November, February and May. A Discussion around possible additional fundraisers occurred, however it was decided that for this year these would be the focus.

The plan is to have the first round of Vista Gift Card ready for pick up at the November Student-Parent-Teacher Conferences.

6. Munch a lunch Update - There will be no lunches between now and the end of December. We will plan to start lunches up in Jan to May, but it will depend on Public Health Measures and Covid-19. We will need to begin planning for the new year by contacting restaurants, setting up and paying the fees for the Munch a Lunch site (our account it is temporarily disabled) and creating pricing based on inflation. Amber and Kelsy have agreed to work with Michelle on this work.

There is still money in the Munch a Lunch account from lunches paid for last year that were cancelled due to Covid-19. It was proposed and decided that Cindy will send out an email asking parents if they would like their money back via Cheque or alternatively they can donate the money towards the outdoor classroom. There are around 170 individuals that may need a refund of anywhere from \$4 to \$60 dollars.

7. Outdoor classroom - Angela met with Livingstone and provided her with a print of the final plan. The School Division inquired about the stone height and edits were made to the final plan to comply with the maximum height. The outdoor classroom will hopefully be reviewed next week and we will hear whether the project is approved. The plan is to break ground Spring 2020. Mr. Laluk has agreed to work with custodian staff to call Hydro and MTS to mark lines if the project is approved. Once we hear back from the School Division the Parent Council will send out a letter to all Parents providing an update and the final plan of the Outdoor Classroom. Additionally, we need to decide on picnic tables and whether we will order them through Livingstone or if we complete this task.

Parent Council to send out the Vista fundraiser email to all parents in advance of the outdoor classroom email as we are unsure of when we will hear back from the School Division. It was noted that we can apply for grants to potentially contribute to the outdoor classroom. Paige has agreed to work on this once the School Division has approved the plan.

8. Principal's report - Attached- Mr Laluk additionally talked about School Patrols and the Artist in the Classroom. Patrols for this year will start training and begin in October. Patrols will only be Grade 6 Students to keep the equipment to one Cohort of students. The flag and vest will be used by the same student throughout the week and will be sanitized on Friday. They will be ready for the next student to pick up on Monday. We plan to have an artist in the classroom with additional health and safety measures in place, including documentation of their contacts.

Additionally it was noted that A new Educational Assistant has been hired and will start shortly - Congrats Dayna! As of the end of the day, September 28th, there are 427 students registered at Waverly Park and they are anticipating the numbers will change in the coming weeks. Lastly, Picture Day is planned for October 6 & 7 and only individual photos will be taken this year.

9. Next meeting will be Monday, October 26, 2020 at 6 pm

10. Discussion - In addition to emails that are sent to all parents, the Parent Council will continue to post important dates, fundraisers and updates on Social media platforms. The Parent Council will send out an email noting that the Parent Council has a Facebook and Instagram Page.

